

**DELRAN TOWNSHIP  
ZONING BOARD  
MUNICIPAL BUILDING  
REORGANIZATION MEETING  
JANUARY 16, 2020 – 7:00 PM**

**OPEN PUBLIC MEETINGS ACT**

**The Delran Township Zoning Board Reorganization meeting of Thursday, January 16, 2020 was called to order by Mr. Jeney at 7pm in the Township Municipal Building.**

**The Open Pubic Meeting Act Announcement was read by Mr. Jeney and the Pledge of Allegiance was performed.**

**SWEARING IN OF MEMBERS**

Mary Parento, Marlowe Smith, Joe Chascsa, Tom Morrow & Henry Singer

**Jenn Johnson, Attorney swore in Mrs. Parento, Mr. Morrow & Mr. Chascsa. Mr. Smith & Mr. Singer were absent.**

**ROLL CALL**

**Present: Mr. Jeney, Mrs. Parento, Mr. Hewko, Mr. Anderson,  
Mr. Chascsa & Mr. Morrow  
Absent: Mr. Smith, Mr. Singer & Mr. Khinkis  
Professionals: Jenn Johnson, Attorney**

**ELECTIONS OF OFFICERS**

**Mr. Jeney called for nominations for the position of Zoning Board Chairperson. Mr. Anderson made a motion to nominate Mr. Jeney as the Zoning Board Chairperson for 2020. Mrs. Parento seconded the motion. The results of the voting are as follows:**

**AYE:** Mr. Jeney, Mrs. Parento, Mr. Hewko, Mr. Anderson,  
Mr. Joe Chascsa & Mr. Morrow  
**Absent:** Mr. Smith, Mr. Singer & Mr. Khinkis

**Mr. Jeney called for nominations for the position of Zoning Board Vice Chairperson. Mr. Anderson made a motion to nominate Mr. Hewko as the Zoning Board Vice Chairperson for 2020. Mrs. Parento seconded the motion. The results of the voting are as follow:**

**AYE:** Mr. Jeney, Mrs. Parento, Mr. Hewko, Mr. Anderson,  
Mr. Joe Chascsa & Mr. Morrow  
**Absent:** Mr. Smith, Mr. Singer & Mr. Khinkis

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**ELECTIONS OF OFFICERS (CON'T)**

**Mr. Jeney called for nominations for the Zoning Board Secretary. Mr. Hewko made a motion to nominate Kathy Phillips as the Zoning Board Secretary for 2020. Mr. Anderson seconded the motion. The results of the voting are as follows.**

**AYE:** Mr. Jeney, Mrs. Parento, Mr. Hewko, Mr. Anderson,  
Mr. Joe Chascsa & Mr. Morrow  
**Absent:** Mr. Smith, Mr. Singer & Mr. Khinkis

**Mr. Jeney called for nominations for the position of Zoning Board Assistant Secretary. Mr. Hewko made a motion to nominate Mrs. Parento as the Zoning Board Assistant Secretary for 2020. Mr. Anderson seconded the motion. The results of the voting are as follows:**

**AYE:** Mr. Jeney, Mrs. Parento, Mr. Hewko, Mr. Anderson,  
Mr. Joe Chascsa & Mr. Morrow  
**Absent:** Mr. Smith, Mr. Singer & Mr. Khinkis

**Mr. Jeney called for nominations for the position of the Zoning Board Solicitor. Mr. Hewko made a motion to nominate Siciliano & Associates as the Zoning Board Solicitor for 2020. Mr. Anderson seconded the motion. The results of the voting are as follows:**

**AYE:** Mr. Jeney, Mrs. Parento, Mr. Hewko, Mr. Anderson,  
Mr. Joe Chascsa & Mr. Morrow  
**Absent:** Mr. Smith, Mr. Singer & Mr. Khinkis

**Mr. Jeney called for nominations for the position of the Zoning Board Engineer. Mr. Hewko made a motion to nominate CME Associates as the Zoning Board Engineer for 2020. Mr. Anderson seconded the motion. The results of the voting are as follows:**

**AYE:** Mr. Jeney, Mrs. Parento, Mr. Hewko, Mr. Anderson,  
Mr. Joe Chascsa & Mr. Morrow  
**Absent:** Mr. Smith, Mr. Singer & Mr. Khinkis

**Mr. Jeney called for nominations for the position of the Zoning Board Planner. Mr. Hewko made a motion to nominate CME Associates as the Zoning Board Planner for 2020. Mr. Anderson seconded the motion. The results of the voting are as follows:**

**AYE:** Mr. Jeney, Mrs. Parento, Mr. Hewko, Mr. Anderson,

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Mr. Joe Chascsa & Mr. Morrow

**Absent:** Mr. Smith, Mr. Singer & Mr. Khinkis

**Mr. Jeney called for nominations for the position of the Zoning Board Traffic Engineer. Mr. Hewko made a motion to nominate CME Associates as the Zoning Board Traffic Engineer for 2020. Mr. Anderson seconded the motion. The results of the voting are as follows:**

**AYE:** Mr. Jeney, Mrs. Parento, Mr. Hewko, Mr. Anderson,  
Mr. Joe Chascsa & Mr. Morrow

**Absent:** Mr. Smith, Mr. Singer & Mr. Khinkis

**Mr. Jeney called for nominations for the position of the Zoning Board Conflict Engineer. Mr. Hewko made a motion to nominate Environmental Resolutions as the Zoning Board Conflict Engineer for 2020. Mr. Anderson seconded the motion. The results of the voting are as follows:**

**AYE:** Mr. Jeney, Mrs. Parento, Mr. Hewko, Mr. Anderson,  
Mr. Joe Chascsa & Mr. Morrow

**Absent:** Mr. Smith, Mr. Singer & Mr. Khinkis

**Mr. Jeney called for nominations for the position of the Zoning Board Conflict Planner. Mr. Hewko made a motion to nominate Environmental Resolutions as the Zoning Board Conflict Planner for 2020. Mr. Anderson seconded the motion. The results of the voting are as follows:**

**AYE:** Mr. Jeney, Mrs. Parento, Mr. Hewko, Mr. Anderson,  
Mr. Joe Chascsa & Mr. Morrow

**Absent:** Mr. Smith, Mr. Singer & Mr. Khinkis

**ESTABLISHMENT OF OFFICIAL MEETING DATES**

**Mrs. Parento made a motion to approve the following list of dates as the Delran Township Zoning Board official regular meeting dates at 7:00pm at the Township Municipal Building. The Board also agreed to add Tuesday, June 30, 2020 and November 31, 2020 to the original list provided. Mr. Hewko seconded the motion. The results of the voting are as follows:**

Thursday - January 16, 2020 Re-org

Thursday - February 20, 2020

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Thursday - March 19, 2020  
Thursday - April 16, 2020  
Thursday - May 21, 2020  
Thursday - June 18, 2020  
Tuesday - June 30, 2020  
Thursday - July 16, 2020  
Thursday - August 20, 2020  
Thursday - September 17, 2020  
Thursday - October 15, 2020  
Thursday - November 19, 2020  
Tuesday – November 31, 2020  
Thursday - December 17, 2020  
Thursday - January 21, 2021 Re-org

**AYE:** Mr. Jeney, Mrs. Parento, Mr. Hewko, Mr. Anderson,  
Mr. Joe Chascsa & Mr. Morrow  
**Absent:** Mr. Smith, Mr. Singer & Mr. Khinkis

**ESTABLISHMENT OF OFFICIAL NEWSPAPERS**

**Mr. Hewko made a motion to approve the Burlington County Times & the Courier Post as the official newspapers of Delran Township. Mr. Anderson seconded it. The results of the voting are as follows:**

**AYE:** Mr. Jeney, Mrs. Parento, Mr. Hewko, Mr. Anderson,  
Mr. Joe Chascsa & Mr. Morrow  
**Absent:** Mr. Smith, Mr. Singer & Mr. Khinkis

**MINUTES**

Minutes from regular meeting dated December 19, 2019.

**Mrs. Parento made a motion to approve the minutes from the regular meeting of December 19, 2019. Mr. Hewko seconded it. The results of the voting are as follows:**

**AYE:** Mr. Jeney, Mrs. Parento, Mr. Hewko & Mr. Chascsa

**DISCUSSION**

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**JIF – Land Use Liability**

Ms. Johnson explained the pamphlet & how it affects the Board Members that have conflicts when hearing an application.

A discussion arose about the ZB calling for an Environmental Impact Report on the checklist with certain applications.

Also, Ms. Johnson stated that the other thing that needed to be added to the checklist was to make an applicant that had any outstanding Municipal violations be paid in full before they could be heard before the ZB. Ms. Johnson stated that there would have to be a resolution for that.

**OPEN/CLOSE TO PUBLIC**

There was no public present.

**ADJOURNMENT**

**Mr. Hewko made a motion to adjourn the re-org meeting at 7:40. Mrs. Parento seconded it. The results of the voting are as follows:**

The motion carried with a unanimous voice vote.

Respectfully submitted,

Kathy Phillips, Secretary  
Zoning Board