

**WORK SESSION
MUNICIPAL BUILDING**

**February 23, 2021
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 7, 2021 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell were present.

ALSO PRESENT: Mr. Catrambone, Mayor, Mr. Siciliano, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers.

MUNICIPAL BUILDING DOORS

Mr. Hatcher reported that we received funds under the covid grants for this item. We have the funds available and in the packet is the quote from Stanley Doors to install touchless doors. We only have enough funds to replace one section. Before we made any changes to the building we wanted to make sure Council has no issue. If there are additional funds, we would look at replacing the remainder of the doors.

After discussion, Council had no objections.

TRASH CONTRACT

Mr. Hatcher reported the current contract expires on September 30, 2021. We wanted to get out the specifications early for Council to review and make any changes. Mr. Hatcher ran through the items that Council will need to make decisions on as we move forward.

1. Does Council wish to continue with automated collection? (This is pretty much a non-issue as almost all trash collectors have move to this method of collection.
2. Does Council wish to specify the existing schedule needs to be continued as currently formulated? The trash collection zones currently result in a very heavy pick-up day on Tuesday and may need to be restructured. The downside to that is that is that would require changing a number of resident's trash collection day. The specifications should be written in a manner that if the current schedule is changed that the notifications would fall on the company to provide the public outreach. This does not mean that we will not assist but should fall on them to provide individual notice to all on the route if you choose to allow this option.
3. We will have to address the issue of the volume that is required to be collected as the existing specifications were written at a time prior to the 96-gallon containers.
4. We should review the monetary fines when trash is not collected. We had to resort to imposing fines during this last contract on several occasions and we must make sure that

these provisions can be fairly imposed and act as a deterrent in continued poor performance.

5. We should include a clause that the trash company shall notify the Township by 1:00 pm the day before if they are going to change the schedule due to impending inclement weather so that we can notify the residents of the change.
6. Since the cost of the receptacles has increased, we need to increase the penalty for damaging the receptacles. The change should be to replace the damaged receptacle or \$75.00
7. We need to update paragraph 5.2.24 in regard to the appearance of the vehicles to provide for the passing of time. Perhaps 2016 and newer.
8. Paragraph 5.2.29 should be reviewed with the attorney concerning liquidated damages.
9. We need to address the issue of whether we want to put out a contract for a 3- and 5-year option. There is a significant investment in equipment for a trash company to take over a town the size of Delran and therefore we usually do better with a five-year contract as a result.
10. Paragraph 5.4 touches base on the size of containers and needs to be addressed.
11. We will also need to address the wording of the specifications in regard to the ownership of the containers going forward. Republic provided the containers for the last contract as part of the contract and actually can collect them if they wished too. At least those that they could identify as belonging to them. I think they would have a hard time doing that in that they were supposed to keep track of the serial numbers of the containers and I believe they did not do that. The Township purchased a number of the later containers and would not need to be collected. But you need to keep that extra cost in mind should Republic not win the bid and want to take back their containers.

Mr. Hatcher stated the no decision has to be made tonight. He will work with the Solicitor on the items that require input. One of the items that all towns are facing is that since coved, most of the towns are up significantly in the amount of household trash being collected. This is mostly due to residents working from home. Delran has seen approximately a \$70,000 increase in landfill fees.

SNOW EMERGENCY/NO PARKING

Mr. Burrell stated that we had some residents question why we were not enforcing the snow emergency route in the ordinance which requires vehicles to be moved to from one side of the street to the other which is not the way that the Township plows. It makes it hard to enforce the ordinance. In speaking with Mr. Hatcher, he provided a sample ordinance from Moorestown that puts the power in either the Mayor or the Emergency Management Coordinator that the storm is of a certain magnitude and warrants vehicles to be off the street.

Mr. Hatcher stated that the he agrees the ordinance doesn't work and we would like to see it amended. Typically, these ordinances are used as a tool and not so much that they go out a ticket resident. The current ordinance makes it impossible to enforce if needed.

Mr. Catrambone stated that it is typically the Emergency Management Coordinator that determines when this is warranted.

Ms. Parejo addressed the concern of residents having multiple cars and being unable to remove them from the streets.

Mr. Burrell stated that he shares her concern. We need to make sure that we educate the residents that it helps them when the cars are removed during a storm. Also, this would only be triggered in large storms.

Mr. Catrambone stated that in an emergency when it is best to keep the roads clear, it can be parked temporarily on the front lawn.

Mr. Jeney stated that this can tie into the Communication Community as we need to get this information out to the residents.

Mr. Siciliano stated that he will review the current ordinance along with the Moorestown ordinance. Also, if anyone has any comments or suggestions they can forward them. It seems like Moorestown has a simple ordinance that we will work from as a model.

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher reported the budget material will be out early next week. We will contact Council to determine the best way to get the information to your homes.

Mr. Catrambone – Mr. Catrambone reported the that the Route 130 Delaware River Corridor Committee has developed some plans. They met in small groups and provided an assessment report today. As soon as he has a chance to review the report, he will send it to Mr. Hatcher and Ms. Eggers for distribution.

Mr. Catrambone reported that he had a chance to meet virtually with the representatives from Recycle Coach which helps the Township get information out regarding trash and recycling. There is no cost to Township as this is funded through the DEP. There is however quite a bit of work that goes into getting the information together.

Mr. Catrambone stated the Delran Historical Society reach out to him to ask that he reach out to the contract developing to the Chester Avenue site to see if they locate any artifacts as that was the site of the old West Chester School. They are also looking to put a historical marker on the site in the future.

On March 6th the Delran EMS is hosting a Blood Drive in honor of Delran resident Dan Pheiffer who is battling cancer. You can sign up at redcrossblood.org using code fez.

Mr. Siciliano – Mr. Siciliano reported that Governor Murphy signed legislation yesterday legalizing cannabis in NJ. There are three separate bills that they are reviewing, two of which will have little impact on the Township. They will provide a summary to Council. There are still lots of questions to answer.

Mr. Burrell stated that the Planning Board is re-opening the Master Plan to review the new laws regarding cannabis.

Mr. Winckowski – Mr. Winckowski reported that NJ American has been continuing with their main replacement project. They have finished Baylor and have moved to Edgewood and Fordham.

Mr. Winckowski stated that we expect the notice to proceed to be issued in the next few weeks for the County trail project along River Drive.

Mr. Winckowski reported that he should be ready to bid Conrow Road in a few weeks.

Ms. Parejo – No report.

Mr. Smith – Mr. Smith reported that on January 19th, Mayor and Council commemorated the loss of 400,000 lives due to covid-19. Yesterday, we commemorated the loss of another 100,000. The infection rates, hospitalization and deaths are slowing we still need to continue to practice social distancing, wear a mask and wash your hands. We are not out of the woods yet.

Mr. Jeney – Mr. Jeney echoed the comments from Mr. Smith.

Mr. Lyon – No report.

Mr. Burrell – Mr. Burrell echoed the comments from Mr. Smith. Today he was informed that the flag at the municipal building is flying at half-mast mourning the lives lost. We are almost at the end of this but we need to keep up the precautions.

Mr. Burrell reported that there is a lot going on behind the scenes. The Master Plan will be re-opened to address cannabis. The Tree Committee is meeting tomorrow night to evaluate the existing ordinances and ways to plan around development. The Communication Committee will be meeting next Wednesday to discuss ways to better communicate with the residents.

PUBLIC PORTION

Mr. Jeney made a motion to open the meeting to the public. The motion was seconded by Mr. Smith. All were in favor, motion approved.

Matt Gabor asked where he can find more information about the meetings for the Communications Committee and what is needed to join.

Mr. Burrell stated that the committee was appointed by Council and to send an email and he will provide the zoom link.

Mr. Gabor questioned the discussion on the Township managing the trash vendor and also that we only received two other bidders. Mr. asked where they can find the information on the other bidders and the difference between them regarding price and services.

Mr. Burrell stated that we did have some issues in the past with the vendor but those have been addressed. We have not gone to bid yet for the service but the bids will be available to the public.

Mr. Hatcher stated that main companies are Republic and Waste Management.

Mr. Gabor asked for clarification of the Recycle Coach app and the funding.

Mr. Catrambone stated that the County was initially covering the fee for all towns in Burlington County. The Department of Environmental Protection decided to fund this service for the entire state. What that cost is we can't tell you. It is free for the Delran residents to use and can be accessed on a smart phone or through the Township website.

Mr. Gabor asked when residents of Delran will be able to access the app.

Mr. Catrambone stated that it is available now on a limited basis for recycling. They are looking at another week for the trash information. Possibly on March 10th.

Mr. Gabor asked how many Delran residents have lost their lives due to covid. He also mentioned that the flag at Summerhill field is not being maintained and has not been lowered.

Mayor Catrambone stated that we have lost six Delran residents and the case numbers are reported on the Township website.

Mr. Hatcher stated that he will take a look at the flag at Summerhill.

Mr. Gabor asked about the reopening of Delran Schools. We all know the Township does not oversee the Board of Education but he would like to know what the Mayor and Council has done to improve the situation with the schools.

Mr. Burrell reported that he spoke to two residents today regarding this issue and he received a call from Dr. Brotschul to follow up. The Township is not the governing body and we do not make decisions for the School Board. Mr. Burrell stated that the information has changed so he is reaching out to see what the school is doing. He will be calling Dr. Brotschul after the meeting. Mr. Burrell stated that he is not trying to pass the buck but we don't have all the information. Mayor and Council have been trying to handle our own covid issues. He doesn't want to comment when we don't have all the information.

Mr. Gabor thanked Council for their time.

Mr. Egan stated that it was nice to hear the discussion on the trash issues in the Township. There are a lot of residents unhappy and Council touched on a lot of the issues. Also in regards to the snow parking ordinance, he is glad that is on topic for future discussion. He agrees that a lot of it has to do with communicating to the residents.

Mr. Burrell thanked Mr. Egan for reaching out with the parking concerns.

Mr. Smith made a motion to close the public portion, seconded by Mr. Jeney. All were in favor, the motion was approved.

EXECUTIVE SESSION

At this time, Mr. Burrell asked for a motion to adopt Resolution 2021-40 authorizing executive session.

TOWNSHIP OF DELRAN RESOLUTION 2021-40

AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING: CONTRACT NEGOTIATIONS-MANAGEMENT/NON-UNION EMPLOYEES, PERSONNEL MATTER

WHEREAS, N.J.S.A. 10:4-6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the work session meeting of February 23, 2021, for the following reason:

1. Contract Negotiations – Management/Non-Union Employees
2. Personnel Matter

NOW, THEREFORE, BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting act.

Ms. Parejo made a motion, seconded by Mr. Lyon to adopt Resolution 2021-40.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Jeney made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Smith. All were in favor, motion approved.

There was no action taken after execution session.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Jeney. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk