

Requirements to Qualify

The requirements listed below are the minimum levels expected from the professional indicated.

For Township Auditor

The Township Auditor shall be a multi-disciplined firm with at least eight (8) years experience in municipal auditing procedures, bond law, arbitrage, municipal budgeting and purchasing. The individual assigned shall have at least five (5) years experience as an appointed municipal auditor and shall be a CPA and RMA. Firm and individual must comply with the local pay to play ordinance.

Please explain how you or your firm meets the minimum requirements. (Attach additional sheets if necessary.)

Received by Township on _____

____ Meets Minimum Qualifications
Qualifications

____ Does Not Meet Minimum

PROPOSAL

The undersigned individual, firm, or corporation, hereby proposes to server as Township Auditor based upon the following compensation:

[Please outline your fees proposed, fee schedule, or other basis for compensation that you seek. Please, where applicable, indicate hourly rates, monthly or other retainers, per project fees, or such other manner of compensation you deem appropriate to the services to be provided. Please submit one original and a copy of the proposal on a cd.]