

**WORK SESSION  
MUNICIPAL BUILDING**

**April 9, 2019  
DELRAN, NJ**

**Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 4, 2019 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone were present.

**ALSO PRESENT:** Mr. Paris, Mayor, Mr. Arnautovic, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

**CLICK IT OR TICKET**

Mr. Hatcher reported that the Click It or Ticket Program will pay \$55.00 per officer and the Township would have to make up the difference. The maximum exposure to the Township would be \$2,067.00.

Mr. Burrell stated that we receive this grant every year and should continue. Council agreed.

Mr. Mormando made a motion, seconded by Mr. Lyon to authorize submission of the Click it or Ticket grant. All were in favor, motion approved.

**EMS MEETING**

Mr. Hatcher reported that he met with the Consultant for the Delran Emergency Squad on March 27<sup>th</sup>. He provided copies of the general ledger operating account, treasurer's account, audits for the last two years and log books of all the calls for Riverside and Delran. The Riverside Chief of Police was also in attendance. They both asked questions of Mr. McSweeney concerning the operations and he was very forthcoming and transparent. On April 15<sup>th</sup>, they will be adding an additional crew from 10 am until 10 pm which should help with the calls. Getting the volunteers back has been a slow process since they were shut down for so long. Mr. Hatcher reported that he will be meeting with them on a monthly basis to receive updates and he will report back to Council. Mr. Hatcher asked that if anyone has any questions after reviewing the information, they can contact him and he will add them to the list for the next meeting.

Mr. Burrell stated that there has been some concern over response time. There was an incident at the school and there was a significant response time.

Mr. Hatcher stated that he is not aware of the incident at the school. He received one complaint on response time. Right now, if the one crew is out they call in another town and they have up to eight minutes to respond that they are taking the call. After that they call another community. One thing that has come up is that Delran was covering a lot of communities before being shut down. Having an additional crew on should help the response times.

Mr. Paris stated that it is going to take some time to get them back where they were.

Mr. Hatcher will discuss the concerns at their next meeting.

## **DONATED LEAVE PROGRAM**

Mr. Burrell stated that we discussed this several meetings back and everyone was on board but Mr. Hatcher has a few areas of concern.

Mr. Hatcher stated that he was waiting on a response from Civil Service on the plan. The numbers in the original ordinance were maximums and we can provide lower numbers. Mr. Hatcher stated that right now the maximum is that an employee can receive 260 days of sick time, which is more than one year of time. Each employee can donate up to 30 days. Mr. Hatcher asked if Council would like to lower the number of days that an employee can receive to a maximum of 100 days and each employee can donate a maximum of 15 days. One thing he is concerned about is that an individual will donate and then come up short should they have an injury or substantial medical issue. This becomes a budgetary issue because the individual will stay on the payroll. Mr. Hatcher stated that we could provide language that the Township can revisit the request should an employee utilize the 100 days.

Mr. Catrambone left the meeting at this time.

Mr. Lyon stated that they could limit the number of days with a possible extension.

Mr. Mormando stated that he feels that is a good idea. It gives Mr. Hatcher the oversight to approve or deny the extension request.

Mr. Paris agreed.

Mr. Mormando stated that he thought he read that in order to donate sick time you had to have a certain number of days available. He asked if that number is a concern.

Mr. Hatcher stated that it is not a big number and it is a little concerning. The ordinance states that they have to have a certain number of vacation days and/or fifteen sick days which is not a lot of time. He doesn't want to put someone in a difficult position because they are donating too much. Mr. Hatcher stated that it would be great if we had the ability to re-evaluate the request. We can submit that to Civil Service and see if it is approved.

Mr. Lyon recommended that it be limited to a one time extension.

Mr. Arnautovic recommended that the extension be based on the availability of staffing within the department. Council agreed.

Mr. Burrell asked if Mr. Hatcher wants to be the one that approves or denies the requests and extension.

Mr. Hatcher stated that the ordinance gives a lot of authority to the Business Administrator. It comes down to what Council is comfortable with.

Council agreed that it should be Mr. Hatcher.

Mr. Hatcher stated that they will structure the ordinance based on the discussions tonight and provide the draft to Mayor and Council.

## **CDBG YEAR 2021-2023**

Mr. Hatcher stated that he contacted the BC Department of Community Development because he felt it was a little early for years 2021-2023. They indicated that they need to get their application completed before September in order for it to be in the budget for 2021. By April 15<sup>th</sup> they need confirmation that we will be participating in the program. Council must then adopt a Resolution by May 10<sup>th</sup>. Mr. Hatcher stated that he doesn't see any reason not to participate. Council agreed.

## **SEWER BILLING CLAIMS**

Mr. Burrell stated that of all the claims, number one is the only one that the Tax Collector is not recommending we adjust. Mr. Burrell asked Council if there are any questions on appeals number 2-6. Council had no questions and agreed to the recommended adjustments.

Mr. Hatcher stated that for number 1, the Tax Collector indicated that the usage was consistent and she does not recommend an adjustment. Mr. Hatcher stated that he will get additional information on this appeal and bring it back to Council.

A Resolution will be on the public meeting to approve numbers 2-6.

## **REPORTS**

**Ms. Eggers** – No report.

**Mr. Hatcher** – Mr. Hatcher reported that the Public Works Department will have a shredder at the municipal building on Saturday, May 4<sup>th</sup> from 9-12. The cost is being covered by the Clean Communities Grant.

**Mr. Arnautovic** – Mr. Arnautovic stated that a few meetings back Council discussed amending the ordinance regarding the reorganization date. Mr. Arnautovic asked if Council has authorized this request or should they hold off on drafting the amendment.

Mr. Burrell stated that we need to clean up the ordinance to make it consistent with the November election cycle with reorganization taking place in January. The code book still reads that reorganization takes place in July. Council agreed to move forward with the ordinance.

Mr. Burrell stated that Mr. Platt discussed with Council updating the code regarding zoning appeals.

Mr. Arnautovic asked if Council is ready to move forward with that amendment. Council agreed.

**Mr. Lyon** – No report.

**Ms. Parejo** – Ms. Parejo reported that she attended the Middle School performance of Willy Wonka this past weekend. Ms. Parejo stated that all students and everyone involved did a fantastic job and the performance was amazing.

**Mr. Mormando** – No report.

**Mr. Burrell** – Mr. Burrell reiterated that if a resident has a trash problem please report it to the Clerk's Office or Public Works so that we can get the trash company out to correct the issue. If it is only posted on Facebook, we often see it too late.

Mr. Burrell stated that the RAC will hold their 17<sup>th</sup> Annual Egg Hunt this Saturday beginning at noon at Community Park. Mr. Burrell thanked Colin Rafferty for putting together the video for the event. Mr. Burrell stated that Lightbridge Academy has donated a face painter this year.

**Mr. Paris** – Mr. Paris reported that the Township received notification that we received a Safe Streets to Transit Grant in the amount of \$250,000 for pedestrian improvements along Route 130. We are one of only five municipalities to receive this grant.

### **PUBLIC PORTION**

Mr. Mormando made a motion to open the meeting to the public. The motion was seconded by Mr. Lyon. All were in favor, motion approved.

Angelo Cinti, 27 Ashley Drive stated that residents of Ashley Crossing attended the Planning Board meeting in which the construction of the 7-Eleven on Bridgeboro Road was approved. What they are concerned with is that notification only went to the properties within 200 feet of the proposed location which does not extend to Ashley Crossing. Mr. Cinti stated that he feels it would be beneficial to everyone that the Township exceeds the 200 foot requirement so that residents can come out and participate. Yesterday and today from 2:00 P.M. until 2:30 P.M. you could not drive from the red light at Fairview Blvd. to Ott's Tavern. He stated that it took seven minutes to get through. Mr. Cinti stated that he feels the approval of the 7-Eleven construction was a bad idea. He feels it wasn't in the best interest of the community and there are a lot of unhappy residents. Mr. Cinti stated that the Township has to be more generous in their notifications and take into consideration the residents that will be affected.

Mr. Cinti stated that regarding the donated leave program, the Township may want to take into consideration the length of time the employee has worked for the Township. Mr. Cinti stated that benefits are one of the most important things someone looks at for employment.

Mr. Burrell stated that in regards to 7-Eleven, he has heard residents echo the same concerns. The members of the Planning and Zoning Board are appointed and Council has no control over them. Mr. Burrell asked if the 200 foot notification requirement is statutory.

Mr. Arnautovic stated that it is set by statute and that requirement is imposed on the applicant. The Township cannot require the applicant to do more than the statutory requirements.

Mr. Cinti stated that regardless of what the law requires, the Township has a responsibility to the residents.

Mr. Paris stated that he understands his concerns as a resident and they agree about the traffic but the applicant meet all the requirements.

Mr. Cinti stated that he feels the Planning Board did not do their job.

Mr. Burrell stated that they will talk to the Planning Board Solicitor to review the notification requirements.

Mr. Mormando made a motion to close the public portion, seconded by Ms. Parejo. All were in favor, the motion was approved.

Mr. Mormando made a motion, seconded by Mr. Lyon to enter into closed session for discussion on the following issue: Management Benefit Contract Issue – Medical Reimbursement

Mr. Mormando made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Ms. Parejo. All were in favor, motion approved.

There was no action needed after closed session.

Mr. Lyon made a motion to adjourn the meeting, seconded by Ms. Parejo. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk