

**WORK SESSION
MUNICIPAL BUILDING**

**July 27, 2021
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 7, 2021 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Jeney, Ms. Parejo and Mr. Lyon were present. Mr. Smith and Mr. Burrell were absent.

ALSO PRESENT: Mr. Catrambone, Mayor, Ms. McPeak, Solicitor, Mr. Winckowski, Engineer, Mr. Hatcher, Administrator and Ms. Eggers.

2020 MUNICIPAL AUDIT

Mr. Hatcher stated that we have reviewed the 2020 Audit at the exit conference attended by the CFO, Mayor and myself. The Audit was very favorable from a financial standpoint and also with respect to finding and comments. There is only one comment which must be reviewed by Council. At the next meeting, Council will adopt a Resolution approving the audit along with the Corrective Action Plan. This was an excellent audit and a really good start for the new CFO, Kareemah Press.

Mr. Lyon stated that it is a very favorable audit and he is very happy. The Resolutions will be on the next meeting for approval.

AMERICAN RESCUE PLAN

Mr. Hatcher reported that we received our first check in the amount for \$863,096.90 from the American Rescue Plan. We will receive a second check for the same amount at the same time next year. The use of the funds is limited. He has attached the Local Finance Notice outlining the areas. One area that we have discussed is infrastructure repairs for sanitary sewer. We have a significant project coming up with respect to the sewer line along Route 130. This would likely utilize all the funds. The other area would be to offset loss revenue. Tonight, we are just looking to have Council begin looking at the area in which they would like to utilize the funds. We will discuss this at a future meeting.

Mr. Lyon stated that it makes sense to utilize the funds for the sewer project and to offset loss revenue.

WE VALUE OUR VETERANS COMMUNITY AWARD

Mr. Lyon reported that this was brought to our attention by resident, Bob Gilbert. It seems it would be appropriate to take a look at this and see where we can obtain points towards the award. He stated that he has discussed adding a parking space out front for disabled veteran. In looking at the other items, he feels we can move forward with several items and see where we stand.

Mr. Jeney stated that he agrees. He would like to know how many items are already in place and how many need to be addressed.

Mr. Hatcher stated that a lot of the areas have not been satisfied. We are going to need some

cooperation from the school and local businesses.

Mr. Jeney reported that he will mention this during his meeting next week with the Superintendent.

CIVIL RIGHTS RESOLUTION

Mr. Hatcher stated that we pass this Resolution every few years. If Council agrees, we will put this on the public meeting agenda for approval. Adopting this Resolution helps with the requirements of the Municipal Excess Liability Fund. Council agreed.

ROUTE 130 CORRIDOR ADVISORY COMMITTEE

Mr. Hatcher reported that a corridor plan was prepared several years ago. The County is now asking for an assessment report. One of the items we need to do to move this group is name a committee to review the report. They provide recommendations for participation. They are also indicated that the Green Team could participate and receive points towards their certification. Mr. Hatcher stated that he has sent this to Deb Hammond for review to determine if this is something they can participate with. If they agree, maybe we move forward with the Green Team and two members of Council for the committee.

Mr. Catrambone stated that it would also be appropriate for himself and Mr. Hatcher to be on the committee.

Mr. Hatcher stated that he will reach out to the Green Team for possible action at the public meeting.

SEWER CAPITAL PURCHASE AUTHORIZATION

Mr. Lyon stated that this is for the purchase of a new camera truck for the Sewer Department.

Mr. Hatcher reported that this was in the 2020 Budget but we missed the opportunity to purchase under the national contract. We added it to the 2021 and the cost came in within budget. We have prepared all the necessary legwork to move forward with the purchase. The only remaining step is to adopt a Resolution at the public meeting. The new camera truck is replacing a 1999 model. Council agreed.

PUBLIC WORKS AUTHORIZATION TO PURCHASE TRUCK UNDER NATIONAL CONTRACT

Mr. Hatcher reported that this is a backhoe not a truck. Under the capital budget, the Public Works Department was looking to purchase two lawnmowers, which do not require action and a backhoe under a National Contract. This is replacing 1999 equipment. The estoppel period ends at the end of this month and we would like to put this on the public meeting agenda for approval. Council agreed.

DISCUSSION ON DELRAN COMMUNITY PARK FIELD USAGE REQUEST

Mr. Lyon stated that the first request is from the Delran Education Foundation for Saturday, 9/11/21. They are requesting that the park be shut down. Mr. Lyon stated that there do not appear to be any conflicts but they have requested a bounce house.

Mr. Hatcher reported that the JIF will no longer provide liability insurance for bounce houses.

After discussion, Council agreed that the request for the bounce house is not approved but there is no issue with the event.

Mr. Lyon stated that the next request is from a religious organization for Saturday, 8/7/21 from 5-10 P..M.

Colin Rafferty, RAC Chairman reported that they plan on having approximately 100 attendees and would not need the entire park. They would only need to utilize the soccer field.

Mr. Catrambone stated that he spoke with Bill Toth, President of the AA and he had no issue with the event but noted there will be games going on in the park. Council had no issues provided that they provide an insurance certificate.

DISCUSSION ON AUHTORIZING WORK ON TWO FIELDS AT COMMUNITY PARK/AUTHORIZATION TO MOVE FORWARD WITH STEWART AVENUE BASKETBALL COURT RESURFACING

Mr. Hatcher reported that both items were included in the capital budget. Work on the baseball fields at Community Park will begin on August 9th. They will be taking two fields out of use for approximately six weeks. This is resolve drainage issues on the fields. Bill Toth has been made aware of this repair. No action is necessary at this time.

BID REPORTS 2020 ROAD PROGRAM, 2021 ROAD PROGRAM AND TRAFFIC CALMING

Mr. Winckowski reported that we received bids last week for all three projects.

For the 2021 Road Program, we received several bids with a low bid of \$342,630.60 from Lexa Concrete which was for the base bid. There were also three addition items. The base bid included concrete repairs to Ithaca, Juniata, Colby, Colby Court and several others where PSE&G and NJ American Water have replaced their mains and plan on resurfacing the road. The base bid is within budget. We recommend award to Lexa Concrete for the base bid amount. He will coordinate with NJ American Water to determine their schedule for paving on Fordham, Howard and Edgewood since we were not able to fit the concrete work within the budget for 2021. If they hold off until spring we can discuss that work for the 2022 Road Program.

For the 2020 Road Program, which includes Baylor, Eight, Front, a portion of Brown and Creek Road, we received several competitive bids but there was an error in the bid specifications regarding the need for an electrical sub. In talking with the Solicitor, we recommend that the bids be rejected and Council authorize the re-bid. If possible, we could adopt a Resolution tonight.

Mr. Hatcher stated that a Resolution has been prepared should Council agree to adopt tonight. Council agreed.

Mr. Lyon asked for a motion to adopt the following Resolution.

**TOWNSHIP OF DELRAN
RESOLUTION 2021-125**

A RESOLUTION REJECTING ALL BIDS FOR THE 2020 ROADWAY IMPROVEMENT PROGRAM PURSUANT TO N.J.S.A. 40A:11-13.2(a) AND N.J.S.A. 40A:11-13.2(d) AND AUTHORIZING RE-ADVERTISING AND RE-BIDDING

Whereas, Delran Township issued a Notice to bidders for the 2020 Roadway Improvement Program; and

Whereas, on July 21, 2021 the Township opened and read aloud the received bids for this project; and

Whereas, the following bids were received for the project as follows:

<u>Contractor</u>	<u>Base Bid</u>	<u>Add Item 1</u>	<u>Add Item 2</u>	<u>Add Item 3</u>
Esposito Construction	\$708,688.28	\$754,731.33	\$780,841.28	\$810,812.73
Charles Marandino, LLC	\$766,895.62	\$813,990.12	\$848,091.12	\$884,800.12
Arawak Paving Company	\$774,700.00	\$822,700.00	\$852,600.00	\$887,500.00
Earle Co.	\$781,913.13	\$833,613.13	\$867,513.13	\$903,413.13
Lexa Concrete, LLC	\$783,084.30	\$830,492.05	\$869,317.05	\$909,336.05
Black Rock Enterprises	\$788,239.10	\$846,257.85	\$893,368.85	\$941,461.85
Byrd Dog Construction	\$797,305.11	\$888,597.86	\$937,901.22	\$987,029.17
American Asphalt Co.	\$864,859.65	\$927,407.90	\$959,433.90	\$998,796.65
Paving Plus LLC	\$939,089.28	\$994,859.28	\$1,023,979.28	\$1,056,420.28

Whereas, pursuant to N.J.S.A. 40A:11-13.2(a) the Township is permitted to reject all bids to revise the specifications.

Now, therefore, be it resolved by the Mayor and Council of Delran Township that all bids for the 2020 Roadway Improvement Program be rejected in order to revise the specifications.

Be it further resolved, that the appropriate Township officials are hereby authorized to re-advertise and re-bid the 2020 Roadway Improvement Program, and to make any clarifications and/or revisions to the bid specifications.

Be it further resolved that the Township Clerk is hereby directed to forward a signed copy of this Resolution to the bidders for this Project.

Ms. Parejo made a motion, seconded by Mr. Jeney to adopt Resolution 2021-125.

There being no questions, the roll was called.

Mr. Jeney, Ms. Parejo and Mr. Lyon voted aye

Ayes: 3

Nays: None

Motion Approved

Mr. Winckowski reported that the documents are prepared and we will re-advertise immediately. The new bid opening will be on August 19th for discussion at the August 24th work session.

The next item is the Traffic Calming Improvement Project for Grande Blvd. and Tenby Chase Drive. We received three bids but the low bidder, Byrd Dog Paving, LLC failed to provide a bid bond which deems them non-responsive. We recommend award to the second low Black Rock Enterprises in the amount of \$327,550.00

Resolutions to award the 2021 Road Program and Traffic Calming Improvements will be on the public meeting agenda for approval.

WORKING HOURS TIMBER RIDGE

Mr. Winckowski reported that he received a phone call from DR Horton, who is developing the former Willowbrook Country Club property. There are improvements required by the County on Bridgeboro Road for which they will need a road occupancy permit since this is a County road. A stipulation on the road occupancy permit is that work is only permitted from 9 am to 3:30 pm. They allow the builder to extend the hours permitted they get a letter from the Township accepting the additional hours. They are requesting permission to work from 7 am to 5 pm which is consistent with our current noise ordinance. The work will not require a full road closure at this time.

After discussion Council agreed.

Mr. Jeney made a motion, seconded by Ms. Parejo authorizes the work hours from 7 am to 5 pm on Bridgeboro Road by DR Horton. All were in favor, motion approved.

Mr. Winckowski will prepare a letter.

REPORTS

Ms. Eggers, Clerk – No report.

Mr. Hatcher, Administrator – No report.

Mr. Catrambone, Mayor – No report.

Ms. McPeak, Esq. – No report.

Mr. Winckowski – Mr. Winckowski reported that we have been working with the contractor and the County over the last few weeks regarding the Conrow Road Improvements. The contractor would like to start next week beginning with the drainage improvements at the bridge and then the concrete work along the roadway. Once that is complete, the County will be doing additional improvements at the Bridge which should take approximately six weeks. Once that is completed, the road will be paved.

Mr. Winckowski reported that we meet with the contractor for the Stewart Avenue Drainage Improvements. They should be out there within a few weeks and the project will only take two days to complete.

Mr. Winckowski reported that he received a request yesterday from the contractor for Amazon. They need to complete a large concrete pour and are requesting to begin next Tuesday at 2 am to complete the work early because of the heat. This will only be one night. They have requested a waiver from the noise ordinance for the one day of work.

After discussion, Council agreed to the one-day waiver from the noise ordinance. Notice will be provided to Hunters Glen. If the weather cooperates, Mr. Winckowski will have them they will pour during the day time hours.

Mr. Jeney – Mr. Jeney reported that himself and the Mayor will be meeting tomorrow to discuss the cultural awareness project.

Ms. Parejo – Ms. Parejo reported that it was brought to her attention that individuals have been barbecuing around Swedes Lake and she wanted to remind everyone that barbecuing is not permitted. If you see someone barbecuing around the lake, please call the police.

Mr. Lyon – No report.

PUBLIC PORTION

Ms. Parejo made a motion to open the meeting to the public. The motion was seconded by Mr. Jeney. All were in favor, motion approved.

Bob Gilbert, 75 Stewart Avenue, thanked Mayor and Council for taking on the Veterans award. He will be going to the School tomorrow to discuss the Veteran's coming out to talk. Mr. Gilbert stated that the businesses can also apply for the "We Value Our Veteran's Award" and asked how we can make them aware.

Mr. Lyon stated that we can reach out to the Business Association to get the word out to them.

Mr. Gilbert stated that someone told him that there was an interest to revisit the flooding down by the river. This has been an ongoing issue since Hurricane Sandy and nothing has been done.

Mr. Gilbert thanked Mr. Burrell for getting the grass cut on the bank.

Mr. Winckowski reported that there is not a need to study the flooding issue. Over the last nine years, there has been a lot done. We replaced the outfall at Stewart Avenue which helped get the rain out when the river went down. We also replaced the outfall at the Sewer Plant. One problem

that we can't fix is that the we have no ability to get the water out when it's high tide and there is a lot of rain or the water overflows the berm.

Mr. Gilbert stated that the berm is one third of the size it was when he moved in twenty-eight years ago.

Mr. Winckowski reported that three years ago the Township committed to working with the Army Corps of Engineer to stabilize the berm. As of a few weeks ago, the project is moving forward. The Army Corps looked at the study and took an interest in the project. We will be discussing this at a future meeting to go over the next steps.

Mr. Jeney made a motion to close the public portion of the meeting, seconded by Ms. Parejo. All were in favor, motion approved.

EXECUTIVE SESSION

At this time, Mr. Lyon asked for a motion to adopt Resolution 2021-124 authorizing the executive session.

TOWNSHIP OF DELRAN RESOLUTION 2021-124

AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING: CWA CONTRACT NEGOTIATIONS

WHEREAS, N.J.S.A. 10:4-6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the work session meeting of July 27, 2021, for the following reason:

1. CWA Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting act.

Ma. Parejo made a motion, seconded by Mr. Jeney to adopt Resolution 2021-124.

There being no questions, the roll was called.

Mr. Jeney, Ms. Parejo and Mr. Lyon voted aye

Ayes: 3

Nays: None

Motion Approved

Ms. Parejo made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Jeney. All were in favor, motion approved.

There was no action taken after executive session.

Mr. Jeney made a motion to adjourn the meeting, seconded by Ms. Parejo. All were in favor; the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk