

**WORK SESSION
MUNICIPAL BUILDING**

**December 10, 2019
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 4, 2019 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Lyon, Mr. Mormando and Mr. Catrambone were present. Ms. Parejo and Mr. Burrell were absent.

ALSO PRESENT: Mr. Paris, Mayor, Mr. Arnautovic, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

GIRLS STATE

Mr. Catrambone reported that we have sponsored an individual each year. They are requesting a donation in the amount of \$240.00.

Mr. Hatcher stated that we are asking for approval now because we do not have the 2020 completed. If Council approves the request, we will have the check processed for the January meeting. Council agreed.

SHARED SERVICES – BRINE

Mr. Hatcher reported that since we are now making our own brine, we have two communities interested in entering into a shared services agreement to purchase the material. We may have more in the future. Mr. Hatcher stated that he included in the packet a sample agreement that we use to purchase brine in the past. If Council agrees, he would like to have the Attorney work on drafting an agreement. We are still working on the amount and will report back to Council at a when we have the information. One municipality is interested in strictly purchasing the brine and one other municipality in interested purchasing the brine and having our Public Works Department brine their streets. We are establishing all the rate. Council have no issue with the shared service agreement.

JIF/MEL UPDATE

Mr. Hatcher stated that the JIF loss ratio is at 72% for the last six years which the average in the JIF. The last four years the ratio has been an average of 24%.

The MEL loss ratio is at 17.4% which is well below average. The only claim that we had in the last six years is the netting at Community Park.

The EPL/POL loss ratio is at 0%. We have had no claims in the last six years. This is the fastest growing area of claims for the MEL.

RECORDING & SOUND SYSTEM, VIDEO CONFERENCING SYSTEM & TV/VIDEO EQUIPMENT

Mr. Hatcher reported that he provided all the information for the equipment which has been discussed a few times. The TV and video equipment will require additional quotes since it is not

under a co-op or a state contract.

Mr. Catrambone asked what is necessary to move forward.

Mr. Hatcher stated that a resolution is necessary to move forward with the video and sound equipment through the national co-op.

Mr. Mormando asked how soon we can expect the project to be completed.

Mr. Hatcher stated that we are hoping for the month of January.

Mr. Catrambone asked for a motion to approve the following Resolution:

**TOWNSHIP OF DELRAN
RESOLUTION 2019-232**

**AUTHORIZING TOWNSHIP ADMINISTRATOR TO
MOVE FORWARD WITH THE PURCHASE OF VIDEO AND SOUND
EQUIPMENT UNDER THE ESCNJ NATION CO-OP PRICING**

Mr. Mormando made a motion, seconded by Mr. Lyon to adopt Resolution 2019-232.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando and Mr. Catrambone voted aye.

Ayes: 3

Nays: None

Motion approved

FAIRVIEW BLVD. ISLAND REMOVAL

Mr. Winckowski reported that this was discussed at the last work session and they are looking for Council's authorization to advertise the project.

Mr. Lyon made a motion to authorize the advertisement of bids for the Fairview Blvd. Island removal project. The motion was seconded by Mr. Mormando. All were in favor, motion approved.

CANCEL LOSAP BALANCE

Mr. Hatcher stated that the Length of Service Award Program was put in place a number of years ago to provide funds for volunteer emergency squad members into a deferred compensation program. The number of volunteers has decreased over the last two years. Two years ago we used significantly less than the \$82,000 budgeted and last year, due to the suspension, no volunteers met the requirement. In talking with the consultant, there are only five members that will qualify this year. One option that we have is to adopt a Resolution to cancel the unexpended balance to allow that to move right to surplus and give more flexibility in the 2020 Budget. Mr. Hatcher stated that he feels comfortable cancelling \$70,000.

After discussion, Council agreed.

Mr. Catrambone asked for a motion to approve the following Resolution:

**TOWNSHIP OF DELRAN
RESOLUTION 2019-233**

**RESOLUTION CANCELLING 2019 BUDGET APPROPRIATIONS
WITH UNEXPENDED BALANCES**

WHEREAS, there are certain 2019 budget accounts with unexpended balances; and

WHEREAS, it is necessary to formally cancel the following balance so that the unexpended balance may be credited to surplus:

Length of Service Awards Program	9-01-33-440-000-299	\$ 70,000.00
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NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Delran that the above listed balance is hereby cancelled and credited to surplus.

Mr. Mormando made a motion, seconded by Mr. Lyon to adopt Resolution 2019-233.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando and Mr. Catrambone voted aye.

Ayes: 3

Nays: None

Motion approved

REORGANIZATION 2020

Council discussed the appointed to the various boards.

For the Zoning Board Council agreed to re-appoint Marlowe Smith and Mary Parento. They will also move Joseph Chascsa from Alternate 2 up to Alternate 1. There will remain a vacancy for Alternate 2.

For RAC, Council agreed to re-appoint Joseph Parento. There will remain one vacant position.

For Green Team, Council agreed to re-appoint Candy Cure and Bob Wagner.

Mr. Paris stated that we are asking Deb Hammond to send additional names to fill the vacancies.

Ms. Eggers stated that she has provided the names and will forward the e-mail to the Mayor.

Ms. Eggers stated that we need a date for the 2020 Re-organization date.

Council agreed to hold the Reorganization Meeting on January 7th at 6:30 P.M. The calendar for the meetings will remain the same for 2020.

Mr. Catrambone stated that if anyone has an interest in serving on the Planning Board as the Council liaison, they can reach out to him directly.

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – No report.

Mr. Winckowski – Mr. Winckowski reported that weather permitting, the contractor for the 2019 Road Program will be back on site tomorrow. They are looking to finish Norman Avenue this year. River Drive, will not be completed this year. We had a meeting with the County today to gather information on their project and will be sending notices to the residents to let them know that the project will be delayed.

Mr. Arnautovic – No report.

Mr. Lyon – No report.

Mr. Mormando – Mr. Mormando stated that he attended the Winter Festival, along with his family and thanked everyone involved on putting the event together. The kids have a blast ice skating and it was a really nice event. The tree also looks great.

Mr. Catrambone – Mr. Catrambone stated that a very small group attended the public meeting hosted by the County regarding Laurel Run Park. Their intentions are to have Farmers Against Hunger utilize the cooler and the building. Some residents of the had concerns over the truck traffic. A representative from Farmers Against Hunger stated that they only have two trucks and can only operate on at a time. At the worst, it would be one truck per day.

Mr. Paris – Mr. Paris extended his sympathies to the family of Jennifer Dias. Jennifer was a dedicated employee and a very nice person.

Mr. Paris reported that he attended the holiday party at Station 231. It was a very nice event.

Mr. Paris stated that he attended the holiday party for the Delran Seniors. Everyone always enjoys being invited and enjoys the party. It was a very nice event.

PUBLIC PORTION

Mr. Lyon made a motion to open the meeting to the public. The motion was seconded by Mr. Mormando. All were in favor, motion approved.

There were no comments.

Mr. Mormando made a motion to close the public portion, seconded by Mr. Lyon. All were in favor, the motion was approved.

Mr. Lyon made a motion, seconded by Mr. Mormando to enter into closed session for discussion on the following issue: Contract Negotiations – Delran Emergency Squad, Contract Negotiations – Burlington County Infrastructure, Contract Negotiations – County Shared Services Agreement

Mr. Mormando made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Lyon. All were in favor, motion approved.

There was no action taken after executive session.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Mormando. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk