

**WORK SESSION
MUNICIPAL BUILDING**

**June 25, 2019
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 4, 2019 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone were present

ALSO PRESENT: Mr. Paris, Mayor, Mr. Arnautovic, Solicitor and Ms. Eggers, Municipal Clerk.

TAX ASSESSOR REAPPOINTMENT

Mr. Catrambone stated that the Tax Assessor needs to be re-appointed as the first four year term will expire on June 30th.

Ms. Eggers stated that this is the Mayor's appointment with advice and consent of Council. A resolution will be on the public meeting agenda for approval. Council agreed.

DRIVE SOBER OR GET PULLED OVER

Mr. Catrambone stated that everyone is familiar with this grant. Mr. Catrambone asked what action needs to be taken.

Ms. Eggers stated that we need to give the Police Department authorization to apply for the grant. Ms. Eggers asked that Council approve a motion to authorize the submission of the application.

Mr. Catrambone stated that this grant gives us the ability to have additional officers on the streets with the grant covering approximately two thirds of the cost.

Mr. Lyon made a motion authorizing the Police Department to submit the grant application, seconded by Mr. Burrell. All were in favor, motion approved.

REPEAL OF CHAPTER 269, ARTICLE 2, SECTION 8-13 REGISTRATION OF RENTAL PROPERTY

Mr. Catrambone stated that this is a section of the code that has never been enforced and the Township does not have any intent to begin enforcement.

Mr. Arnautovic reported that he has had recent conversations with the Construction Code Official and to the best of his knowledge this portion of the code has never been implemented.

Mr. Catrambone asked if anyone has any additional questions.

Mr. Arnautovic stated that the Construction Code Official has advised against implementation. If Council wishes to repeal this section of the code, Mr. Arnautovic will draft an ordinance. Council agreed.

DELRAN NIGHT OUT AGREEMENT WITH HOLY CROSS

Mr. Catrambone asked if anyone has questions regarding the agreement with Holy Cross to hold Delran Night Out at the school. Holy Cross will be handling and collecting the money for the VIP parking in their lot. The event, in its entirety will be on the property. We would promote the VIP parking through a link on the website but have no involvement in the collection of the money or the administration. They intend to charge \$10.00 per vehicle in lieu of the Township paying any rental fees for the facility.

Mr. Paris asked if they have agreed to provide a portion of the lot for handicap parking.

Mr. Burrell stated that we discussed this with them and will be working on determining handicap spots.

Mr. Catrambone stated that the Township has agreed to use their vendor for the port-a-pots.

Mr. Arnautovic stated that from a legal standpoint, their firm was not involved in drafting the agreement or the terms agreed upon. As long as Council has reviewed the agreement and the terms laid this agreement is otherwise a boiler plate agreement. The agreement transfers all personal injury and property damage liability to the Township as we are the entity using the facility. Mr. Arnautovic stated that as long as the Burlington County Joint Insurance Fund has reviewed the agreement and is comfortable with the language he does not see an issue with the agreement.

Mr. Catrambone stated that he spoke with Mr. Hatcher and he had no issue with the agreement.

Mr. Burrell stated that the RAC would like this agreement approved as soon as possible in order to begin advertising the event.

After discussion, Council agreed to adopt a Resolution authorizing execution.

Mr. Arnautovic stated that the only condition he would suggest is consultation and approval of the agreement by the Burlington County Joint Insurance Fund.

Mr. Catrambone asked for a motion to adopt the following Resolution.

TOWNSHIP OF DELRAN RESOLUTION 2019-126

AUTHORIZING THE MAYOR TO SIGN THE FACILITIES RENTAL AGREEMENT PENDING APPROVAL FROM THE BURLINGTON COUNTY JOINT INSURANCE FUND

Mr. Burrell made a motion, seconded by Mr. Lyon to adopt Resolution 2019-126.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye. Mr. Lyon abstained.

Ayes: 5

Nays: None

Motion Approved

DISCUSSION ON FUNDING FOR JAKE'S PLACE

Mr. Catrambone stated that Mr. Hatcher issued a memo in May indicating that there was not \$50,000 that could be moved to Jake's Place as mentioned at the was suggested at the public meeting. Mr. Hatcher indicated that we could potentially utilize a \$5,400 balance remaining from Ordinance 2018-06. Jake's Place has indicated that the final project estimate is \$70,000 and they plan to continue fundraising. They have asked if there is anything the Township can contribute and if we were to utilize these funds, it would have no impact. Mr. Catrambone asked if Council wishes to move the \$5,400 on be used on this project.

Ms. Eggers stated that no action would need to take place until the public meeting. There are two questions that need to be answered. First, does Council wish to move the \$5,400 from Ordinance 2019-06 to the Jake's Place project? Second, does Council wish to appropriate any additional funds towards the project?

After discussion, Council agreed to move the \$5400.00 but will does not wish to authorize any additional funds. Action on this will take place at the public meeting if necessary.

Mr. Catrambone reminded everyone that the grand opening of Jake's Place will be held on Tuesday, July 9th beginning at 5:00 P.M.

CAPITAL BUDGET

Mr. Catrambone stated that he does not believe that Mr. Hatcher gave them a definitive answer on what impact would be if they were to approve all items or a portion of the items. Council would like to know the impact to the budget for next year and the following years. Council agreed to hold off on any decision until they know the impact and what could be offset by surplus.

Ms. Eggers reported that Mr. DeSanto provided a memo indicating that if Council sees upgrades to the heating/air conditioning system as a potential project, the current coolant tower should last another two years. He also feels confident that it can be repaired should there be a need. Ms. Eggers stated that item will be removed and we will get Council information on the other items.

CHICKEN PILOT PROGRAM

Mr. Arnautovic stated that the Chicken Advisory Board provided both a copy of the proposed changes and a copy of the current code. Mr. Arnautovic stated that his office combined the two into a comprehensive ordinance for their review.

Mr. Catrambone stated that the Chicken Advisory Board has recommended that there be no limit on the number of licenses and recommended increasing the number of chicken allowed from four to eight. Council agreed.

Mr. Paris asked if we need to increase the size of the coop if we were to increase the number of chicken allowed.

Mr. Catrambone stated that current ordinance states that the coop shall be at least three square feet per chicken. They have recommended decreasing the minimum to two square feet per chicken. Council agreed.

Mr. Arnautovic stated that they have recommended transferring the Advisory Board into a Team, which he advised Council against. His opinion is that they should remain an Advisory Board with certain enforcement powers. Mr. Arnautovic suggested that the meeting be subject to the Open Public Meeting Act for transparency. Council agreed. Mr. Arnautovic will incorporate the changes for introduction at the next meeting.

REPORTS

Ms. Eggers – No report.

Mr. Winckowski – Mr. Winckowski reported that they would like to advertise the bid notice for the 2019 Road Program next week and would receive bids the morning of the July work session. We can discuss the bids received at that work session and award at the public meeting in August.

Mr. Winckowski reported that the Jake's Place playground should be completed by July 4th and ready for the grand opening on July 9th.

Mr. Winckowski stated that at the last work session we discussed the three DOT grants that are due. To recap, for the Municipal Aid grant we will apply for the 2nd phase of Conrow Road. For the Bikeways Grant we will apply for the trail connecting Community Park to Notre Dame Park. There was a question on the Safe Streets to Transit Grant. We just received a grant in the amount of \$250,000 to install the flashing beacons within the crosswalk at the pedestrian crossings along Route 130. The question from the last work session was whether to could apply for the grant to install additional flashing beacons at the intersections along Route 130. We did some more research and we are not able to install them at the intersections. In fact, we have to change the signal type at the pedestrian crossings in order to install them at those two crossings. We need to come up another project for this grant.

After discussion Council agreed to apply for sidewalk and pedestrian safety improvements along Chester Avenue and Route 130. Resolutions will be on the July 9th public meeting for approval.

Mr. Arnautovic – No report.

Mr. Lyon – Mr. Lyon stated that he is monitoring the issue on Astor Ct.

Mr. Burrell – No report.

Mr. Mormando – No report.

Mr. Catrambone – No report.

Mr. Paris – Mr. Paris reported that the next meeting for the Coastal Coalition will be held this Thursday. We have a total of nine towns that have joined and are expecting another two to four more. The next meeting we will be going over the issues that each town faces and the recommendation from their engineer.

PUBLIC PORTION

Mr. Mormando made a motion to open the meeting to the public. The motion was seconded by Mr. Burrell. All were in favor, motion approved.

There were no comments from the public.

Mr. Mormando made a motion to close the public portion, seconded by Mr. Burrell. All were in favor, the motion was approved.

Mr. Lyon made a motion, seconded by Mr. Burrell to enter into closed session for discussion on the following issues: Contract Negotiations – Delran Sergeants Associations; Contract issue – Medical Reimbursement; Purchase of Municipal Lien – Block 120, Lot 6; Contract Negotiations – Property Acquisition; Litigation – Affordable Housing Matters; Potential Litigation

Mr. Arnautovic advised the public that formal action is not anticipated but is possible after executive session.

Mr. Mormando made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Burrell. All were in favor, motion approved.
There was no action needed after closed session.

There was no action taken after executive session.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Burrell. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk