

**WORK SESSION  
MUNICIPAL BUILDING**

**February 9, 2021  
DELRAN, NJ**

**Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 7, 2021 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell were present.

**ALSO PRESENT:** Mr. Catrambone, Mayor, Mr. Siciliano, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers.

**GREEN TEAM ANNUAL REPORT**

Mr. Burrell reported that the Green Team has submitted their annual report to Mayor and Council which outlines what they have completed and says the Township can help moving forward.

Deb Hammond thanked Council for allowing the Green Team to address them tonight. Deb provided background on the Community Forestry Plan developed by the Green Team with the assistance of Barry Emmons, Community Forest Consultant. The Plan was adopted by Township Council on April 3, 2018 and submitted to the State for approval. The plan was approved by the State in May 2018 and laid out the goals for the next five years. We just completed the third year under the plan and we are requesting that the Mayor endorsement the annual report after the presentation tonight in order to submit the report to the State by February 15<sup>th</sup>. The plan represents a joint effort between the Green Team, Public Works, Administration and Planning/Zoning. In the first three years our goals were to ensure that Green Team volunteers and Public Works employees met the training requirements. Also, provide education and outreach regarding trees and plantings, complete a tree inventory of our parks and playgrounds, apply for Tree City USA, plant new trees and use the inventory to develop planting and maintenance plans. The plan also included applying for grants and celebrating Arbor Day. Deb reported that the Green Team has done a great job on the training. They have completed some education and outreach this year but not as much as they would have liked due to covid. They are still working on the tree inventory and celebrated Arbor Day the past two years. They planted three trees at Conrow Park in 2019, two at Notre Dame in 2020 and one at Brown Street Park. In addition, they planted twenty trees at Jake's Place in Delran Community Park.

Al Carp reported that they haven't been able to complete the tree inventory of the parks and playgrounds due to covid-19 and hope to complete the inventory this year. Once the inventory is complete, they hope to apply for new planting grants this year. We have order seven new plants to plant this year on Arbor Day. We need to continue to plant additional trees as we are not keeping up with removals. In 2020, we planted three small trees and Public Works removed six mature trees. In 2019, the Green Team applied to Tree City USA and were rejected because our existing tree protection ordinance does not identify any person or office responsible for trees on municipal property. We provided recommendations for enhancements to the ordinance and hope the efforts

to amend the ordinance will be restarted shortly. Trees enhance our environment by reducing noise, blocking winter winds, shading the summer sun and color our landscape by increasing property values. Trees also protect against the heat effects in the summer and we need to encourage residents and developers to plant the right trees correctly and that the existing trees are protected as much as possible. This can be accomplished through changes to the compensatory planting. Developers should be required to protect mature trees and develop a plan for replacement. If the developers are able to plant the required trees on their property, we strongly recommend a tree bank be established to fund the planting of trees on municipal property.

Mr. Burrell stated that they appreciate all their work. In reference to the Tree Ordinance, we will be working on with the committee on recommendation. We also approved the Community Solar project at 600 Delran Parkway which will add points to their certification.

Mr. Catrambone reported that he has signed off on the annual report today. We also sent two nonbinding letters of interest to organizations for community solar.

Deb stated that they are here to help with community outreach on the solar projects.

### **2021 RAC EVENT DATES**

Mr. Burrell reported that the RAC met in January and picked tentative dates for the 2021 events. Obviously with covid, all events are up in the air at this point. They wanted to present the list to Council for any potential objections.

After discussion, Council had no objections to the tentative dates provided.

### **2021 BUDGET MEETING SCHEDULE**

Mr. Hatcher reported that the Mayor will present the budget to Council between February 26<sup>th</sup> and March 2<sup>nd</sup>. Council will need to complete the review during the month of March for introduction to take place on April 6<sup>th</sup>. There are work sessions scheduled for March 9<sup>th</sup> and 23<sup>rd</sup>.

Council agreed to add a special work session for March 16<sup>th</sup> at 7:00 P.M. in case it is necessary to discuss the budget.

### **COMMUNICATIONS COMMITTEE DISCUSSION**

Mr. Burrell reported that in conversations during his time in office Council has strived to increase communication. This committee would be appointed to make recommendation to Mayor and Council on ways to improve communication with the residents. Mr. Burrell stated that he provided a list to Council on the individuals to be appointed to the committee and it includes residents from different demographics. It seems that the communication that is lacking is between the seniors.

After discussion, Mr. Burrell asked for a motion to adopt the following Resolution.

## **TOWNSHIP OF DELRAN RESOLUTION 2021-38**

### **APPOINTING MEMBERS TO THE COMMUNICATION COMMITTEE**

**BE IT RESOLVED**, by the Township Council of the Township of Delran that the following members be appointed to the Delran Township Communication Committee:

- Tyler Burrell
- Thomas Lyon
- Wendy Mitchell
- Colin Rafferty
- Deb Hammond
- Mary Ann Rivell
- Sharon Coryell
- Lucy Horton
- Suzanne Ade
- Mary Lipski
- Patty Kolodi

Mr. Jeney made a motion, seconded by Mr. Smith to adopt Resolution 2021-38

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

## **REPORTS**

**Ms. Eggers** – No report.

**Mr. Hatcher** – No report.

**Mr. Catrambone** – Mr. Catrambone thanked Public Works for a terrific job during the recent storms. They are calling for several events over the next few days and the employees will be out there working hard. Mr. Catrambone stated that he had the opportunity to ride along in one of the plows learned a lot of information and will be putting out a video.

Mr. Catrambone reported that Dan Bard worked his last day in Public Works today. He has been an employee for nine years and has also been volunteer fire fighter and a member of the Delran Emergency Squad. He left to take a job closer to home and we wish him the best of luck.

Mr. Catrambone reminded residents to check on their neighbors during these crazy times and feel free to reach out to Mayor and Council if you need any help.

**Mr. Siciliano** – No report.

**Mr. Winckowski** – Mr. Winckowski reported that NJAW started their water main replacement project last week. They began on Baylor and will be moving to 8<sup>th</sup> Avenue and working towards Brown, Juniata and others. The work will take a few months to complete and have agreed to terms

discussed last month. Mr. Winckowski stated that they have discussed adding Notre Dame Drive to the project. This road is in needs repair and we can discuss this at a future meeting.

Mr. Winckowski stated that they attended a pre-construction meeting last week with the County and R.E. Pierson, the contractor completing the trail project. They intend to begin construction in March and will take several months. He will keep Council updated on the progress.

**Ms. Parejo** – Ms. Parejo reminded everyone to continue wearing their masks, wash your hands, keep up the social distancing and stay safe.

**Mr. Smith** – Mr. Smith echoed the comments from Ms. Parejo. A few weeks ago, we met to honor the passing of the 400,000<sup>th</sup> American. Since then we are above 460,000 deaths. We still need to remain vigilant.

**Mr. Jeney** – Mr. Jeney echoed the comments from the Mayor and Council regarding continued covid precautions.

Mr. Jeney stated how proud our Mayor and Council should be for the front-page story on Mr. Smith in the Burlington County Times.

**Mr. Lyon** – Mr. Lyon echoed that comments from the Mayor regarding the excellent job Public Works did with the recent storm. Also, please make sure to not follow the plows too closely.

**Mr. Burrell** – Mr. Burrell echoed the comments from Mayor and Council.

### **PUBLIC PORTION**

Mr. Lyon made a motion to open the meeting to the public. The motion was seconded by Mr. Jeney. All were in favor, motion approved.

There were no comments.

Mr. Jeney made a motion to close the public portion, seconded by Mr. Smith. All were in favor, the motion was approved.

### **EXECUTIVE SESSION**

At this time, Mr. Burrell asked for a motion to adopt Resolution 2021-37 authorizing executive session.

## **TOWNSHIP OF DELRAN RESOLUTION 2021-37**

### **AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING: CONTRACT DISCUSSION – ABRASIVE ALLOYS PROPERTY, CONTRACT DISCUSSION – 89 HARTFORD ROAD, LITIGATION SETTLEMENT AGREEMENT DISCUSSION – 4101 BRIDGEBORO ROAD**

**WHEREAS**, N.J.S.A. 10:4-6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

**WHEREAS**, it is necessary to close the work session meeting of February 9, 2021, for the following reason:

1. Contract Discussion – Abrasive Alloys Property
2. Contract Discussion –89 Hartford Road
3. Litigation Settlement Agreement Discussion – 4101 Bridgeboro Road

**NOW, THEREFORE, BE IT RESOLVED** that the meeting is closed for the reasons above in accordance with the Open Public Meeting act.

Mr. Lyon made a motion, seconded by Mr. Jeney to adopt Resolution 2021-37.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Jeney made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Ms. Parejo. All were in favor, motion approved.

There was no action taken after execution session.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Jeney. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk