

**REGULAR TOWNSHIP MEETING
MUNICIPAL BUILDING**

**April 7, 2020
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

SUNSHINE STATEMENT: Be advised the Township Council has given notice in accordance with the sunshine law in the following manner. Notice published in the Burlington County Times and Camden Courier Post on January 10, 2020 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone were present.

ALSO, PRESENT: Mr. Paris, Mayor, Mr. Platt, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers were present.

Mr. Catrambone read a statement regarding the Zoom meeting platform.

MINUTES FOR APPROVAL

Mr. Lyon made a motion, seconded by Mr. Mormando to approve the minutes for the January 14, 2020 Closed Session Meeting

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Mormando made a motion, seconded by Ms. Parejo to approve the minutes for the January 28, Action, Work Session and Closed Session meeting.

There being no questions, the roll was called.

Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye. Mr. Lyon abstained.

Ayes: 4

Nays: None

Abstained: 1

Motion Approved

Mr. Burrell made a motion, seconded by Mr. Mormando to approve the minutes for the February 4, 2020 Public Meeting.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Mormando made a motion, seconded by Mr. Burrell to approve the minutes for the February 11, 2020 Action, Work Session and Closed Session meeting.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

ORDINANCE ON SECOND READING

**TOWNSHIP OF DELRAN
ORDINANCE 2020-05**

**AN ORDINANCE AMENDING CHAPTER 12 OF THE CODE OF THE TOWNSHIP OF
DELRAN, ENTITLED "TRAFFIC," TO ESTABLISH CERTAIN TRAFFIC
REGULATIONS FOR BLOCK 120, LOTS 43 & 44"**

WHEREAS, the Victory Real Estate Development, LLC ("Victory") has received Site Plan approval from the Delran Township Planning Board for Block 120, Lots 43 and 44 ("development"); and,

WHEREAS, the approved development plan allows for proposed vehicular access driveways along Hartford Road, which is under municipal jurisdiction, and Bridgeboro Road, which is under Burlington County jurisdiction; and,

WHEREAS, it has been determined by review by the Delran Township Planning Board that left turn egress movements at the proposed driveway along Hartford Road for this site at Block 120, Lots 43 and 44 should be prohibited; and,

WHEREAS, the Burlington County Planning Board has required that as a condition of its approval for the project that the left turn movements into and out of the site driveway along Bridgeboro Road be restricted during the AM and PM weekday peak traffic hours; and,

WHEREAS, the approved Site Plan, prepared by Stout & Caldwell Engineers, LLC, consisting of eleven sheets, revised through January 15, 2020 and on-file with the Delran Township Planning Office identifies specific traffic control improvements including signage and striping to effectuate the proposed turning movement restrictions; and,

WHEREAS, the Township Engineer has reviewed these determinations and agrees with the findings and finds the design complies with the Manual on Uniform Traffic Control Devices ("MUTCD"); and,

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the Township of Delran, County of Burlington, and State of New Jersey, as follows:

SECTION 1. Chapter § 12-5 Traffic. The following provisions of Chapter 12 of the Code of the Township of Delran, entitled "Traffic," is hereby amended to include as follows:

§ 12-5.7.a. Left Turn Movement Restrictions Block 120, Lots 43 and 44.

No vehicle shall conduct a left turn movement out of the site driveway along Hartford Road anytime or into or out of the site driveway along Bridgeboro Road between the weekday hours of 7AM-9AM and 4PM-6PM at Block 120, Lots 43 and 44 as per the approved Site Plan, prepared by Stout & Caldwell Engineers, LLC, consisting of eleven sheets, revised through January 15, 2020 and on-file with the Delran Township Planning Office.

SECTION 2. Repealer. All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflict.

SECTION 3. Severability. If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not effect the remaining provisions of this ordinance. The governing body of the Township of Delran declares that it would have passed the ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

SECTION 4. Effective Date. The ordinance shall take effect the latter of 30 days upon passage and publication according to law or issuance of a certificate of occupancy for any building or unit proposed as part of the aforementioned development.

Ms. Parejo made a motion to open the meeting to the public, seconded by Mr. Burrell. All were in favor, motion approved.

There were no comments.

Mr. Lyon made a motion to close the public portion, seconded by Mr. Mormando. All were in favor, motion approved.

Mr. Mormando made a motion, seconded by Mr. Burrell to adopt Ordinance 2020-05 on second reading.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

**TOWNSHIP OF DELRAN
ORDINANCE 2020-06**

**AN ORDINANCE OF THE TOWNSHIP OF DELRAN AMENDING
CHAPTER 71, ENTITLED "ALCOHOLIC BEVERAGES," OF THE CODE
OF THE TOWNSHIP OF DELRAN**

WHEREAS, the Township of Delran ("Township") is a municipal entity organized and existing under the laws of the State of New Jersey and located in Burlington County; and

WHEREAS, regulations regarding the sale and transportation of alcoholic beverages in the Township are set forth in Chapter 71 of the Township; and

WHEREAS, Section 71-6(A)(3) of the Township Code permits the sale, service, consumption and delivery of alcoholic beverages by plenary retail consumption licensees on Sundays between the hours of 10:00 a.m. and 2:00 a.m., but limits such sale, service, consumption and delivery by the holders of a club license from 12:00 p.m. to 2:00 a.m.; and

WHEREAS, a request has been made by V.F.W. Post 3020 to allow it to open at 10:00 a.m. on Sundays; and

WHEREAS, pursuant to New Jersey's Alcoholic Beverage Law, N.J.S.A. 33:1-40, municipalities are authorized to set the hours between which the sale of alcoholic beverages may be made; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Governing Body is authorized to enact and amend ordinances as deemed necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the Township and as may be necessary to carry into effect the powers and duties conferred and imposed upon the Township by law;

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Township Council of the Township of Delran, County of Burlington, and State of New Jersey as follows:

SECTION 1: Article II – Licensing; Regulations of Chapter 71 of the Code of the Township of Delran is hereby amended, revised, and/or supplemented as follows:

Article II. Licensing; Regulations

§ 71-3. Purpose. [No Change]

§ 71-4. Definitions. [No Change].

§ 71-5. Licenses. [No Change].

§ 71-6. Regulations of Licenses.

A. Hours of Sale.

(1) Monday. Except as otherwise provided herein, no plenary retail consumption

or club licensee shall sell, serve or deliver or allow, permit or suffer the sale, service, delivery or consumption of any alcoholic beverage on Monday between the hours of 1:00 a.m. and 6:00 a.m.

(2) Tuesday through Saturday. Except as otherwise provided herein, no plenary retail consumption or club licensee shall sell, serve or deliver or allow, permit or suffer the sale, service, delivery or consumption of any alcoholic beverage on any weekday, Tuesday through Saturday, between the hours of 2:00 a.m. and 6:00 a.m.

(3) Sunday. Except as otherwise provided herein, no plenary retail consumption licensee or club licensee shall sell, serve or deliver or allow, permit or suffer the sale, service, delivery or consumption of any alcoholic beverage on Sunday between the hours of 2:00 a.m. and 10:00 a.m., unless New Year's Day falls on that Sunday, in which case it will be 3:00 a.m.

(4) Plenary retail distribution licensees. Plenary retail distribution licensees may only sell or deliver alcoholic beverages any day of the week from 9:00 a.m. to 10:00 p.m.

(5) State of emergency. Whenever the Mayor, or in his or her absence the Deputy Mayor, declares that a state of emergency exists requiring the protection of persons or property because of the probability or imminence of mob or other violence, or other emergency requiring the prohibiting of the sale of alcoholic beverages, the Mayor or Deputy Mayor is hereby empowered to issue a proclamation indicating which licensees shall close their places of business and designating the period of time or times they shall remain closed. Upon receiving oral or written, if practicable, notice of such proclamation, the licensees affected thereby shall promptly obey such proclamation. If any such licensee fails to do so, the Chief of Police is hereby empowered to cause such premises to be closed, at the expense of the violator.

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| B. | Persons on Premises During Prohibited Hours. | [NO CHANGE] |
| C. | Sales to Certain Persons Prohibited. | [NO CHANGE] |
| D. | Prohibited Acts of Licenses. | [NO CHANGE] |
| E. | Service in Private Areas Forbidden; Exceptions. | [NO CHANGE] |
| F. | Premises Open to View. | [NO CHANGE] |
| G. | Posting of Article. | [NO CHANGE] |

§ 71-7. Minors. [No Change].

§ 71-8. Revocation of Licenses. [No Change].

SECTION 2. Except as set forth in Section 1 above, the balance of Code of the Township of Delran shall not be affected by this ordinance.

SECTION 3. All ordinances or parts of ordinances inconsistent or in conflict with this ordinance are hereby repealed as to said inconsistencies and conflict.

SECTION 4. If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this ordinance. The Council of the Township of Delran declares that it would have passed the ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

SECTION 5. This ordinance shall take effect immediately upon passage and publication according to law.

Mr. Mormando made a motion to open the meeting to the public, seconded by Ms. Parejo. All were in favor, motion approved.

There were no comments.

Mr. Lyon made a motion to close the public portion, seconded by Mr. Mormando. All were in favor, motion approved.

Mr. Burrell made a motion, seconded by Mr. Lyon to adopt Ordinance 2020-06 on second reading.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

ORDINANCE ON FIRST READING

TOWNSHIP OF DELRAN ORDINANCE 2020-07

AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS EMPLOYEES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME

Mr. Burrell made a motion, seconded by Mr. Mormando to approve Ordinance 2020-07 on first reading.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

CONSENT AGENDA

- RESOLUTION 2020-64** **AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING SERVICES FOR THE RECONSTRUCTION OF CONROW ROAD IN AN AMOUNT NOT TO EXCEED \$115,200**
- RESOLUTION 2020-65** **AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING SERVICES FOR THE 2020 ROAD PROGRAM IN AN AMOUNT NOT TO EXCEED \$138,240**
- RESOLUTION 2020-66** **APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM (2020) ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY SUB-AWARD NUMBER 20-0310 SUB-AWARD PERIOD 2/1/20-1/31/21**
- RESOLUTION 2020-67** **ADJUSTING THE 2020 QUARTERLY SEWER BILLING BLOCK 9 LOT 33 BERK & BERK @ HUNTERS GLEN, LLC AMENDING RESOLUTION 2020-44**
- RESOLUTION 2020-68** **AUTHORIZING THE ISSUANCE OF DUPLICATE TAX SALE CERTIFICATE FOR US BANK CUST FOR US BANK CUST ACTLIEN HOLDING**

Mr. Mormando made a motion approving the consent agenda. The motion was seconded by Mr. Burrell.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

MOTIONS

Mr. Lyon made a motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement, seconded by Ms. Parejo.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5
Nays: None

Motion Approved

Mr. Burrell made a motion, seconded by Mr. Mormando to accept the report of the Tax Collector and the Township Clerk.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5
Nays: None

Motion Approved

Mr. Lyon accepting the report of the CFO including the March 2020 YTD Revenue Report, YTD Budget Report and Check Register, seconded by Mr. Burrell.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5
Nays: None

Motion Approved

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher reported that bulk pickup is suspended until the end of the month and will be revisited at that time.

Mr. Hatcher reminded everyone that the municipal building is closed to the public. Any payment can be mailed, placed in the drop box or made online.

Solicitor – Mr. Platt thanked Ms. Eggers for her hard work on setting up the protocols and notices for the zoom meeting.

Ms. Parejo – Ms. Parejo stated that she received several calls today on whether the passive park areas in town will be closed wanted to let all the residents know that in line with the Governor's closure of State parks, all Township parks will be closed effective at 8:00 P.M. tonight until further notice. Please refer to the County website for information regarding County park closures.

Mr. Lyon – Mr. Lyon thanked Ms. Eggers for setting up the meeting.

Mr. Lyon stated that with everyone at home, please look out for pedestrian safety. Also, please remember to practice social distancing.

Mr. Mormando – Mr. Mormando thanked Mr. Hatcher and Ms. Eggers for all the work they have been doing during this time. Mr. Mormando also thanked Council and the Police Department. Mr. Mormando cautioned everyone to continue to stay home to help keep the system less burdened.

Mr. Burrell – Mr. Burrell echoed the comments from prior members of Council. Mr. Burrell thanked the Administration for continuing to work through all of this. A special thanks to the first responders.

Mr. Catrambone – Mr. Catrambone reminded everyone that all the information that is available to the Township is posted on the Township website and Facebook. We are also dispensing any information from the County and the Governor.

Mr. Paris – Mr. Paris thanked the Township Administration, Mr. Hatcher and Ms. Eggers. They have all done a fantastic job keeping all aspects of the Township running. Mr. Paris also thanked the Public Works Department, Sewer Department, Police Department, Emergency Squad and Fire Department.

Mr. Paris thanked all the residents for taking this pandemic seriously and continuing to stay home. If you have to go out, please continue to practice social distancing.

PUBLIC PORTION

Mr. Burrell made a motion, seconded by Ms. Parejo to open the meeting to the public for any questions. All were in favor; the motion was approved.

Rob Gleaner, Planning Board Solicitor, stated that he has received inquiries from the applicants and asked whether the Planning Board will be able to utilize zoom for their upcoming meeting scheduled for May.

Mr. Platt stated that he spoke with Mr. Gleaner about the issue and Land Use meeting at different from the Council meetings. There are a lot of requirements that have to be considered. Mr. Platt stated that there has been some guidance from the DCA and he is reviewing the information. He will discuss this shortly with Council and the Administration. Once a decision is made, they will provide both Mr. Gleaner and Mr. Siciliano with the information. At this time, it looks like we would be looking at starting the meetings again in June. The boards will need to get extensions from the applicants if necessary.

Mr. Gleaner thanked Mr. Platt and stated that he will relay that information.

Mr. Mormando made a motion to close the meeting to the public, seconded by Mr. Burrell. All were in favor, the motion was approved.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Burrell. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk