

**WORK SESSION
MUNICIPAL BUILDING**

**December 15, 2020
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 10, 2020 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone were present. Mr. Lyon was absent.

ALSO PRESENT: Mr. Platt, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers were present.

2021 REORGANIZATION

Mr. Catrambone reported that a memo has been provided by Ms. Eggers outlining the various board members that will need to be replaced at the reorganization meeting and also a calendar of meeting dates for 2021. Mr. Catrambone Council to consider the appointments and submit recommendations. The tentative date for the Reorganization Meeting is January 2nd at noon.

Council reviewed the meetings dates for 2021 and had no issues with the dates listed. The meeting dates will be approved at the Reorganization Meeting.

DEDICATION BY RIDER/SNOW REMOVAL

Mr. Hatcher reported that by statute, the Township can establish a dedication by rider for snow removal that will stay in place from year to year. We can draw from the funds during a year where we are hit by significant snow storms. If Council wishes to move forward they would need to adopt a Resolution to establish the fund which would go to the State for approval. The second step would be to transfer funds from Street and Roads to the Snow Removal 40A:4-4. From there we would transfer both funds to the Dedication by Rider. Mr. Hatcher stated that he drafted a Resolution last week which is in the packet tonight but Council may want to consider reducing the amount taken from Snow Removal 40A:4-4 to \$20,000 making the total transferred into the Dedication by Rider \$50,000.

After discussion, Council agreed to adopt the necessary Resolutions tonight.

Mr. Catrambone asked for a motion to adopt the following Resolutions.

RESOLUTION 2020-189 REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR SNOW REMOVAL RESERVE TRUST FUND REQUIRED BY (P.L. 2001, c. 138 and N.J.S 40A:4-62.1) IN THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY

Mr. Mormando made a motion, seconded by Mr. Burrell to adopt Resolution 2020-189.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

RESOLUTION 2020-190 AUTHORIZING THE TRANSFER OF \$30,000 FROM STREETS AND ROADS O/E TO SNOW REMOVAL PER 40A:4-4

Mr. Burrell made a motion, seconded by Ms. Parejo to adopt Resolution 2020-190.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

RESOLUTION 2020-191 AUTHORIZING THE TRANSFER OF \$50,000 TO THE RESERVE FOR SNOW REMOVAL

Mr. Lyon made a motion, seconded by Mr. Burrell to adopt Resolution 2020-191.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

1033 PROGRAM

Mr. Hatcher reported that the Department of Defense, Defense Logistics Agency can make excess equipment available to State and Local Police Departments at no cost. The Township has participated in this program in the past. Mr. Hatcher stated that they recommend Council participate in the program. A sample Resolution has been provided in the packet should Council wish to move forward.

After discussion, Council agreed to adopt the Resolution to participate in the program.

Mr. Catrambone asked for a motion to adopt Resolution 2020-192.

RESOLUTION 2020-192 RESOLUTION AUTHORIZING THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON THROUGH THE DELRAN TOWNSHIP POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE DELRAN TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

Ms. Parejo made a motion, seconded by Mr. Lyon to adopt Resolution 2020-192.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

COOKIE SALE

Mr. Catrambone stated that the Girl Scouts have requested use of the Summerhill Field parking lot to conduct a drive through cookie sale. Mr. Catrambone asked if Council had any objections or questions regarding this request.

After discussion, Council agreed to the request.

CAMERA TRUCK

Mr. Hatcher reported that in the Sewer Utility Budget, we budgeted for a new camera truck to replace the 22-year-old existing truck. There is no authorization needed as we are purchasing through a national contract but he wanted to make sure there is no objection with the purchase. The total purchase price is \$219,950 which is within the budgeted amount of \$225,000.

After discussion, Council had no questions or objections with the purchase.

BRIDGEBORO STREET PEDESTRIAN FLASHER

Mr. Hatcher reported that several years ago a resident approach Council requesting a pedestrian flasher at the intersection of Pancoast Blvd. and Bridgeboro Street to help their child who is visually impaired. Since Bridgeboro Street is a County Road, the County provide a draft cost share agreement. Per the agreement, the Township would provide funds in an amount not to exceed \$15,000. Those funds are in the capital budget. If Council wishes to move forward, they would need to adopt a Resolution authorizing execution of the agreement.

After discussion, Council agreed to move forward with the agreement. Mr. Catrambone said for a motion to approve the following Resolution.

RESOLUTION 2020-193 AUTHORIZING AND APPROVING THE SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF DELRAN AND THE COUNTY OF BURLINGTON FOR A PEDESTRIAN FLASHER AT BRIDGEBORO STREET & PANCOAST BOULEVARD

Mr. Mormando made a motion, seconded by Mr. Burrell to adopt Resolution 2020-193.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

SEWER UTILITY OUTLAY

Mr. Hatcher reported that the Township budgeted \$1,000,000 for a potential sewer main replacement along Route 130. Due to covid, the televising of the line had been delayed and that work is being completed now to determine the extent of the damage. We are recommending that Council adopt a Resolution tonight to put that \$1,000,000 into a capital reserve account so we will not have to raise those funds next year. If it is determined that we need to spend the \$1,000,000 next year, we would adopt an ordinance to authorize the spending.

After discussion Council agreed. Mr. Catrambone said for a motion to approve the following Resolution.

RESOLUTION 2020-194 AUTHORIZING AND APPROVING A TRANSFER OF \$1,000,000 FROM THE 2020 SEWER OPERATING BUDGET TO THE CAPITAL RESERVE ACCOUNT

Mr. Lyon made a motion, seconded by Mr. Mormando to adopt Resolution 2020-194.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher stated that during this covid period one of the areas that we have been keeping a close eye on are the revenues and the impact from covid. We recognized that some of the revenues would decrease and we were specifically concerned with the impact on tax collection rate. Last year the tax collection rate for 2019 was 98.97%, in 2018 the rate was 98.69%. As of today, the rate for 2020 is 98.76% which is only slightly lower than last year. Several other revenues will be down including court and construction. Mr. Hatcher thanked that the Tax Office employees, under Tangy Johns, Tax Collector.

Mr. Hatcher reported that we submitted the paperwork for the Local Emergency Fund Grant in the amount of \$193,270. Mr. Hatcher thanked Kareemah Press, CFO as she has done most of the work on this grant. Mr. Hatcher stated that the majority of the grant will be for reimbursement of expenses already incurred including the increase in landfill fees.

Mr. Hatcher stated that we are expecting snow this week and reminded residents to please remove their cars from the street if possible. Also, if possible do not shovel until approximately eight hours after the last snowflake falls because it takes that long for the plows to make a final pass and there is no way for them to not plow in the driveways.

Finally, Mr. Hatcher thanked Mayor Paris for the appointment over the last twelve years and the confidence he has shown in him.

Mr. Winckowski – No report.

Mr. Catrambone asked for a status report on the Fairview Blvd. Island removal.

Mr. Winckowski reported that the project has been completed and they are preparing the final pay estimate.

Mr. Platt – Mr. Platt reported that now that Council has adopted the Ordinance authorizing the Ott's land agreement, there will be an agreement that will be executed with the property owner. Once the agreement is signed, we will order title and the engineer will perform a preliminary environmental evaluation of the property and proceed to closing.

Mr. Platt reported that the Clarks Landing easement has been drafted and an ordinance will be needed early next year. Also, they are working with CME of the Adirondack energy agreement.

Mr. Platt stated that Delran has done a great job in managing this pandemic for their employees and the residents.

Mr. Platt wished everyone a happy holiday and happy new year.

Ms. Parejo – Ms. Parejo stated that although it is great that the COVID vaccine is starting to be distributed, it will be months before everyone has access so please don't let your guard down. Continue to wear your mask and practice social distancing guidelines. Please be safe and happy holidays to all.

Mr. Lyon – Mr. Lyon congratulated Mayor Paris on the successful end of his term. Mr. Lyon stated that the Mayor came to his home in 2011/2012 and said they were looking for people to get involved and the next thing he knew he was on the Zoning Board. Mr. Lyon thanked the Mayor for his service.

Mr. Lyon stated what a long strange year 2020 has been. We need to stay diligent and stay safe.

Mr. Lyon thanked all the Township employees for hanging in there during this stressful year. We are looking forward to 2021.

Mr. Mormando – Mr. Mormando stated that his report tonight sadly includes that he will sadly be stepping down as Ward 3 Councilman come December 31st. He has loved serving on Council but his family will be moving within Delran but outside the borders of Ward 3. Mr. Mormando thanked Ms. Eggers for everything she does and how dedicated she is to Delran. Mr. Mormando thanked Mr. Hatcher and stated that he is by far the best in his opinion. Mr. Mormando thanked the professionals for everything they have done for the town. Mr. Mormando stated that it has been a pleasure and honor to work with Mr. Lyon and Ms. Parejo and stated that their Wards are in great hands. Mr. Mormando thanked Mr. Burrell and stated that if it was not for him he would not be sitting here. Mr. Burrell is young, full of energy, intelligent and willing to donate his time to help people. Mr. Mormando stated that Mr. Burrell should be proud of his accomplishments and wished him the best of luck with law school. Mr. Mormando stated that when Mr. Catrambone came to talk to him his sincerity in helping the residents of this town, the longevity that he has brought, the intelligence and capability in knowing what to do for the community is tremendous. He is proud to have worked with Mr. Catrambone and excited for him to be Mayor and is sorry he will not be on Council to work with him. He is happy to help in anyway he can. Mr. Mormando thanked all the residents for voting for him and stated he is sorry he is stepping down. It has been fun, educational and he has enjoyed his time on Council.

Mr. Mormando wished everyone a safe and happy holiday season. Please continue to keep up social distancing, wash your hands and wear your mask.

Mr. Catrambone thanked Mr. Mormando for his service.

Mr. Burrell – Mr. Burrell thanked Mr. Mormando for his service, dedication and insight to the residents of Delran, you will be missed. Hopefully we can keep you involved.

Mr. Burrell thanked Mayor Paris for his many years of service.

Mr. Burrell thanked Ms. Eggers and Mr. Hatcher for helping get them through 2020. He thanked Mr. Winckowski and Mr. Platt for supporting them. We make the best of 2020 and we can be proud.

Mr. Burrell wished everyone a happy holiday and happy new year.

Mr. Catrambone – Mr. Catrambone congratulated Michael Otto on his retirement from coaching the Delran High School Boys Soccer team. Council presented him with a proclamation prior to the meeting.

Sadly, the covid numbers in Delran continue to be concerning. We lost five residents in Delran to covid and we express our condolences to the families.

The Delran Municipal Building will remain closed to the public until further notice. Please check the website for information on how to conduct business with the Township. Residents will continue to participate in the Township meeting via zoom.

Please stay safe with the upcoming winter storm.

Please continue to follow the social distancing guidelines and stay safe.

Mr. Catrambone stated that this is the last meeting of 2020 and also his last as Council President. Mr. Catrambone stated that he wanted to take this opportunity to express his gratitude to all the exceptional and dedicated people he has had the privilege to work with over the last twelve years. He appreciates each and every volunteer, staff member, elected official and those who have contributed their time, knowledge and expertise. Mr. Catrambone thanked outgoing Mayor Ken Paris for his time serve on Council and as the Mayor. Council has a plaque that they will be presenting to Mayor Paris to memorialize his service. Mr. Catrambone thanked Mr. Paris for all his hard work. It has been an honor and a privilege to serve this community as Council President and thanked the residents for trusting him to serve as the next Mayor. We have made some real progress over the last twelve years and he is excited to see what will be accomplished as we work together on the next chapter.

PUBLIC PORTION

Mr. Lyon made a motion to open the meeting to the public. The motion was seconded by Mr. Burrell. All were in favor, motion approved.

Antony M., Runnemedede, NJ stated that he is filling in tonight with the Delran Sun Newspaper. It was a pleasure to attend the meeting and he will reach out with any questions.

Mr. Burrell made a motion to close the public portion, seconded by Mr. Mormando. All were in favor, the motion was approved.

Mr. Mormando made a motion to adjourn the meeting, seconded by Mr. Lyon. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk