



TOWNSHIP OF DELRAN

WORK SESSION

JULY 26, 2022 | 7:00 PM

I. Call to Order

II. Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on March 1, 2022 and posted on the bulletin board on the same date.

III. Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

IV. Minutes for Approval

a. A motion approving the minutes for the February 1, 2022 Public Meeting

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

V. Ordinance(s) on First Reading

a. Ordinance 2022-16 An Ordinance to Establish Salary Ranges for Various Employees of the Township of Delran, County of Burlington, State of New Jersey and Regulating the Manner of Payment of the Same

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VI. Consent Agenda

a. Resolution 2022-135 Appointing Members to the Chicken Advisory Board

- b. **Resolution 2022-136** Approving Raffle License #616 for VFW Post 3020
- c. **Resolution 2022-137** Accepting a Certified List from the Township of Delran Participating Volunteer Emergency Squads for Eligibility in Length of Service Awards Program (LOSAP) for the Year 2021
- d. **Resolution 2022-138** Authorizing the Purchase of a Customized Server for the Police Department Under State Contract T-0106
- e. **Resolution 2022-139** Authorizing Township Applications and Documents to the County of Burlington for Road Closure of Hartford Road and Parking Lot Use at 10 Hartford Road for the Township Event known as “Delran Night Out”
- f. **Resolution 2022-140** Authorizing the Purchase of a Sign Board Under State Contract T-0106
- g. **Resolution 2022-141** Refunding Outside Employment Escrow PD16-05
- h. **Resolution 2022-142** Establishing Salaries for Various Employees of the Township of Delran
- i. **Resolution 2022-143** Authorizing Approval to Fonzilla for the Issuance of Redemption Tickets and Authorizing the Support of Application to the State of New Jersey
- j. Authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement
- k. A motion granting a mercantile license to:
 - Exit 4 Private Escape Rooms, 1361-J Fairview Blvd.
 - ONA Holding Group, Inc., 150A-29 Carriage Lane
 - Mega Motors, LLC, 207-28 Carriage Lane

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VIII. Work Session

- a.** Paul Miola - Burlington County Municipal Joint Insurance Fund Renewal
- b.** Employee Assistance Program
- c.** Engineer – Change Order Community Park – Phase 6

IX. Reports

- a.** Township Administrator – Joseph B. Bellina
- b.** Clerk – Jamey Eggers
- c.** Mayor - Gary Catrambone
- d.** Solicitor – Mark A. Tabakin, Esq.
- e.** Engineer – Jim Winckowski, CME Associates
- f.** Council Members

X. Public Comments

- XI. Executive Session: Resolution 2022-144** Authorizing Executive Session to discuss the following: Potential Litigation – Affordable Housing, Contract Negotiations – Delran Patrolman’s Association and Contract Negotiations – Republic Services Trash Contract

XII. Adjournment

**TOWNSHIP OF DELRAN
ORDINANCE 2022-16**

AN ORDINANCE TO ESTABLISH SALARY RANGES FOR VARIOUS EMPLOYEES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME.

BE IT ORDAINED by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that the Township does hereby establish the following salaries for the employees serving in the following position:

POSITIONS	2022	2023	Pay Period
Summer Help	\$13.00-\$25.00 PER HOUR	\$13.00-\$25.00 PER HOUR	Bi-Weekly

Section II Repeal – All Ordinances or part of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

Section III Adoption – This Ordinance shall take effect immediately upon its final adoption and publication according to law. This ordinance is retroactive to January 1, 2022.

Vote taken on First Reading and Introduction:

Council Member	Aye	Nay	Abstain	Recuse	Absent
Smith					
Jeney					
Parejo					
Lyon					
Burrell					

Vote take on Second Reading, Public Hearing and Adoption:

Council Member	Aye	Nay	Abstain	Recuse	Absent
Smith					
Jeney					
Parejo					
Lyon					
Burrell					

Introduced _____, 2022
 Adopted _____, 2022
 Published _____, 2022

SO ORDAINED.

Witnessed and attested by:

TOWNSHIP OF DELRAN

**Jamey Eggers, Township Clerk
Township of Delran**

Mayor Gary Catrambone

Date Signed: _____, 2022

**TOWNSHIP OF DELRAN
RESOLUTION 2022-136**

**APPROVING RAFFLE LICENSE #616
FOR VFW POST 3020**

BE IT RESOLVED that the application for raffle license pursuant to the Legalized Games of Chance Act of the State of New Jersey set forth below is hereby approved.

Raffle License 616
VFW Post 3020

DATED: July 26, 2022

JAMEY EGGERS
Township Clerk

TYLER J. BURRELL
President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-137**

**RESOLUTION OF THE TOWNSHIP OF DELRAN ACCEPTING A CERTIFIED LIST
FROM TOWNSHIP OF DELRAN PARTICIPATING VOLUNTEER EMERGENCY
SQUADS FOR ELIGIBILITY IN LENGTH OF SERVICE AWARDS
PROGRAM(LOSAP) FOR THE YEAR 2021**

WHEREAS, the creation of a Length of Service Awards Program (LOSAP) for the volunteer squad members was approved by the voters of Delran Township on November 7, 2006; and

WHEREAS, the Township Council of the Township of Delran approved the adoption of the Plan Document designating VALIC as the service provider in Resolution 2008-04 on January 16, 2008; and

WHEREAS, the State of New Jersey, Department of Community Affairs, Division of Local Government Services has reviewed the Plan Document and supporting documentation and found the plan to be in compliance with the requirements of N.J.A.C. 5:30-14.25(b); and

WHEREAS, each participating volunteer emergency squad has submitted a certified list to the Local Plan Administrator of those emergency service workers who have met the requirements of the plan.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Delran that the attached certified lists of participating emergency squad members be accepted and approved.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be posted for a period of 30 days in the office of the Township Clerk and the Delran Emergency Squad.

DATED: July 26, 2022

**Jamey Eggers
Township Clerk**

**Tyler Burrell
President of Council**

CERTIFICATE OF CLERK

I, Jamey L. Eggers, Municipal Clerk of the Township of Delran, County of Burlington, State of New Jersey, do hereby CERTIFY the foregoing Resolution 2022-137 to be a true and correct copy of a resolution adopted at a meeting of the Township Council held on July 26, 2022.

Jamey Eggers, Municipal Clerk

First Name	Last Name	Contract Date	Plan Type	2021 Benefit
Brian	Baiada	5/9/2008	LOSAP	\$1,150.00
Dianna L	Baiada (Horner)	5/27/2008	LOSAP	\$1,150.00
Daniel M	Bard	11/2/2011	LOSAP	\$250.00
Kayle G	Bowker	6/24/2014	LOSAP	\$1,150.00
Caitlyn N	Coupe	10/27/2015	LOSAP	\$500.00
Kevin	Denney	1/1/2020	LOSAP	-
Rayma R	Diaz	10/28/2013	LOSAP	-
Christopher	Gonzalez	11/19/2012	LOSAP	-
Brian K	Griffith	10/22/2010	LOSAP	-
Chelsea C	Guyon	12/11/2009	LOSAP	-
Luke	Heisler	1/1/2020	LOSAP	\$500.00
Matthew	Heisler	1/1/2020	LOSAP	\$1,150.00
Josephine B	Hubbs	1/30/2009	LOSAP	\$500.00
Jacqueline M	Hubbs	11/2/2011	LOSAP	-
Melanie	Kranz	11/19/2010	LOSAP	\$1,150.00
Eileen	Martino	1/20/2009	LOSAP	\$1,150.00
Mary	Matzer	5/20/2008	LOSAP	\$1,150.00
James	Otis	6/26/2014	LOSAP	-
Christopher	Polger	6/5/2008	LOSAP	\$1,150.00
Steven	Walter	5/16/2008	LOSAP	\$750.00
Total for EMS				\$11,700.00

**TOWNSHIP OF DELRAN
RESOLUTION 2022-138**

**RESOLUTION AUTHORIZING THE PURCHASE OF A CUSTOMIZED SERVER FOR
THE POLICE DEPARTMENT UNDER STATE CONTRACT T-0106**

WHEREAS, the Township of Delran desires to purchase the following items through State Contract:

VENDOR: SF Mobile Vision, Inc.
11375 W. Sam Houston Pkwy
Suite 800
Houston, TX 77031-2348

VENDOR #: V00000778

ITEMS: Customize Server w/Storage

TOTAL COST: \$ 20,550.43

WHEREAS, the Chief Financial Officer has certified in writing that the funds are available.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Delran does hereby authorizes the purchase of the specified items under State Contract.

DATED: July 26, 2022

TOWNSHIP CLERK

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2022-139**

AUTHORIZING TOWNSHIP APPLICATIONS AND DOCUMENTS TO THE COUNTY OF BURLINGTON FOR ROAD CLOSURE OF HARTFORD ROAD AND PARKING LOT USE AT 10 HARTFORD ROAD FOR THE TOWNSHIP EVENT KNOWN AS “DELTRAN NIGHT OUT”

WHEREAS, the Township of Delran (the “Tonwship”) shall hold its annual event known as “Delran Night Out” on Tuesday, August 2, 2022 from 6:00 p.m. until 10:00 p.m. at Delran Community Park, Hartford Road; and

WHEREAS, the Township has sought approval of Burlington County for the partial closure of Hartford Road (the “Road Closure”) and the use of the County Parking Lot located at 10 Hartford Road (the “Parking Lot Use”), immediately before, during and immediately after the event, for added safety and control of pedestrians and motor vehicles going to and from the event; and

WHEREAS, Burlington County requires applications, insurance coverage, indemnity agreements and other documents to obtain its approval for the Road Closure and Parking Lot Use; and

WHEREAS, the office of the Townshjip Solictor has reviewed the indemnity agreements provided by Burlington County.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran, as follows:

That the Township Administrator, Township Clerk and/or Township Engineer are authorized to sign and submit all necessary documents so as to obtain Burlington County’s approval for the Road Closure and Parking Lot Use for the event known as “Delran Night Out”.

DATE: July 16, 2022

SO RESOLVED.

WITNESSED BY:

TOWNSHIP OF DELRAN

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

Council Member	Aye	Nay	Abstain	Recuse	Absent
Smith					
Jeney					
Parejo					
Lyon					
Burrell					

I certify that the above is a true copy of the Resolution adopted on July 26, 2022 by the Township Council of the Township of Delran, Burlington County, New Jersey.

Jamey Eggers, Township Clerk

**TOWNSHIP OF DELRAN
RESOLUTION 2022-140**

**RESOLUTION AUTHORIZING THE PURCHASE OF SIGN BOARD
UNDER STATE CONTRACT T-0106**

WHEREAS, the Township of Delran desires to purchase the following items through State Contract:

VENDOR: All Traffic Solutions, Inc.
3100 Research Drive
Suite 300
Chantilly, VA 20151

VENDOR #: V00014060

ITEMS: Sign Board

TOTAL COST: \$ 15,205.85

WHEREAS, the Chief Financial Officer has certified in writing that the funds are available.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Delran does hereby authorizes the purchase of the specified items under State Contract.

DATED: July 26, 2022

TOWNSHIP CLERK

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2022-141**

REFUNDING OUTSIDE EMPLOYMENT ESCROW PD16-05

WHEREAS, the Township requires escrow funds to be submitted for Police Outside Employment; and

WHEREAS, the Chief Financial Officer has determined that a remaining balance in certain escrows are no longer necessary as the work has been completed,

NOW, THEREFORE, BE IT RESOLVED that the escrow funds, as stated below, be refunded and a signed copy of the resolution forwarded to be Chief Financial Officer.

Name and Address	File #	Amount
Henkels & McCoy 512 Elbow Lane Burlington, NJ 08016	PD16-05	\$610.00

DATED: July 26, 2022

TOWNSHIP CLERK

Tyler Burrell, President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-142**

WHEREAS, Ordinance 2022-15 provided a salary range for employees in the Township of Delran and a resolution is required to set the specific salary for the employees; and

WHEREAS, these salaries are in the range as provided; and

NOW THEREFORE BE IT RESOLVED the following salaries are set for various positions in the Township of Delran retroactive to July 5, 2022.

POSITIONS	Annual 2022 Salary	Pay Period	Effective Date
Payroll Clerk	\$45,000.00	Bi Weekly	7/5/2022

DATED: July 26, 2022

TOWNSHIP CLERK

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2022-143**

**AUTHORIZING APPROVAL TO FUNZILLA FOR THE ISSUANCE OF
REDEMPTION TICKETS AND AUTHORIZING THE SUPPORT OF
APPLICATION TO THE STATE OF NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Delran, that the Township Council authorizes the approval of redemption tickets for Funzilla and authorizes support of the application to the State of New Jersey; and

BE IT FURTHER RESOLVED that Mayor Gary Catrambone is hereby authorized and directed to sign the any necessary documents in connection with the application

DATED: July 26, 2022

TOWNSHIP CLERK

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2022-144**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:
LITIGATION/CONTRACT NEGOTIATIONS CONTRACT
NEGOTIATIONS – DELRAN PATROLMAN’S ASSOCIATION AND
CONTRACT NEGOTIATIONS – REPUBLIC SERVICES TRASH CONTRACT**

WHEREAS, N.J.S.A. 10-4.6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the work session meeting of July 26, 2022 for the following reason:

1. Potential Litigation – Affordable Housing
2. Contract Negotiations – Delran Patrolman’s Association
3. Contract Negotiations – Republic Services Trash Contract

NOW THEREFORE BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting Act.

Dated: July 26, 2022

JAMEY EGGERS
Township Clerk

TYLER J. BURRELL
President of Council