

**REGULAR TOWNSHIP MEETING
MUNICIPAL BUILDING**

**APRIL 6, 2021
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

SUNSHINE STATEMENT: Be advised the Township Council has given notice in accordance with the sunshine law in the following manner. Notice published in the Burlington County Times and Camden Courier Post on January 7, 2021 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell were present.

ALSO, PRESENT: Mr. Catrambone, Mayor, Ms. McPeak, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers were present.

MINUTES FOR APPROVAL

Mr. Jeney made a motion, seconded by Mr. Smith to approve the minutes for the January 26, 2021 Action, Work Session and Closed Session Meeting.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell vote aye.

Ayes: 5

Nays: None

Mr. Lyon made a motion, seconded by Ms. Parejo to approve the minutes for the February 2, 2021 Public and Closed Session Meeting.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell vote aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Smith made a motion, seconded by Mr. Lyon to approve the minutes for the February 9, 2021 Action, Work Session and Closed Session Meeting.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell vote aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Lyon made a motion, seconded by Mr. Jeney to approve the minutes for the February 23, 2021 Action, Work Session and Closed Session Meeting.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell vote aye.

Ayes: 5

Nays: None

Motion Approved

Ms. Parejo made a motion, seconded by Mr. Lyon to approve the minutes for the March 2, 2021 Public Meeting.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell vote aye.

Ayes: 5

Nays: None

Motion Approved

ORDINANCES ON FIRST READING

**TOWNSHIP OF DELRAN
ORDINANCE 2021-07**

AN ORDINANCE REPEALING CHAPTER 12,” TRAFFIC”, SECTION 12-3.8, “SNOW REMOVAL”, OF THE CODE OF THE TOWNSHIP OF DELRAN AND REPLACING WITH NEW CHAPTER 12, “TRAFFIC”, SECTION 12-3.8, “SNOW REMOVAL.”

Mr. Lyon made a motion, seconded by Mr. Jeney to adopt Ordinance 2021-07 on first reading.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

**TOWNSHIP OF DELRAN
ORDINANCE 2021-08**

AN ORDINANCE REPEALING CHAPTER 43,” PURCHASING”, SECTION 43-2, “PROCESS OF AWARD FOR PROFESSIONAL SERVICE CONTRACTS”, OF THE CODE OF THE TOWNSHIP OF DELRAN

Mr. Jeney made a motion, seconded by Mr. Smith to adopt Ordinance 2021-08 on first reading.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

RESOLUTION

**TOWNSHIP OF DELRAN
RESOLUTION 2021-63**

RESOLUTION INTRODUCING THE CY 2021 MUNICIPAL BUDGET

Mr. Lyon made a motion, seconded by Ms. Parejo to adopt Resolution 2021-63.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

**TOWNSHIP OF DELRAN
RESOLUTION 2021-64**

**EMERGENCY TEMPORARY APPROPRIATIONS N.J.S.A. 40A:4-20
EXTENDING THE TEMPORARY BUDGET PERIOD THROUGH MAY 5, 2021**

Mr. Jeney made a motion, seconded by Mr. Smith to adopt Resolution 2021-64.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

**TOWNSHIP OF DELRAN
RESOLUTION 2021-65**

EMERGENCY PROCUREMENT RESOLUTION

Ms. Parejo made a motion, seconded by Mr. Jeney to adopt Resolution 2021-65.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

CONSENT AGENDA

- a. Resolution 2021-66 Refund Sewer Overpayment**
- b. Resolution 2021-67 Authorizing the Execution of the Holy Cross High School Sanitary Sewer Easement**
- c. Resolution 2021-68 Authorizing the Execution of Deed of Easement between LBA RVI-Company XVI, LLC and the Township of Delran**
- d. Resolution 2021-69 Authorizing CME Associates to perform Engineering Services for the 2021 Road Program – Miscellaneous Concrete Improvements**
- e. Resolution 2021-70 Authorizing payment of Accumulated Sick Days to Alfonso Parente in the amount of \$31,750**

Mr. Lyon made a motion, seconded by Mr. Smith to adopt the consent agenda.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

MOTIONS

Mr. Jeney made a motion, seconded by Ms. Parejo authorizing the payment of bills including all purchases made under the cooperative purchasing agreement.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Jeney made a motion, seconded by Mr. Smith accepting the report of the Tax Collector and the Township Clerk.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

REPORTS

Interim Chief Mitchell – Jim Mitchell stated he is currently serving as Interim Chief for the Township and wanted to give a quick update on the Department. Like every department in the United States this has been a trying year. Everyone in the Department that wanted to has been able to receive their covid-19 vaccine. Despite the pandemic, we have been able to continue to provide the same level of service to the residents without interruption. We have attempted to introduce reduced personal contact protocols in an effort to avoid exposure. This is not possible in all cases so we are using additional PPE where appropriate. So far, we have been pretty successful in limiting infections. The workload has changed dramatically since the beginning of covid, specifically with the increase in firearm permit applications. In 2019, we issued 237 firearm permits and in 2020, we issued 758 firearm permits. Extreme demand has required us to switch some resources over to that area. We have had a few personnel changes in the Department. Chief Parente has retired and we are very happy for him. He has served the residents of Delran for thirty years, the last seventeen as the Chief. Our Department has been very fortunate to enjoy that continuity of command and the residents have benefited. We have also hired two new officers that are currently in the Camden County Police Academy. We hope to have them on the streets this fall. Finally, the Delran Police are your Police and we are here for you. He is looking forward to working with Mayor and Council to increase trust.

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher congratulated Chief Parente on his retirement and welcomed Lieutenant Mitchell as Interim Chief. He is looking forward to working with him in his new role.

Mr. Catrambone – Mr. Catrambone reported that the weather is getting warmer and children will be out more. Today, a child in a neighboring town was hit by a car so he wanted to remind residents to please be aware of your surrounding and watch out for children. Also, to parent please remind your child to be aware.

Mr. Catrambone reported that Public Works will be hosting the clean up event 4/15-4/17. This is for Delran residents only and masks and social distancing is required. If you can not make the event, you can visit the new Public Works page on the website for additional information and also explore the Recycle Coach.

Mr. Catrambone reported that he met with the Delran AA along with the Council President and the Township Engineer this past weekend and are working to address some of the issues.

Mr. Catrambone expressed our condolences to the family of friends of the resident we lost this week due to covid.

Mr. Catrambone congratulated Council on their first budget and for being creative and diligent enough to have a zero increase. He appreciates all the hard work from Mr. Hatcher and all the Department Heads.

Mr. Catrambone congratulated Chief Parente on his retirement. We thank him for his servicing the residents for three decades and hope he enjoys everything the future holds for him and his family

Solicitor – Jennifer McPeak, Esq. reported that they are still working on review the ordinances.

Ms. Parejo – Ms. Parejo echoed the comments from the Mayor on the retirement of Chief Parente. Delran was fortunate to have someone protecting the residents for so long and she wished him all the best in his next chapter.

Ms. Parejo reported that she was lucky enough to receive her second dose of the vaccine. The State and County are doing a great job with the process and it was a positive experience. Every day we are getting closer to begin on the other side on this pandemic so please continue to wear your mask and keep up social distancing until we get there. If anyone needs help getting an appointment or accessing vaccine services, please reach out any time.

Ms. Parejo reported that the utility work in Ward 1 is still ongoing. The road restoration work will not be completed until the utility work is complete which will likely be in the fall.

Mr. Smith – Mr. Smith reported that last week he attended a covid-19 update with Congressman Andy Kim and Assemblyman Herb Conaway. It was a well-attended event for clergy members in Burlington County. Mr. Smith reported that if residents have someone that passed away in 2020 from covid, the Federal Government is helping by reimbursing family for funeral expenses. That program opens on April 12th. Information can be found at [fema.gov](https://www.fema.gov). Also, Staples in Delran will offer free lamination of your covid vaccination card.

Mr. Jeney – Mr. Jeney congratulated Chief Parente. The service to the community and leadership he provided has helped make our force a qualified and respected force. Mr. Jeney congratulated Lieutenant Mitchell on the appointment of Interim Chief.

Mr. Jeney congratulated Mr. Hatcher and Mayor Catrambone for preparing and putting together the budget along with all the Department Heads. After review, this budget was another masterful part of our financial management.

Mr. Lyon – Mr. Lyon echoed the congratulations to Chief Parente and wished him a long and happy retirement. Mr. Lyon congratulated Lieutenant Mitchell on the appointment of Interim Chief.

Mr. Lyon echoed the congratulations to Mr. Hatcher, Mayor Catrambone and all the Departments Heads on the budget. It is a difficult process especially while navigating a pandemic and facing reduced revenues.

Lastly, keep up on the covid precautions.

Mr. Burrell – Mr. Burrell echoed the congratulations to Chief Parente.

With regards to the budget, this was an excellent budget for the town. He thanked Mr. Hatcher, Mayor Catrambone and all the Department Heads.

Lastly, he has heard from someone residents with speeding concerns on Tenby Chase Drive. Last year, we authorized traffic calming improvements on both Grande Blvd. and Tenby Chase Drive. That project is being designed with construction hopefully in the summer.

Mr. Catrambone – Mr. Catrambone reminded residents that if you are going to laminate your covid vaccination cards, please be sure to take a picture of the card and maybe even a photocopy.

PUBLIC PORTION

Mr. Lyon made a motion, seconded by Mr. Smith to open the meeting to the public for any questions. All were in favor; the motion was approved.

There were no comments from the public.

Mr. Smith made a motion to close the meeting to the public, seconded by Ms. Parejo. All were in favor, the motion was approved.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Jeney. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk