

**WORK SESSION  
MUNICIPAL BUILDING**

**January 26, 2021  
DELRAN, NJ**

**Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 10, 2020 and posted on the bulletin board on the same date.**

**ROLL CALL:** Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell were present.

**ALSO PRESENT:** Gary Catrambone, Mayor, Mr. Siciliano, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers were present.

**FLOATING HOLIDAYS**

Mr. Hatcher reported that the CWA contract provides for two floating holidays per year with the consent of Council. They have requested Friday, July 2<sup>nd</sup> and Monday, December 27<sup>th</sup>. Mr. Hatcher stated that he has no objections to the dates requested.

After discussion, Mr. Burrell asked for a motion to adopt the following Resolution.

**TOWNSHIP OF DELRAN  
RESOLUTION 2021-26**

**APPROVING 2021 FLOATING HOLIDAY SCHEDULE**

**BE IT RESOLVED**, by that the Township Council of the Township of Delran that the following Floating Holidays for 2021 are hereby approved:

Friday, July 2, 2021

Monday, December 27, 2021

**BE IT FURTHER RESOLVED**, that a copy of the Resolution be forwarded to the CWA Shop Stewards for distribution.

Mr. Lyon made a motion, seconded by Mr. Smith to adopt Resolution 2021-26.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

## **AERIAL MOSQUITO CONTROL**

Mr. Burrell stated that this is a standard authorization requested every year from the County.

Mr. Hatcher stated that this is an agreement that we authorize annually.

Mr. Burrell asked for a motion to adopt the following Resolution.

### **TOWNSHIP OF DELRAN RESOLUTION 2021-27**

#### **AUTHORIZING THE MAYOR TO EXECUTE THE 2021 AUTHORIZATION FOR AERIAL MOSQUITO CONTROL**

**WHEREAS**, the Mayor and Township Council has determined that it is in the best interest of the Township to have the Burlington County Department of Public Works – Division of Mosquito Control perform aerial mosquito control within the Township of Delran during the calendar year 2021.

**NOW, THEREFORE BE IT RESOLVED** that the Township Council hereby authorizes and directs the Mayor to execute the agreement on behalf of the Township of Delran.

Ms. Parejo made a motion, seconded by Mr. Jeney to adopt Resolution 2021-27.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

## **NJAW ROAD OPENING PERMIT**

Mr. Winckowski reported that NJAW submitted a road opening application for a large water main project. Once the project is completed they will follow with resurfacing certain roads in conjunction with the Township and PSE&G. The application requires Council approval as they are requesting to open Howard and Fordham which are both under a moratorium and will need a waiver to open. Mr. Winckowski stated that are recommending the waiver be granted. Currently neither PSE&G of NJAW have a bond with the Township. Council will need to determine is they are going to request a bond for the resurfacing. The resurfacing should be completed in late summer or early fall. Mr. Winckowski suggested that the road opening ordinance be updated in the future to address some concerns.

After discussion, Mr. Burrell asked for a motion to adopt the following Resolution.

**TOWNSHIP OF DELRAN  
RESOLUTION 2021-28**

**REQUIRING NJAW COMPANY TO POST BONDS AND ESCROW FOR  
MAIN REPLACEMENT PROJECT AND APPROVING WAIVER OF MORATORIUM  
ON FORDHAM AND HOWARD STREET**

**WHEREAS**, NJAW Company submitted an application for a road opening permit for various roadways within the Township for a main replacement project; and

**WHEREAS**, in a letter dated January 19, 2021, the Township Engineer recommended that NJAW post an escrow fee in the amount of \$21,000 to cover the inspection costs and a surety bond to guarantee completion of the project as agreed to under the permit; and

**WHEREAS**, in order move forward with the project, NJAW Company has requested a waiver of the road moratorium on Fordham Street and Howard Street.

**NOW THEREFORE, BE IT RESOLVED** that the Township Council hereby waives the road moratorium on Fordham Street and Howard Street and authorizes the issuance of the road opening permit condition upon the posting of bonds and escrow based on the recommendation of the Township Engineer.

Mr. Lyon made a motion, seconded by Mr. Jeney to adopt Resolution 2021-28.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

**LATE FEES FOR VARIOUS LICENSE**

Mr. Burrell stated that we waived the late fees last March as everything was shutting down and business were closed. It was challenging to enforce the late fees as businesses were struggling. The question moving forward is whether Council wants to waive the late fees moving forward.

After discussion, Council agreed to not impose late fees during the first quarter of 2021. Late fees will be imposed as of April 1<sup>st</sup>. This will also include dog and cat licenses. Council will add a Resolution to the public meeting agenda for approval.

**OPEN SPACE TAX**

Mr. Hatcher reported that in 2004 an ordinance was passed to include a referendum for an open space tax that was approved. That tax is a fixed amount of \$325,000 per year and imposed in

2005. The tax will sunset at the end of 2024.

Mr. Burrell stated that we have discussed putting this referendum back out to the voters to continue the open space tax to purchase, preserve and improve current open space.

After discussion, Council agreed that they were in favor of moving forward with a referendum to exceed the open space tax.

Mr. Siciliano stated that the Council has two to three years to get this process completed. The referendum would take place during the general election.

Mr. Burrell suggested that Council think about the timing of when Council would like to get this on the ballot. Mr. Burrell will work with Mr. Hatcher and the Mayor and the figures.

### **PSE&G SUB-STATION**

Mr. Hatcher reported that back in December we had a meeting with PSE&G concerning a sub-station they would like to install in Delran. They have limited it to a property at 130 Hartford Road which is directly across from the entrance to Summerhill. They are asking for another meeting with Mayor and Council to get input on the property they selected. They do recognize a use variance.

After discussion, Council agreed to have Mr. Burrell and Mr. Smith represent Council at the meeting. Mr. Hatcher will work on setting up the meeting.

### **2021 ROAD PROGRAM**

Mr. Winckowski stated that this ties back into the resurfacing projects with NJAW and PSE&G. Prior to resurfacing the road, you are required to updated the handicap curb ramps to make them compliant. We also look at driveway aprons to make sure they work with the new pavement and any other curbing or inlets that could impede the resurfacing. Considering all this resurfacing is being completed, Mr. Winckowski recommended that for the 2021 Road Program, the Township go in beforehand and complete all the necessary concrete work. The initial estimate is approximately \$415,000 including engineering.

Mr. Hatcher reported that in addition to the \$415,000, Council will also need to authorize the CDBG project so the number will be closer to \$500,000. There is sufficient capital improvement fund money to authorize the funding. If Council choses to move forward prior to adopting the budget, we would need to approve a temporary capital budget and authorize a bond ordinance.

After discussion, Council agreed to move forward with the ordinance for the concrete work and the CDBG project due to the timing. The Resolution and Ordinance will be on the next meeting for approval. At a future meeting, Council will discuss whether they wish to add any additional roads for the 2021 budget. Mr. Winckowski will work with Mr. Mullen on updating the road list.

## **COMMUNITY SOLAR – 601 DELRAN PARKWAY**

Mr. Burrell stated that we discussed this at the last meeting and feels it would be great for Delran to be a part of this program. If Council agrees, we would need to adopt a Resolution supporting the project at 601 Delran Parkway.

After discussion, Council agreed to adopt the following Resolution.

### **TOWNSHIP OF DELRAN RESOLUTION 2021-29**

#### **SUPPORTING SOLAR LANDSCAPE COMMUNITY SOLAR PROJECT AT 601 DELRAN PARKWAY**

**WHEREAS**, for more than a decade, the State of New Jersey has promoted energy policies that have created a vibrant solar energy market; and

**WHEREAS**, the State of New Jersey adopted the 2019 New Jersey Energy Master Plan, *Pathway to 2050* (EMP); and

**WHEREAS**, Strategy 6 of the EMP calls for support of community energy planning and action with an emphasis on encouraging and supporting participation by low- and moderate-income and environmental justice communities; and

**WHEREAS**, Goal 6.2.1 of the EMP calls for the support of community-led development of community solar projects; and

**WHEREAS**, this governing body is knowledgeable about the direct benefits of community solar projects as approved by the New Jersey Board of Public Utilities, including the following:

- Local, clean power generation
- Support for active participation in the program by low- and moderate-income families
- Reduction of energy bills for all participants
- Job training and support

**NOW THEREFORE BE IT RESOLVED** on this 26<sup>th</sup> day of January, 2021, by the Township Council of the Township of Delran, County of Burlington, State of New Jersey that:

1. The Township of Delran supports the Solar Landscape community solar project proposed for 601 Delran Parkway.
2. The Township of Delran endorses for selection by the New Jersey Board of Public Utilities the Solar Landscape community solar project listed above.

Mr. Lyon made a motion, seconded by Mr. Jeney to adopt Resolution 2021-29.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

## **REPORTS**

**Ms. Eggers** – No report.

**Mr. Hatcher** – Mr. Hatcher reported that we applied for the Local Emergency Fund Grant which was related to covid expenses and we have already received the reimbursement in the amount \$193,270.

**Mr. Siciliano** – Mr. Siciliano stated introduce Jennifer McPeak to Council. She will be attending most of the meetings. Mr. Siciliano stated that they are working on current OPRA requests and also the donation of land.

**Mr. Winckowski** – Mr. Winckowski reported that they finalizing a few items with the County and will be ready to bid next month the Conrow Road project. Also, the County trail improvements should begin in March.

**Ms. Parejo** – No report.

**Mr. Smith** – No report.

**Mr. Jeney** – No report.

**Mr. Lyon** – Mr. Lyon reported for everyone to stay safe and continue to watch out for each other. Also, watch out for the children at the bus stops. Please have patience for one another. Mr. Lyon thanked all the Township employees for everything they do every day.

**Mr. Burrell** – No report.

**Mr. Catrambone** – Mr. Catrambone congratulated Amber Curzie on publishing a children's book.

Mr. Catrambone reported that the Food Bank of South Jersey will be offering a drive-up distribution on Saturday, January 30<sup>th</sup> from 10 AM - 12:00 PM at 695 Woodlane Road, Westhampton. We will post the information on the website and social media.

Mr. Catrambone reported that residents who are unable to access the covid-19 vaccine website can call the hot-line at (855) 568-0545 from 8 AM to 8 PM seven days a week.

Finally, he is working through the Township website to correct any outdated or incorrect information and updating all the pages.

**PUBLIC PORTION**

Mr. Lyon made a motion to open the meeting to the public. The motion was seconded by Mr. Jeney. All were in favor, motion approved.

There were no comments.

Mr. Jeney made a motion to close the public portion, seconded by Mr. Smith. All were in favor, the motion was approved.

At this time, Mr. Burrell asked for a motion to adopt Resolution 2021-25 authorizing executive session.

**TOWNSHIP OF DELRAN  
RESOLUTION 2021-25**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE  
FOLLOWING: CONTRACT DISCUSSION – TOWNSHIP  
ADMINISTRATOR, DPA CONTRACT NEGOTIATIONS,  
LITIGATION – DUNPHY’S LANDSCAPING**

**WHEREAS**, N.J.S.A. 10:4-6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

**WHEREAS**, it is necessary to close the work session meeting of January 26, 2021, for the following reason:

1. Contract Discussion – Township Administrator
2. DPA Contract Negotiations
3. Litigation – Dunphy’s Landscaping

**NOW, THEREFORE, BE IT RESOLVED** that the meeting is closed for the reasons above in accordance with the Open Public Meeting act.

Mr. Jeney made a motion, seconded by Ms. Parejo to adopt Resolution 2021-25.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Smith made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Jeney. All were in favor, motion approved.

There was no action taken after execution session.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Jeney. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk