

**REGULAR TOWNSHIP MEETING  
MUNICIPAL BUILDING**

**September 3, 2019  
DELRAN, NJ**

**CALL TO ORDER**

**SALUTE TO THE FLAG**

**SUNSHINE STATEMENT:** Be advised the Township Council has given notice in accordance with the sunshine law in the following manner. Notice published in the Burlington County Times and Camden Courier Post on January 4, 2019 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone were present.

**ALSO, PRESENT:** Mr. Paris, Mayor, Mr. Arnautovic, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

**MINUTES FOR APPROVAL**

Mr. Burrell made a motion, seconded by Ms. Parejo to approve the minutes for the July 22, 2019 Special Meeting.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

**ORDINANCES ON SECOND READING**

**TOWNSHIP OF DELRAN  
ORDINANCE 2019-19**

**AN ORDINANCE OF THE TOWNSHIP OF DELRAN AMENDING CHAPTER 20, ENTITLED "ADMINISTRATION OF GOVERNMENT," AND AMENDING CHAPTER 37, ENTITLED "LAND USE PROCEDURES," OF THE CODE OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY**

**WHEREAS**, pursuant to N.J.S.A. 40:69A-34.1, a municipality organized pursuant to the mayor-council form of government shall hold elections for the office of the mayor and council in November at the general election or May in the years in which municipal officers are to be elected; and

**WHEREAS**, pursuant to N.J.S.A. 40:69A-34.1, the mayor and council of the Township of Delran are elected by voters at the general election held in November, in which case the term of office of the mayor and council members begins on January 1 next following their election; and

**WHEREAS**, Section 20-11, entitled "Organization of Council," of Chapter 20, entitled "Administration of Government," provides for July as the month of annual organization and does not accurately reflect that the Township Council's annual organization is held in January next following the November mayor and council elections; and

**WHEREAS**, Section 20-3, entitled "Election and term," of Chapter 20, provides that the term of the Mayor begins on the first day of July; and

**WHEREAS**, Section 20-62, entitled "Division of Treasury," of Chapter 20, provides that the Township Chief Financial Officer provide estimates to the Mayor and Council of anticipated required expenditures for the balance of the year in July of each year; and

**WHEREAS**, Section 20-116, entitled "Municipal Prosecutor," of Chapter 20, provides that the Municipal Prosecutor's annual appointment period starts on the first day of July of the year of the appointment until a successor has been duly appointed and qualified; and

**WHEREAS**, Section 37-2, entitled "Terms of office; removal from office," of Chapter 37, entitled "Land Use Procedures," provides that the terms of all Planning Board members run from July 1 of the year in which the appointment is made; and

**WHEREAS**, the Mayor and Township Council have reviewed the above sections of the Township Code and have determined it is in the best interests of the residents of the Township of Delran to amend Chapter 22 and Chapter 37 to reflect that annual organization of Township Council is conducted in January, together with the associated actions and appointment terms, rather than July of each year; and

**WHEREAS**, pursuant to N.J.S.A. 40:48-2, the Governing Body is authorized to enact and amend ordinances as deemed necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the Township and as may be necessary to carry into effect the powers and duties conferred and imposed upon the Township by law.

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Township Council of the Township of Delran, County of Burlington, and State of New Jersey as follows:

**SECTION 1:** Section 20-3, entitled "Election and term," of Chapter 20, entitled "Administration of Government," of the Code of the Township of Delran is hereby amended, revised, and/or supplemented to read as follows:

**"§ 20-3 Election and term.**

The Mayor shall be elected by the voters of the Township at a regular municipal election and shall serve for a term of four years beginning on the first day of January, next following his or her election."

**SECTION 2:** Section 20-11, entitled "Organization of Council," of Chapter 20, entitled "Administration of Government," of the Code of the Township of Delran is hereby amended, revised, and/or supplemented to read as follows:

**"§ 20-11 Organization of Council.**

The Township Council shall organize during the first week of January. Until a President of Council is selected by the new Council, the President of Council of the preceding year shall act in that capacity. In the event that the preceding President of Council is no longer a member of the Township Council, the member of Council at large whose first initial of his or her last name is first in the alphabet will act as the temporary presiding officer of the organization meeting. Subsequent to the qualification of newly elected members of the Township Council, the Council, from among its

members, shall select a President of Council. Subsequent to his or her election, the President of Council shall proceed to act as presiding officer of the organization meeting. The agenda for the organization meeting shall consist of the appointments of all members of committees of the Council, followed by all appointments which are to be made by the Council. After the above referred to appointments have been made, the Council shall next consider such general resolutions or ordinances determining items of general concern as are normally resolved at an organization meeting.”

**SECTION 3:** Section 20-62, entitled “Division of the Treasury,” of Chapter 20, entitled “Administration of Government,” of the Code of the Township of Delran is hereby amended, revised, and/or supplemented to read as follows:

**“§ 20-62 Division of the Treasury.**

A. There shall be Division of the Treasury, the head of which shall be the Chief Financial Officer, who shall have the following powers and duties:

(1) to (3) [No Changes]

(4) Control all expenditures within the limits of appropriations through an encumbrance system of budget operation and submit to the Mayor and Council, on the first day of each month, a printout of the budgetary balances showing line item amount, actual expenditures, amounts committed or encumbered and unencumbered free balances, and also on the first day of January, provide estimates to the Mayor and Council of anticipated required expenditures for the balance of the year, highlighting and determining those areas of budget line items wherein there is an indication that an over-expenditure might possibly occur. Then further, for the last two months of the year, provide to the Mayor and Council, on the first and 16th day of each month, a printout setting forth all of the information as shown on the normal first of the month printout.

(5) to (25) [No Changes]

B. [No Changes]”

**SECTION 4:** Section 20-116, entitled “Municipal Prosecutor,” of Chapter 20, entitled “Administration of Government,” of the Code of the Township of Delran is hereby amended, revised, and/or supplemented to read as follows:

**“§ 20-116 Municipal Prosecutor.**

A. Appointment and qualification. There shall be a Municipal Prosecutor of the Township of Delran who shall be an attorney at law of the State of New Jersey and shall serve for a period of one year from the first day of January of the year of his appointment until his successor has been duly appointed and qualified. The appointment of the Municipal Prosecutor shall be by resolution duly adopted pursuant to the Local Public Contracts Law. The Municipal Prosecutor shall be appointed by the Township Council.

B. [No Changes]”

**SECTION 5:** Section 37-2, entitled “Terms of office; removal from office,” of Chapter 37, entitled “Land Use Procedures,” of the Code of the Township of Delran is hereby amended, revised, and/or supplemented to read as follows:

**“§ 37-2 Terms of office; removal from office.**

A. Regular members.

(1) [No Changes]

(2) [No Changes]

(3) [No Changes]

(4) All terms shall run from January 1 of the year in which the appointment is made. Any member other than a Class I member, after a public hearing if he or she requests one, may be removed by the Council for cause.”

**SECTION 6:** Except as set forth in Sections 1 through 5 above, the balance of Code of the Township of Delran shall not be affected by this ordinance.

**SECTION 7:** All ordinances or parts of ordinances inconsistent or in conflict with this ordinance are hereby repealed as to said inconsistencies and conflict.

**SECTION 8:** If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this ordinance. The Council of the Township of Delran declares that it would have passed the ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

**SECTION 9:** This ordinance shall take effect immediately upon passage and publication according to law.

Mr. Burrell made a motion to open the meeting to the public, seconded by Mr. Mormando. All were in favor, motion approved.

There were no comments.

Mr. Burrell made a motion to close the public portion, seconded by Mr. Mormando. All were in favor, motion approved.

Mr. Lyon made a motion, seconded by Mr. Burrell to adopt Ordinance 2019-19 on second reading.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

**CONSENT AGENDA**

**RESOLUTION 2019-160**

**AUTHORIZING FINAL PAYMENT FOR COMMUNITY PARK  
PHASE V - JAKE'S PLACE PLAYGROUND IMPROVEMENT TO  
DECKER'S HARDSCAPING AND LANDSCAPING**

- RESOLUTION 2019-161      APPROVING THE CORRECTIVE ACTION PLAN BASED ON RECOMMENDATIONS IN THE 2018 AUDIT REPORT**
- RESOLUTION 2019-162      AUTHORIZING AWARD OF CONTRACT FOR THE 2019 ROADWAY IMPROVEMENT PROGRAM TO PIONEER PIPE CONTRACTORS, INC. IN THE AMOUNT OF \$987,735.00**
- RESOLUTION 2019-163      AUTHORIZING THE TOWNSHIP ENGINEER TO CREATE GIS MAPPING FOR THE SANITARY SEWERAGE SYSTEM IN AN AMOUNT NOT TO EXCEED \$10,000.00**
- RESOLUTION 2019-164      REFUND OF VARIOUS TAX OVERPAYMENTS**
- RESOLUTION 2019-165      AUTHORIZING THE TAX COLLECTOR TO CREATE SEWER ACCOUNTS AND 2019 BILLING FOR VARIOUS RESIDENTIAL PROPERTIES**
- RESOLUTION 2019-166      VACATING THE RESTRICTION ON ISSUANCE OF ROAD OPENING PERMIT ON HARTFORD ROAD IN ACCORDANCE WITH CHAPTER 306, ENTITLED “STREETS AND SIDEWALKS”**
- RESOLUTION 2019-167      PROVIDING FOR APPOINTMENT OF A HEARING OFFICER**

Ms. Parejo made a motion to remove Resolution 2019-166 from the consent agenda. The motion was seconded by Mr. Mormando. All were in favor, motion approved.

Mr. Burrell made a motion approving the consent agenda with the removal of Resolution 2019-166. The motion was seconded by Ms. Parejo.

There being no questions, the roll was called.

Mr. Lyon, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye. Mr. Mormando voted aye on all Resolution with the exemption of Resolution 2019-167 which he abstained.

Ayes: 5 on Resolutions 2019-160 thru 2019-165  
4 on Resolution 2019-167

Nays: None

Abstained: 1 on Resolution 2019-167

Motion Approved

Mr. Mormando made a motion to table Resolution 2019-166. The motion was seconded by Mr. Burrell. All were in favor, motion approved.

### **MOTIONS**

Mr. Mormando made a motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement. The motion was seconded by Mr. Burrell.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5  
Nays: None

Motion Approved

Mr. Burrell made a motion, seconded by Mr. Lyon to accept the report of the Tax Collector and the Township Clerk.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5  
Nays: None

Motion Approved

Mr. Mormando made a motion accepting the report of the CFO including the July & August YTD Revenue Report, YTD Budget Report and July & August Check Register. The motion was seconded by Mr. Burrell.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5  
Nays: None

Motion Approved

Mr. Burrell made a motion, seconded by Mr. Mormando granting the mercantile licenses listed below.

1. Arctic Auto Sales, LLC 150-4 Carriage Lane
2. Keystone Auto Group 150B-1 Carriage Lane
3. EGR Auto Sales, Inc. 150A-27 Carriage Lane
4. Letty Place Associates, Inc. 1829 Underwood Blvd., Unit 8

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5  
Nays: None

Motion Approved

## **REPORTS**

**Fire Commissioners** – Mr. Bauer apologized that no one attended last month's meeting. Since it was held on the second Tuesday, it was the same night as the Fire Commissioners meeting.

Mr. Bauer reported on a boat fire which Delran was first in on that call. The State Police and the Philadelphia Fire Department also responded.

Mr. Bauer reported that there were a two vehicle fires this month. Also, both stations responded to a fire in Mt. Laurel. They also assisted Burlington City in the death of a dispatcher.

Mr. Bauer stated that as a resident of the town, he wanted to thank everyone for a job well done with Delran Night Out.

Mr. Catrambone asked how to dispose of old fire extinguishers.

Mr. Bauer stated that they can be dropped off at any station and will be used for training.

**Mr. Lyon** – Mr. Lyon wished everyone a happy Labor Day and commended all the American workers.

**Mr. Mormando** – No report.

**Ms. Parejo** – No report.

**Mr. Burrell** – No report.

**Mr. Catrambone** – No report.

**Mr. Paris** – No report.

**Ms. Eggers** – No report.

**Mr. Hatcher** – Mr. Hatcher reported that on an annual basis the Township has to submit all of our exposures, list all of our equipment, property and vehicles to the BC Joint Insurance Fund. That process has been completed for this year.

Mr. Hatcher stated that he read in the obituaries that Morris Burton has recently passed away. He was on the Board of Education when Mr. Hatcher started working in Delran and gave a lot of time and effort to the Township and he wanted to recognize Mr. Burton tonight.

Mr. Catrambone stated that the viewing for Mr. Burton is on Friday evening with a service on Saturday. He was a great guy and the performing arts center is named after him.

**Solicitor** – No report.

## **PUBLIC PORTION**

Mr. Burrell made a motion, seconded by Mr. Mormando to open the meeting to the public for any questions. All were in favor, the motion was approved.

Chuck Stahl, 184 Natalie Road, stated that with Resolution 2019-166, it appears the Township is looking to grant NJAW a road opening permit for Hartford Road.

Mr. Catrambone stated that we are, with some serious specifications and stipulations. Those items have not been completely hammered out and we are waiting on a report from the Township Engineer. Once we receive that report, we will be adopting the resolution to allow the road opening.

Mr. Arnautovic stated that the Resolution, which is subject to the Township Engineer's specifications, will be made public.

Bill Tilden, 59 Alden Avenue, discussed an abandoned property at 52 Alden Avenue. Mr. Tilden asked if the grass cutting is on the list for action.

Mr. Hatcher stated that he will check the list and if it is not on there, we will get it addressed.

Mr. Tilden stated that there is a notice on the house that it is uninhabitable due to months of no running water.

Mr. Hatcher asked if there is a for sale sign on the property.

Mr. Tilden stated that there is not.

Mr. Hatcher stated that we will add this to the vacant property list.

Joe Cunningham, 310 Paine Street, Riverside, stated that Mr. Bauer spoke about the numerous calls they have had this last month. Mr. Cunningham stated that he was not in the area for the Mt. Laurel fire but the Delran crew was there. The crew rescued a one year child out of a locked car. Hopefully any day now we will be lucky enough to receive another grant from FEMA. We were told that the grant notifications will be issued by the end of the month.

Mr. Burrell made a motion to close the meeting to the public, seconded by Ms. Parejo. All were in favor, the motion was approved.

Mr. Lyon made a motion, seconded by Mr. Burrell to adjourn the meeting. All were in favor, the meeting adjourned.

Submitted,

Jamey Eggers  
Municipal Clerk