

**WORK SESSION
MUNICIPAL BUILDING**

**October 27, 2020
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 10, 2020 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone were present. Mr. Lyon was absent.

ALSO PRESENT: Mr. Paris, Mayor, Mr. Platt, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers were present.

TRAFFIC CALMING IMPROVEMENTS

Mr. Winckowski reported that this project was included as part of the 2020 capital budget. This project consists of improvements on Tenby Chase Drive and Grande Blvd. We provided Mr. Hatcher with a fee estimate for the engineering services and a Resolution will be needed to authorize them to proceed.

Mr. Hatcher stated that if Council agrees, we will have a Resolution on the public meeting agenda for approval. After discussion, Council agreed.

DELRAN COMMUNITY PARK PHASE 6

Mr. Winckowski reported that this project was also included in the 2020 capital budget and a Resolution authorizing the engineering will need to be adopted.

Mr. Hatcher stated that if Council agrees, we will have a Resolution on the public meeting agenda for approval. After discussion, Council agreed.

EASEMENT DISCUSSION-STORM SEWER OUTFALL PROJECT

Mr. Winckowski reported that Council previously authorized the replacement of the storm sewer outfall at 49 St. Mihiel Drive and they proceeded with the design. During that process they discovered that it is necessary to obtain an easement for a neighboring property, Clark's Landing Marina. We have had preliminary discussions with the property owner and do not believe there will be any issuing obtaining the easement. With the permission of Council, he would like to work with Mr. Platt's office on the process.

After discussion, Council agreed.

Mr. Platt stated that since this is a permanent easement it will be implemented through an ordinance.

NJ TRANSPORTATION ALTERNATIVES PROGRAM

Mr. Winckowski recommended that we re-submit the trail project to connect Community Park to Notre Dame. We included elements in the Master Plan recognizing this project which will score more points. We would need a Resolution on the agenda for the next year. Council agreed.

LOCAL GOVERNMENT EMERGENCY FUND GRANT

Mr. Hatcher reported that the Township is eligible for \$193,270.00 under the CARES Act for coronavirus expenses. The application is due on November 10th which is the date of the next meeting. A Resolution has been included in the agenda tonight and we would like to walk this on the agenda for approval due to the time constraints. The Resolution would be for the full amount of \$193,270.00.

Mr. Catrambone asked for a motion to adopt the following Resolution

TOWNSHIP OF DELRAN RESOLUTION 2020-157

LOCAL GOVERNMENT EMERGENCY FUND (CRF) GRANT

WHEREAS, as the public health emergency associated with the COVID-19 pandemic continues, the most significant negative financial impacts faced by county and municipal governments throughout New Jersey result from extreme economic contraction, deficits in tax and fee revenues, and extraordinary increases in public safety and health and human services expenditures; and

WHEREAS, severe fiscal stress limits the ability of counties and municipalities to maintain essential services and take the steps necessary to fight COVID-19; and

WHEREAS, without substantial federal assistance, residential taxpayers would absorb the primary impact of meeting these extraordinary needs and closing any associated operating deficits; and

WHEREAS, the Department of Community Affairs ("DCA"), through the Division of Local Government Services ("DLGS" or "Division"), has been deemed the lead agency for the distribution of the Local Government Emergency Fund (the "LGEF" or "Program"), provided through an allocation of the State of New Jersey's CARES Act Coronavirus Relief Fund (CRF Funds); and

WHEREAS, counties and municipalities excluded from the federal government's direct CRF allocation plan, as well as those counties and municipalities that are currently the most impacted by COVID-19 in comparison to their available resources, are eligible for LGEF funds pursuant to a maximum distribution determined by formula; and

WHEREAS, a total of \$60 million is currently being made available under the Program, with a potential \$60 million more to be allocated; and

WHEREAS, LGEF Grants exist to support costs incurred as part of a local unit's response to COVID-19.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Delran will apply for a LGEF Grant in the amount of \$193,270.

Mr. Mormando made a motion, seconded by Mr. Burrell to adopt Resolution 2020-157.

There being no questions, the roll was called.

Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher reported that there was a cave in with respect to the sanitary sewer line on Route 130. This year we budgeted for a project to televise the line to determine how much of the line needs to be replaced. A sink hole developed and we found a section of pipe and a manhole that required an emergency repair and is being completed. It appears an extensive portion of the line will need to be replaced.

Mr. Platt – Mr. Platt reported that they are still negotiating with the redeveloper regarding the Abrasive Alloys property. He expects to have a Resolution on the November 10th meeting.

Mr. Winckowski – Mr. Winckowski reported that the contractors for the Fairview Blvd. island removal project and the CDBG handicap ramp project are scheduled to start on November 4th. Notice were delivered today to the areas where the ramps will be installed.

Ms. Parejo – No report.

Mr. Mormando – Mr. Mormando reminded everyone that covid is still out there and the numbers are way up from where they have been. Please take care of each other, wear a mask and practice social distancing.

Mr. Burrell – Mr. Burrell echoed the comments from Mr. Mormando.

Mr. Burrell reminded everyone to vote. There are several ways to vote which are by mail, using the drop boxes or by provisional ballot on election day. Please contact the Township Clerk's office or the County with any questions.

Mr. Catrambone – Mr. Catrambone stated that that they received a report that a resident drove a truck over the new sidewalks on Fairview. Mr. Catrambone asked Mr. Hatcher if he received a report back.

Mr. Hatcher stated that he did receive some pictures of the broken sidewalks and will need to contact the property owner.

Mr. Catrambone stated that he received reports that there are a lot of deer in the area specifically near Fairview Street. Mr. Catrambone asked if we feel there is a need to install deer crossing signs.

Mr. Hatcher stated that we can not install signs on a County Road. The County rarely installs signs.

Mr. Paris stated that if we ask the County he would also ask them to install the signs on Hartford and Creek Road.

Mr. Catrambone stated that the legal department looked into the issue of trick-or-treating and the ordinance states that the it must end at 9:00 P.M. There is also a curfew on the 30th and 31st of 10 P.M. The only hour we need to set would be the start time.

After discussion, Mayor and Council agreed to a start time of 3:00 P.M.

Mr. Catrambone asked for a motion to adopt the following Resolution.

**TOWNSHIP OF DELRAN
RESOLUTION 2020-158**

**SETTING THE GUIDELINES FOR TRICK-OR-TREATING WITH
STARTING AT 3:00 P.M.**

BE IT RESOLVED by the Mayor and Council of the Township of Delran that the hours from trick-or-treating will be 3:00 P.M. – 9:00 P.M.

BE IT FURTHER RESOLVED that anyone participating must follow the guidelines set by the NJ Department of Health and the CDC.

Mr. Burrell made a motion, seconded by Ms. Parejo to adopt Resolution 2020-158.

There being no questions, the roll was called.

Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

Mr. Paris – Mr. Paris stated that he Police have also posted a sign for residents to print that are not participating in Halloween.

PUBLIC PORTION

Mr. Mormando made a motion to open the meeting to the public. The motion was seconded by Mr. Burrell. All were in favor, motion approved.

There were no comments from the public

Mr. Mormando made a motion to close the public portion, seconded by Mr. Burrell. All were in favor, the motion was approved.

Mr. Mormando made a motion, seconded by Mr. Burrell to enter into closed session for discussion on the following issues: Personnel Matter

Mr. Mormando made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Burrell. All were in favor, motion approved.

After discussion in executive session, Mr. Catrambone asked for a motion to adopt the following Resolution.

**TOWNSHIP OF DELRAN
RESOLUTION 2020-159**

**APPOINTING A JULIA EDMONDSON TO SERVE AS A
CONSULTANT TO THE CHIEF FINANCIAL OFFICER FOR A MAXIMUM OF
FOUR MONTHS**

BE IT RESOLVED by the Township Council of the Township of Delran that Julia Edmondson is hereby appointed to serve as a consultant to the Chief Financial Officer for a maximum of four months at a rate of \$75.00 per hour.

BE IT FURTHER RESOLVED that the terms of the appointment are outlined in the memorandum from Jeffrey Hatcher, Business Administrator.

Mr. Mormando made a motion, seconded by Mr. Burrell to adopt Resolution 2020-159.

Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

Mr. Burrell made a motion to adjourn the meeting, seconded by Ms. Parejo. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk