

**WORK SESSION
MUNICIPAL BUILDING**

**October 13, 2020
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 10, 2020 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone.

ACTION MEETING

CONSENT AGENDA

**RESOLUTION 2020-144 ESTABLISHING SALARIES FOR VARIOUS EMPLOYEES OF
THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON,
STATE OF NEW JERSEY**

RESOLUTION 2020-145 APPOINTING THOMAS DAVIS AS TAX ASSESSOR

**RESOLUTION 2020-146 RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH
APPROVED OMNIA PARTNERS GOVERNMENT PURCHASING
ALLIANCE NATIONAL FORCE ID 5027518 COOP VENDORS**

**RESOLUTION 2020-147 AUTHORIZING THE REDUCTION OF PERFORMANCE
GUARANTEE FOR HIDDEN ACRES LANE, LLC - BLOCK 116,
LOT 23**

**RESOLUTION 2020-148 AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE
FOLLOWING: ATTORNEY CLIENT PRIVILEGE MATTER,
PERSONNEL ISSUE**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr.
Catrambone

Ayes:
Nays:
Approved:

MOTIONS

A motion granting a mercantile license to:

1. J&J Auto Leasing, LLC, 150 A-25 Carriage Lance

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr.
Catrambone

Ayes:
Nays:
Approved:

WORK SESSION

1. Delran Community Park Kiosk
2. Best Practices 2020
3. Hardship Waiver – 64 Foxglove Drive
4. Vacation of Temporary Construction Easement
5. Engineering Hartford Road/Fairview Blvd.
6. Bid Report CDBG
7. Stewart Avenue Stormwater Improvements
8. Motion to enter into executive session to discuss the following: Attorney Client Privilege Matter, Personnel Issue

**TOWNSHIP OF DELRAN
RESOLUTION 2020-144**

**ESTABLISHING SALARIES FOR VARIOUS EMPLOYEES OF
THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON,
STATE OF NEW JERSEY**

WHEREAS, Ordinance 2020-10 provided a salary range for various position in the Township of Delran; and

WHEREAS, a Resolution is required to set the specific salary for each of the employees; and

WHEREAS, these salaries are within the range as provided in Ordinance 2019-07; and

NOW THEREFORE BE IT RESOLVED that the following salaries are set for the various employees of the Township of Delran as indicated below. The salaries are retroactive to the starting date of each employee.

POSITIONS	2020	Effective Date
Tax Assessor	\$27,500 (Annually)	9/15/2020
Court Administrator	\$72,769 (Annually)	8/1/2020

Dated: October 13, 2020

TOWNSHIP CLERK

**Gary Catrambone
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2020-145**

APPOINTING THOMAS DAVIS AS TAX ASSESSOR

WHEREAS, the Section of the Code entitled 20:82 provides for the appointment of the Tax Assessor with such appointment being made by the Mayor with advice and consent of Council; and

WHEREAS, the Mayor wishes to appoint Thomas Davis as Tax Assessor for a four-year term as defined in N.J.S.A. 40A:9-148: and

WHEREAS, this appointment does not establish tenure with the Township of Delran; and

NOW THEREFORE BE IT RESOLVED that the Township Council of the Township of Delran hereby provides its consent of the appointment of Thomas Davis as the Tax Assessor of the Township of Delran to carry out the duties as prescribed in the Township code and New Jersey State Statutes under N.J.S.A.40A:9-146 et seq.

Dated: October 13, 2020

Jamey Eggers, Township Clerk

Gary Catrambone, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2020-146**

**RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH
APPROVED OMNIA PARTNERS GOVERNMENT PURCHASING
ALLIANCE NATIONAL FORCE ID 5027518 COOP VENDORS**

WHEREAS, Delran Township, pursuant to P.L.2011.c.139; N.J.S.A. 18A: 18A-et.seq. and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods under the OMNIA Partners Government Purchasing Alliance National Coop for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, Delran Township has the need on a timely basis to purchase goods and services utilizing the OMNIA Partners Government Purchasing Alliance National Coop; and

WHEREAS, Delran Township may enter into contracts with the referenced OMNIA Partners Government Purchasing Alliance National Coop vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current OMNIA Partners Government Purchasing Alliance National Coop;

NOW, THEREFORE, BE IT RESOLVED, the Delran Township authorizes the Purchasing Agent to purchase certain goods from those approved OMNIA Partners Government Purchasing Alliance National Coop Vendors as listed below for the 2020 and 2021 years pursuant to all conditions of the individual awarded bids; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

Dated: October 13, 2020

Jamey Eggers, Township Clerk

Gary Catrambone, President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2020-147**

**AUTHORIZING THE REDUCTION OF PERFORMANCE GUARANTEE
FOR HIDDEN ACRES LANE, LLC - BLOCK 116, LOT 23**

Whereas, a performance guarantee in the amount of \$2,011,605.00 (the "Site Improvement Performance Guarantee") was previously posted by Hidden Acres Lane, LLC. (the "Applicant") as a performance guarantee, to guarantee the completion of certain site/sanitary sewer improvements at property known as Block 116, Lot 23 on the Tax Map of Delran Township (the "Property"); and

Whereas, the Site/Sanitary Improvement Performance Guarantee was posted by the Applicant with 10% (\$159,240.90) of the Guarantee amount posted as cash and with 90% (\$1,852,364.10) of the Guarantee amount posted as a Performance Bond; and

Whereas, the Applicant has requested a reduction in the Site Improvement Performance Guarantee; and

Whereas, in a letter dated October 8, 2020, Township Engineer, CME Associates estimated that the project is 58% complete at this time and authorized the reduction of Applicant's Site Improvement Performance Guarantee; and

Whereas, in the same letter dated October 8, 2020, Township Engineer, CME Associates recommended reducing the Site Improvement Performance Guarantee by reducing the cash amount to \$135,680.16 and the bond amount to \$1,356,801.60; and

Whereas, in the same letter dated October 8, 2020, Township Engineer, CME Associates stated that the above referenced reduction of the Site Improvement Performance Guarantee should be conditioned upon Applicant posting any, and all, outstanding engineering and inspection escrow; and

Whereas, pursuant to N.J.S.A. 40:55D-53 the Township Council can either "approve, partially approve, or reject the improvements on the basis of a report by the Municipal Engineer," and

Now, therefore, be it resolved by the Mayor and Council of Delran Township that the Site Improvement Performance Guarantee for improvements at the Property, for Applicant, Hidden Acres Lane LLC., be reduced as stated above upon Applicant's posting of any and all outstanding engineering and inspection escrow.

Be it further resolved that the Township Clerk is hereby directed to forward a signed copy of this Resolution to the Applicant.

DATED: October 13, 2020

Jamey Eggers
Township Clerk

Gary Catrambone
President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2020-148**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING: ATTORNEY
CLIENT PRIVILEGE MATTER, PERSONNEL ISSUE**

WHEREAS, N.J.S.A. 10:4-6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the work session meeting of October 13, 2020, for the following reason:

1. Attorney Client Privilege Matter
2. Personnel Issue

NOW, THEREFORE, BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting act.

Dated: October 13, 2020

**Jamey Eggers
Township Clerk**

**Gary Catrambone
President of Council**