



TOWNSHIP OF DELRAN

WORK SESSION

MARCH 23, 2021 | 7:00 PM

VIA ZOOM WEBINAR (NOT IN PERSON)

Zoom Information:

Webinar ID: 864 2201 2725

<https://us02web.zoom.us/j/86422012725>

I. Call to Order

II. Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 7, 2021 and posted on the bulletin board on the same date.

III. Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

IV. Minutes for Approval

- a. A motion approving the minutes for the January 12, 2021 Action, Work Session and Closed Session Meeting

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

V. Consent Agenda

- a. **Resolution 2021-55** Authorizing 2020 Budget Transfer
- b. **Resolution 2021-56** Accepting a Certified List from Township of Delran Participating Volunteer Emergency Squads for Eligibility in Length of Service Awards Program (LOSAP) for the Year 2020
- c. **Resolution 2021-57** Authorizing CME Associates to Perform Engineering Services for the Stewart Avenue Sinkhole & Storm Sewer Repair Project
- d. **Resolution 2021-58** Authorizing Close Out Change Order and Final Payment to NJB Contractors, LLC for the Fairview Blvd. Island Removal Project

- e. **Resolution 2021-59** Approving Raffle License 592 and 593 for the Delran Middle/High School PTA
- f. **Resolution 2021-60** Authorizing the Submission and Endorsement of a Treatment Works Approval Application for the Extension of Sanitary Sewer along Creek Road
- g. **Resolution 2021-61** Approving Raffle License 594 for the Delran Athletic Assoc. Inc.

VI. Motion(s)

- a. A motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement

Moved By_____ Seconded By_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

- b. A motion granting a mercantile license to:

- House of Cars Wholesale, LLC, 150A-27 Carriage Lane
- Auto Strada Motors, LLC, 209A-6 Carriage Lane

Moved By_____ Seconded By_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VII. Work Session

- a. Pay to Play Ordinance
- b. Snow Removal Ordinance
- c. Other Ordinance Updates
- d. Clean up Days
- e. 207 Wildflower Repairs

- f. Route 130 Sanitary Sewer
- g. 2021 Budget Discussions

VIII. Reports

- a. Clerk – Jamey Eggers
- b. Administrator – Jeff Hatcher
- c. Mayor Catrambone
- d. Solicitor – Salvatore J. Siciliano, Esq.
- e. Engineer – CME Associates
- f. Council Members

IX. Public Comments

- X. Executive Session: Resolution 2021-62** Authorizing Executive Session to discuss the following: Litigation – 4101 Bridgeboro Road, LLC

XI. Adjournment

**TOWNSHIP OF DELRAN
RESOLUTION 2021-55**

AUTHORIZING 2020 BUDGET TRANSFER

WHEREAS, there are certain 2020 budget appropriations of the Township of Delran which are insufficient to meet the requirements of operating the affairs of the Township; and

WHEREAS, there are other 2020 budget appropriations where there are unexpended balances which shall not be needed for such purposes; and

WHEREAS, Revised Statutes 40A:4-59 provides for transfers from such accounts that have unexpended balances of the prior year budget during the first 3 months of the current year;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran, in the County of Burlington, that the sum of \$5,400.00 for Current Fund as itemized below:

Current Fund:

| From | Account# | Amount | To | Account# | Amount |
|-------------------------|-------------------------|------------|--|-------------------------|------------|
| Recreation O/E: Misc | 0-01-25-370- 000-299 | \$5,400.00 | Length of Service Award Program | 0-01-33-440- 000-299 | \$5,400.00 |
| Total | | \$5,400.00 | | | \$5,400.00 |

BE IT FURTHER RESOLVED that a signed copy of this resolution be forwarded to the Chief Financial Officer and the Township Auditor.

Dated: March 23, 2021

**Jamey Eggers
Township Clerk**

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2021-56**

**RESOLUTION OF THE TOWNSHIP OF DELRAN ACCEPTING A CERTIFIED LIST
FROM TOWNSHIP OF DELRAN PARTICIPATING VOLUNTEER EMERGENCY
SQUADS FOR ELIGIBILITY IN LENGTH OF SERVICE AWARDS
PROGRAM(LOSAP) FOR THE YEAR 2020**

WHEREAS, the creation of a Length of Service Awards Program (LOSAP) for the volunteer squad members was approved by the voters of Delran Township on November 7, 2006; and

WHEREAS, the Township Council of the Township of Delran approved the adoption of the Plan Document designating VALIC as the service provider in Resolution 2008-04 on January 16, 2008; and

WHEREAS, the State of New Jersey, Department of Community Affairs, Division of Local Government Services has reviewed the Plan Document and supporting documentation and found the plan to be in compliance with the requirements of N.J.A.C. 5:30-14.25(b); and

WHEREAS, each participating volunteer emergency squad has submitted a certified list to the Local Plan Administrator of those emergency service workers who have met the requirements of the plan.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Delran that the attached certified lists of participating emergency squad members be accepted and approved.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be posted for a period of 30 days in the office of the Township Clerk and the Delran Emergency Squad.

DATED: March 23, 2021

**Jamey Eggers
Township Clerk**

**Tyler Burrell
President of Council**

CERTIFICATE OF CLERK

I, Jamey L. Eggers, Municipal Clerk of the Township of Delran, County of Burlington, State of New Jersey, do hereby CERTIFY the foregoing Resolution 2021-56 to be a true and correct copy of a resolution adopted at a meeting of the Township Council held on March 23, 2021.

Jamey Eggers, Municipal Clerk



February 23, 2021

Jeff Hatcher, Township Manager
Township of Delran
900 S Chester Ave
Delran, New Jersey 08075

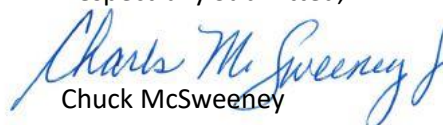
Dear Mr. Hatcher,

Please see the list of eligible volunteers from the Delran Emergency Squad that qualify for contributions to the Township's LOSAP program for 2020. These are active contributing members.

| First Name | Last Name | Contract Date | Plan Type | 2020 Benefit |
|---------------|-----------------|---------------|-----------|--------------|
| Brian | Baiada | 5/9/2008 | LOSAP | \$1,150.00 |
| Dianna L | Baiada (Horner) | 5/27/2008 | LOSAP | \$1,150.00 |
| Daniel M | Bard | 11/2/2011 | LOSAP | \$500.00 |
| Kayle G | Bowker | 6/24/2014 | LOSAP | \$1,150.00 |
| Caitlyn N | Coupe | 10/27/2015 | LOSAP | \$500.00 |
| Kevin | Denney | 1/1/2020 | LOSAP | \$500.00 |
| Rayma R | Diaz | 10/28/2013 | LOSAP | \$100.00 |
| Christopher | Gonzalez | 11/19/2012 | LOSAP | \$500.00 |
| Brian K | Griffith | 10/22/2010 | LOSAP | \$250.00 |
| Chelsea C | Guyon | 12/11/2009 | LOSAP | \$100.00 |
| Luke | Heisler | 1/1/2020 | LOSAP | \$500.00 |
| Matthew | Heisler | 1/1/2020 | LOSAP | \$1,150.00 |
| Josephine B | Hubbs | 1/30/2009 | LOSAP | \$1,150.00 |
| Jacqueline M | Hubbs | 11/2/2011 | LOSAP | \$750.00 |
| Melanie | Kranz | 11/19/2010 | LOSAP | \$1,150.00 |
| Eileen | Martino | 1/20/2009 | LOSAP | \$1,150.00 |
| Mary | Matzer | 5/20/2008 | LOSAP | \$1,150.00 |
| James | Otis | 6/26/2014 | LOSAP | \$750.00 |
| Christopher | Polger | 6/5/2008 | LOSAP | \$750.00 |
| Steven | Walter | 5/16/2008 | LOSAP | \$750.00 |
| Total For EMS | | | | \$15,150.00 |

I would also like to compare the list of all eligible members that are vested and remove members that are on the township list that are no longer a part of the organization and not vested with the township. I believe reconciling this list will return some revenue back to the township. Please let me know if there is anything else you need from me regarding the LOSAP awards.

Respectfully Submitted,


Chuck McSweeney

**TOWNSHIP OF DELRAN
RESOLUTION 2021-57**

**AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING SERVICES
FOR THE STEWART AVENUE SINKHOLE & STORM SEWER REPAIR PROJECT**

WHEREAS, the Township Council desires to have CME Associates, the Township Engineer, perform services related to the Stewart Avenue Sinkhole & Storm Sewer Repair Project in an amount not to exceed \$6,000.00; and

WHEREAS, the CFO has provided a certification of funds for the engineering services.

NOW THEREFORE, BE IT RESOLVED that the Township Council authorizes and directs the Township Engineer to provide the above-mentioned services upon effective date of the ordinance according to law.

Date: March 23, 2021

Jamey Eggers, Municipal Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2021-58**

**AUTHORIZING CLOSE OUT CHANGE ORDER
AND FINAL PAYMENT TO NJB CONTRACTORS, LLC
FOR THE FAIRVIEW BLVD. CURB ISLAND REMOVAL PROJECT**

WHEREAS, in order to close out the contract for the Fairview Blvd. Curb Island Removal Project it is necessary to make changes in the final contract amount; and

WHEREAS, the Change Order was developed to itemize and authorize those changes; and

WHEREAS, approval has been received by the Township Engineer in a letter dated March 9, 2021;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran that Close Out Change (Final) is hereby authorized and approval is hereby granted to revise the final contract amount from \$72,713.00 to \$58,996.26 (Decrease of \$13,717.32)

BE IT FURTHER RESOLVED that Township Council authorizes final payment to NJB Contractors, LLC. in the amount of \$58,996.26.

DATED: March 23, 2021

TOWNSHIP CLERK

Tyler Burrell, President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2021-59**

**APPROVING RAFFLE LICENSE # 592 & 593
FOR THE DELRAN MIDDLE/HIGH SCHOOL PTA**

BE IT RESOLVED that the application for raffle license pursuant to the Legalized Games of Chance Act of the State of New Jersey set forth below is hereby approved.

**Raffle License 592 & 593
Delran Middle/High School PTA**

Dated: March 23, 2021

**Jamey Eggers
Township Clerk**

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2021-60**

**AUTHORIZING THE SUBMISSION AND ENDORSEMENT OF
A TREATMENT WORKS APPROVAL APPLICATION FOR
THE EXTENSION OF SANITARY SEWER ALONG CREEK ROAD**

WHEREAS, the Township of Delran intends to submit a treatment works application (TWA) to the NJDEP for the extension of the sanitary sewer along Creek Road; and

WHEREAS, the Township Engineer has prepared the application and plan and has recommended that Township Council authorize the submission and endorsement of the application.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran that the Township recommends submission and execution of the NJ Department of Environmental Protection Treatment Works Approval application for the extension of sanitary sewer along Creek Road.

Township of Delran

Tyler Burrell, Council President

Attest:

Jamey Eggers, Township Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Meeting of Township Council of the Township of Delran held on the ____ day of _____, 2021 at the Municipal Building, located at 900 Chester Avenue, Delran, New Jersey.

Jamey Eggers, Township Clerk

**TOWNSHIP OF DELRAN
RESOLUTION 2021-61**

**APPROVING RAFFLE LICENSE # 594
FOR THE DELRAN ATHLETIC ASSOCIATION, INC.**

BE IT RESOLVED that the application for raffle license pursuant to the Legalized Games of Chance Act of the State of New Jersey set forth below is hereby approved.

**Raffle License 594
Delran Athletic Association, Inc.**

Dated: March 23, 2021

**Jamey Eggers
Township Clerk**

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2021-62**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE
FOLLOWING: LITIGATION – 4101 BRIDGEBORO ROAD**

WHEREAS, N.J.S.A. 10:4-6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the work session meeting of March 23, 2021, for the following reason:

1. Litigation Settlement Agreement Discussion – 4101 Bridgeboro Road

NOW, THEREFORE, BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting act.

Dated: March 23, 2021

**Jamey Eggers
Township Clerk**

**Tyler Burrell
President of Council**