

**WORK SESSION
MUNICIPAL BUILDING**

**August 24, 2021
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 7, 2021 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell were present.

ALSO PRESENT: Mr. Catrambone, Mayor, Mr. Siciliano, Solicitor, Mr. Winckowski, Engineer, Mr. Valesi, Engineer, and Ms. Eggers, Township Clerk.

KINGS AT DELRAN SEWER REQUEST

Mr. Siciliano introduced Jim Burns, Counsel for the developer Michael Canuso and John Canuso. Mr. Siciliano stated that this is a presentation from Kings at Delran, who received approval from the Zoning Board for the development and is looking for approval to be added to the Sanitary Sewer Service area.

Mr. Burns made the presentation to Council on behalf of his client. The property is located at 150 Hartford Road. They have received a variance from the Zoning Board for the density to build a senior cluster development. Mr. Burns stated that the developers are seeking approval to connect to the Township sanitary sewer system. They looked into two options including having individual pumps for each home rather than a pump station for the development and also septic systems. Their Engineer advised that septic was generally not suitable for the site. Mr. Burns stated that they also performed a capacity study for the property.

Michael Canuso outlined the details of the capacity study.

John Canuso stated that they performed the study due to the letter from the Township over capacity concerns.

Mr. Burrell asked if they feel they will be able to sell the homes with the individual pumps.

Michael Canuso stated yes, they are very common in areas with high water tables. Also, there will be no responsibility to the Township.

Mr. Valesi asked with the individuals pumps, how is the ultimate connection made into the Township sewer system.

Michael Canuso stated that that is will be a low-pressure common force main that will tie into the manhole on Hartford Road. There is also an option to tie into the property behind them with a gravity main.

Mr. Jeney stated that according to the Township Engineer's report the capacity will be very

limited once the three properties that are currently approved for development are completed.

Michael Canuso stated that those developments are accounted for in their study and there is 100,000 gallons of capacity remaining.

Mr. Burns asked that Council consider their request to be added to the sanitary sewer service area.

Mr. Burrell stated thanked them for attending tonight and will be in touch.

TREE ORDINANCE

Mr. Burrell stated that we have a first draft of the tree ordinance that was written with the help of Deb Hammond and the Green Team.

Mr. Siciliano stated that he has a few issues that they will need direction on from Council. Mr. Siciliano went over the sections of the ordinance and made the notes at the direction of Council for the updates.

After discussion, Mr. Burrell thanked everyone that helped draft the ordinance. Deb Hammond will continue to work with Jennifer McPeak to finalize the ordinance.

Al Carp, Green Team, stated that they would like to start a tree memorial program and set up a trust for the funds. For an individual tree, the cost would be \$200.00 and the tree would include a memorial plaque. They will work over the next few months to develop a plan for the program.

Mr. Burrell stated that it is good timing as a resident reached out asking to plant a memorial tree.

SHARED SERVICE AGREEMENTS – TRAFFIC LIGHTS

Mr. Burrell reported that there are several agreements that will need to be approved. One is for the pedestrian signal at Pancoast Blvd. and Bridgeboro and the other two are for traffic lights at Hartford and Fairview and Fairview Blvd. and Hartford Corners.

Mr. Winckowski stated that these are standard agreements through the County.

After discussion, Council agreed to adopt the following Resolutions.

TOWNSHIP OF DELRAN RESOLUTION 2021-142

AUTHORIZING AND APPROVING THE SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF DELRAN AND THE COUNTY OF BURLINGTON FOR A PEDESTRIAN FLASHER AT BRIDGEBORO STREET & PANCOAST BOULEVARD

BE IT RESOLVED by the Township Council of the Township of Delran that Mayor Gary Catrambone is hereby authorized and directed to sign the Shared Services Agreement between the Township of Delran and the County of Burlington for a pedestrian flasher at Bridgeboro Street and Pancoast Blvd attached hereto as Exhibit A subject to review and approval by the Township Solicitor.

Mr. Lyon made a motion, seconded by Mr. Smith to adopt Resolution 2021-142.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

**TOWNSHIP OF DELRAN
RESOLUTION 2021-143**

**AUTHORIZING AND APPROVING THE SHARED SERVICES
AGREEMENT BETWEEN THE TOWNSHIP OF DELRAN AND THE COUNTY OF
BURLINGTON FOR TRAFFIC SIGNALS AT FAIRVIEW BLVD. & HARTFORD
CORNERS AND HARTFORD ROAD & FAIRVIEW BLVD.**

BE IT RESOLVED by the Township Council of the Township of Delran that Mayor Gary Catrambone is hereby authorized and directed to sign the Shared Services Agreement between the Township of Delran and the County of Burlington for Traffic Signals located at Fairview Blvd. & Hartford Corners and Hartford Road & Fairview Blvd. attached hereto as Exhibit A subject to review and approval by the Township Solicitor.

Mr. Smith made a motion, seconded by Mr. Jeney to adopt Resolution 2021-143.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

ROUTE 130 CORRIDOR

Mr. Burrell stated that the Mayor will need to appoint member to the Route 130 Advisory Committee.

Mr. Catrambone recommended the following members be appointed to the Committee.

Candy Cure
Kat Malgeri
Councilman Marlowe Smith
Councilman Tom Lyon
Mayor Catrambone
Jeffrey Hatcher
Debra Hammond

Mr. Jeney made a motion confirming the Mayor's appointments, seconded by Mr. Lyon. All were in favor, motion approved.

DELRAN AA SHED

Mr. Burrell reported that the Delran AA has requested to place a shed at the Deutsch Soccer Field. They will be required to maintain the shed.

After discussion, Council had no objections.

AMUSEMENT DEVICES – JUKE BOXES

Mr. Burrell stated that vendor reached out asking to waive the fee for the amusement device. This raises another issue as to the need for the ordinance. Mr. Burrell asked Mr. Siciliano if the fees could be waived.

Mr. Siciliano stated yes, since this is strictly a municipal fee it can be waived.

Mr. Burrell stated that at the height of the pandemic we waived the late fees on certain licenses. This particular vendor that requested the fee be waived has not paid the license fee for 2020 for which the late fee was waived and now owes 2021 with the late fee.

Ms. Eggers asked for additional time to research the fees paid for 2021 and any licensees that paid the late fee. Ms. Eggers stated that she has no objection to Council either reducing or eliminating the fee.

RESOLUTION OPT-OUT CIVIL SERVICE HIRING

Mr. Burrell stated that this gives the Township more opportunity to hire Police Officers.

Mr. Catrambone stated that we have a real issue hiring Police Officers. This Resolution allows the Township to hire currently trained officers from other communities as it allows the Township to opt-out of the civil service hiring process.

After discussion, Council agreed to adopt the Resolution.

Mr. Burrell asked for a motion to adopt Resolution 2021-144

**TOWNSHIP OF DELRAN
RESOLUTION 2021-144**

WHEREAS, the Township of Delran, Burlington County, State of New Jersey (hereinafter referred to as the "Township") is a jurisdiction governed by Title 11 A and the Civil Service regulations and rules established under Title 4A of the Administrative Code; and

WHEREAS, P.L 2021, C.7 permits municipalities to hire police officers who may not have taken an open competitive examination for the title of Police Officer, but are otherwise duly qualified, have completed training, and hold a valid NJ Police Training Commission Certificate as Police Officer (Basic Course for Police Officer); and

WHEREAS, recently adopted State legislation, Bill S-3220, approved as P.L. 2021, C.7, would permit a municipality to exempt any person for an entry-level law enforcement person from taking the Civil Service law enforcement exam, as long as they have completed the full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission; and these salaries are in the range as provided; and

WHEREAS, the legislation would also require that a municipal or county police department may hire a person under this exemption only upon adoption of a conflict of interest and nepotism policy; and

WHEREAS, the Township has duly established written policies governing nepotism and conflicts of interest; and

WHEREAS, in order to effectuate this policy, a municipality must affirmatively "opt in" by adopting a Resolution authorizing such a hiring policy; and

WHEREAS, the Township has determined to effectuate this policy and "opt in" to this program in the interests of efficiency, expediency, and the promotion of public safety within the Township; and

WHEREAS, this "opt in" provision shall remain valid until changed by a rescinding resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran, County of Burlington, New Jersey, for the reasons set forth above that the Township hereby authorizes such hiring policies related to the examination exemption as set forth in Bill S- 3220, P.L. 2021, c.7.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be transmitted to the New Jersey Civil Service Commission.

Mr. Lyon made a motion, seconded by Ms. Parejo to adopt Resolution 2021-144.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

ENGINEER BID REPORT ROAD PROGRAM

Mr. Winckowski reported that we received bids for the re-bid of the 2020 Road Program which includes the repaving of Eight Street, Baylor, portion of Creek Road, Front Street, portion of Brown Street and two intersection repairs off of Sharrowsvale. The bids came in very close but Lexa Concrete was the low bidder for the Base bid plus Addition items 1 & 2. The budget allows for the award of the base bid plus both addition items. Mr. Winckowski recommended that Council adopt a Resolution tonight to award the contract.

After discussion Council agreed to adopt the following Resolution.

**TOWNSHIP OF DELRAN
RESOLUTION 2021-145**

**AUTHORIZING AWARD OF CONTRACT FOR THE 2020 ROADWAY
IMPROVEMENT PROGRAM TO LEXA CONCRETE IN THE
AMOUNT OF \$843,473.19**

WHEREAS, the Township Council of the Township of Delran held a bid opening for the 2020 Roadway Improvement Program on August 18, 2021; and

WHEREAS, the following bids were received for this contract:

Contractor	Base Bid	Base Bid + Add Item 1	Base Bid + Add Items 1 & 2
Lexa Concrete, LLC.	\$761,385.04	\$808,392.79	\$843,473.19
Charles Marandino, LLC	\$763,779.08	\$810,477.58	\$844,578.58
Esposito Construction	\$770,393.28	\$819,027.58	\$845,617.53
Byrd Dog Construction	\$798,605.11	\$889,897.86	\$939,201.22
Earle Co.	\$799,313.13	\$851,013.13	\$884,913.13
American Asphalt Co.	\$866,159.65	\$928,707.90	\$960,733.90

WHEREAS, the low bid was received by Lexa Concrete, LLC. in the amount of \$843,473.19 for the Base Bid + Add Items 1 & 2; and

WHEREAS, since the Township has no prior negative history with Lexa Concrete, LLC, they are considered to be the lowest responsible bidder;

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran that the contract for the 2020 Roadway Improvement Program shall be awarded to Lexa Concrete, LLC in the amount of \$843,473.19 for the Base Bid + Add Items 1 & 2 with terms pursuant to the bid submitted and condition upon review of the bid document by the Township Solicitor.

Mr. Lyon made a motion, seconded by Mr. Jeney to adopt Resolution 2021-145.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

PHASE VI COMMUNITY PARK GRANT PROGRAM

Mr. Winckowski reported that this grant includes expansion of the parking lot, top paving and other miscellaneous improvements. We applied for \$350,000 in grant funding and received \$250,000. Council agreed to only move forward with improvements up to the \$250,000. Mr. Winckowski stated that they have finished plans and specifications but wanted to finalize the scope of the project before advertising. If we take out the top paving we will be right at the \$250,000 budget. There is not much else to remove from the project.

After discussion, Council agreed to leave out the top coating and will revisit that last year.

CDBG AUTHORIZATION

Mr. Winckowski stated that we received a grant in the amount of \$75,000. We already budgeted for the project but just need authorization to move forward with the design plans and advertisement of bids. The improvements include the accessible ramp at Echo Court down to the school and remaining curb ramps. The improvements need to be completed by September 2022. A Resolution will need to be adopted authorizing the engineering.

Mr. Burrell stated that we will add that Resolution to the September 7th meeting.

ABRASIVE ALLOYS

Mr. Winckowski stated that a few months ago that completed the latest round of investigative work for soil and ground water contamination. The investigation found that additional investigation is required. We are told this is the last investigation need to complete the remedial action plan and begin cleanup. A fee estimate has been prepared for the additional scope of work include the grant application and the investigation. Mr. Winckowski stated that CME is seeking authorization at this time to submit the application for the grant funding. The cost estimate is \$6500. Once we receive the grant, it will cover the cost of the additional investigation. The HDSRF Grant has covered all cost so far to cost of the investigative work for soil and ground water contamination.

Mr. Burrell stated that he wants to make sure we remain in compliance with Affordable Housing compliance plan.

Ms. Siciliano stated that he will discuss this with the COAH Council.

ENGINEERING DISCUSSION CONCRETE WORK ON FORDHAM, EDGEWOOD AND HOWARD STREETS

Mr. Winckowski reported that these three roads started all the main replacement work with PSE&G and NJAW. When PSE&G came to the Township several years ago they stated that they were going to be completing the main replacement and then would repave half the roadway. Since the roads were in such bad condition. We asked them to repave these three streets and the Township would repave Baylor once their work was complete. Now NJAW wants to replace the mains on these three streets which we notified them would have to be curb to curb since the road is under a moratorium since it was just repaved which they agreed. Mr. Winckowski reported that we did include the concrete work on Fordham, Edgewood and Howard in the bid for the 2021 Road Program as an addition item but the bids came in too high so the Township could not award that item. Mr. Winckowski stated that NJAW would be willing to hold off on the paving until next year if Council would want to budget the concrete work next year.

Mr. Burrell stated that can't commit to anything but agrees that we should hold off to next year to make that decision. Council also wanted to make sure that we communicate that to the residents on those roadways.

REPORTS

Ms. Eggers, Clerk – No report.

Mr. Catrambone, Mayor – Mr. Catrambone reported that the developers building the 7-Eleven at the corner of Hartford and Bridgeboro have requested to place a sign in front of their property. They had requested a welcome to Delran sign which did not make sense as the building is located well within the Township border. Mr. Catrambone stated that they are open to suggestions but the only thing he can think of is a home of Olympian Carli Lloyd. Mr. Catrambone stated that if anyone has any idea they can send them to him.

Ms. Eggers stated that they may need board approval to add the sign.

Mr. Winckowski stated that if it is a new freestanding sign they would need approval. Mr. Catrambone reported that the Historical Society would like to meet with Mayor and Council. Mr. Lyon had volunteered in the past but if any additional member of Council would like to join they can as there can be two member of Council present. The date would be the 13th or 20th of September. Mr. Catrambone stated that he is available on the 20th.

Mr. Jeney stated that he would like to attend but will be out of town on the September 20th.

Mr. Lyon stated that either date works for him.

Mr. Catrambone stated that he will reach out to them and suggest they provide additional dates.

Mr. Catrambone reported that we are having a job fair on September 24th. We will start promoting the event once all the details are finalized.

Mr. Catrambone thanked Toppings at Amore which opened for business last Monday for hosting Cops and Cones.

Mr. Siciliano, Esq. – No report.

Mr. Winckowski – Mr. Winckowski reported that the County started their work on the bridge on Conrow Road which will take about four to six weeks to complete. Once that is complete our contractor will be in position for the repaving.

Mr. Winckowski reported that Stewart Avenue drainage improvements are complete and the road has been restored. We found another problem out there but they were able to fix it which the contract amount. The storm sewer along the remaining areas of Stewart Avenue are still in bad shape. We need to put that replacement on the plan moving forward.

Mr. Jeney – Mr. Jeney reported that himself and the Mayor will be meeting tomorrow to discuss the cultural awareness project.

Mr. Winckowski reported that repaving of River Drive will take place soon.

Mr. Winckowski stated that Lexa Concrete will get started on the road programs next week and we have a pre-construction meeting set up in a few weeks for the traffic calming improvements.

Ms. Parejo – No report.

Mr. Smith – Mr. Smith reported that we will be getting into the back to school season soon and traffic patterns will be changing. Be sure to look out for students walking to and from school.

Mr. Jeney – No report.

Mr. Lyon – Mr. Lyon stated that he is looking forward to the traffic calming improvement project getting completed.

Mr. Lyon stated that he feels the tree memorial program is a great thing.

Mr. Lyon stated that if you know someone that is not vaccination against covid keep pushing them to get the vaccine. He would love to be able to take this mask off again.

PUBLIC PORTION

Mr. Lyon made a motion to open the meeting to the public. The motion was seconded by Mr. Jeney. All were in favor, motion approved.

Bob Gilbert, 75 Stewart Avenue, thanked Mayor and Council for taking on the Veterans award. He will be going to the School tomorrow to discuss the Veteran's coming out to talk. Mr. Gilbert stated that the businesses can also apply for the "We Value Our Veteran's Award" and asked how we can make them aware.

Sharon Coryell, 7 Marsha Drive, asked about the status of the road swap with the County to take Hartford in exchange for Conrow. She also asked why we would enter into a shared service agreement for traffic lights on a road the County will be taking.

Mr. Burrell stated that it is a long process. The County will be taking over Hartford Road and Fairview Blvd. in exchange for Chester Avenue. Mr. Burrell stated that we are entering into the agreement as the Township will need to provide the police should there be any need for traffic control and also the electricity.

Mrs. Coryell stated that she recalls from the Zoning Board meeting the approval for Kings at Delran was for septic. She hopes that the Township does not approving taking on the sewer capacity for this development as we have not seen the impact from the development currently approved. If the Township does take this on, she hopes they enforce a bond for the improvements.

Mrs. Coryell asked if the civil service opt-out is for the Police only or it is across the board.

Mr. Siciliano stated that it is police only.

Al Carp, 33 Oneda Avenue, stated that a 30-inch oak tree absorbs a lot of carbon. He asked how many 1-inch trees it will take to absorb the same amount. If you were thinking 4,000, you would be pretty close.

Ms. Parejo made a motion to close the public portion of the meeting, seconded by Mr. Jeney. All were in favor, motion approved.

EXECUTIVE SESSION

At this time, Mr. Lyon asked for a motion to adopt Resolution 2021-124 authorizing the executive session.

TOWNSHIP OF DELRAN RESOLUTION 2021-141

AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING: POTENTIAL LITIGATION

WHEREAS, N.J.S.A. 10:4-6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the work session meeting of August 24, 2021, for the following reason:

1. Potential Litigation

NOW, THEREFORE, BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting act.

Mr. Jeney made a motion, seconded by Mr. Smith to adopt Resolution 2021-141.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye

Ayes: 5

Nays: None

Motion Approved

Mr. Jeney made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Smith. All were in favor, motion approved.

There was no action taken after executive session.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Jeney. All were in favor; the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk