

**WORK SESSION  
MUNICIPAL BUILDING**

**November 2, 2011  
DELRAN, NJ**

**Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the Sunshine Law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 23, 2010 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. Schwartz, Mrs. Reed, Mr. Catrambone and Mr. Morrow were present. Mrs. Kolodi arrived at 8:40 P.M.

**ALSO, PRESENT:** Mr. Long, Solicitor, Ms. Eggers, Municipal Clerk, and Mr. Parente, Police Chief

**HARDSHIP WAIVER 125 NATALIE ROAD & 104 WILDFLOWER PLACE**

Mr. Long stated that we have offered hardship waivers in the past. It allows the home to sell the units at market rate and allow the Township to maintain the affordable controls. Council agreed to allow the hardship waivers on both units.

**JIF DIVIDEND**

Ms. Eggers reported that the dividend this year is \$54,637. In the past, we have taken the dividend and applied it to next years first installment. Council agreed to apply the dividend to first installment for 2012.

**SOLAR ENERGY PLANS**

Mr. Valesi stated that on October 11<sup>th</sup> they issued a proposal to receive bids for a power purchase agreement with a solar provider. That would include a combination of solar panels and solar canopies. We are summarized the electric usage, performed a site visit and prepared a preliminary drawing that shows the appropriate places for solar panels and solar canopies. It appears that 94% of our electric need could be met with the solar panels and canopies. We can not generate more energy than we use. The cost savings would be approximately \$60,000 for the Township. If Council agrees to move forward, the next step would be to prepare the request for proposals for the solar provider. The roof needs to be replaced and we can include this in the proposal, the provider would make the recommendations for the roof. The engineering fees are \$6,500 and they could be paid by the solar provider once we enter into the power purchase agreement. If Council decides not to enter into an agreement, the Township would be responsible for the engineering costs. Once we receive proposals, they will make a recommendation.

Mr. Catrambone made a motion to authorize CME Associates to prepare the request for proposals for solar providers. The motion was seconded by Mr. Schwartz. All were in favor, motion approved.

### **3<sup>rd</sup> QUARTER REVENUE ANALYSIS**

Ms. Eggers stated that everyone received a copy of the analysis. The only drop appears to be in Municipal Court. This is the result of fewer officers on the road, which reduces the number of tickets and fines being collected.

### **MERCANTILE FEES**

Mr. Schwartz stated that we have had discussion on this issue in the past. It appears the fees have not been increased since at least 1993. He understands the rate must reflect the cost of issuing the license. Mr. Schwartz is recommending that we double the rates for each license. He asked Council to consider this issue and we can discuss this at a future work session. Mr. Long recommended that we have Mr. Hatcher prepare a report to justify the cost of issuing the license.

### **REPORTS**

**Mr. Valesi** – Mr. Valesi stated that the 2011 Road Program will begin on Monday.

Department of Environmental Protection approval is still pending on the Westover Drive storm sewer replacement project. We hope to have the permit sometime this month. The work will begin in the spring.

There is a grant available for Safe Streets to School. The grant is to complete missing sidewalk links to schools. The grant is due in December.

Mr. Schwartz asked if Council would consider Chester Avenue for the sidewalks. Mr. Valesi stated that he will review this and report back to Council at the next work session.

Mr. Morrow asked if there is anything we can do to help with the flooding on River Drive. Is there any hope that we will receive funding from FEMA.

Mr. Valesi stated that we have issued a letter to FEMA and are waiting to hear back whether we can apply for funding. A good first step to the project is to address the outfalls and stop water from backing up into the pipes. We have estimates on that project and we are ready to begin design and permitting if Council wants to move forward.

Mr. Morrow stated that during the capital budget we may need to decide whether to address the flooding or continue to do roads.

Mr. Valesi recommended that we put together a capital plan for the drainage infrastructure.

Mr. Catrambone asked if we received an update on the DEP permit on Hartford and

Conrow Road. Mr. Valesi stated that it has been submitted and there is a ninety day permit period.

**Mrs. Reed** – Mrs. Reed asked Mr. Long if he could check with Mr. Coluzzi to see if there is any update on the feral cat ordinance. She spoke with Dr. Stall today and he feels we need to move forward in order to get the grant.

Mr. Long will get an update and report back next week.

**Mr. Schwartz** – Mr. Schwartz stated that he was walking Riverside Park area along with Mrs. Reed and there was some concern that the sink hole on Stewart Avenue was beginning to sink again. He contacted Mr. Hatcher and they were already aware of the issue. Mr. DeSanto will evaluate the sinking before the final paving.

They also met with residents regarding Swedes Lake. There are some issues regarding the drainage of the Lake and erosion of the road. There were concerns over security in the park. Mr. Hatcher is putting together a package together on prior engineering reports that have been done on this property to discuss at a future meeting. One issue that can be easily addressed is the park hours. The posted hours are 8:30 A.M. to 9 P.M in the summer and 8:30 A.M. until 7:00 P.M. in the winter. Years ago, the police would lock the gate to prohibit access to the park after hours. Mr. Schwartz also received complaints regarding the hours at Brown Street Park. Mr. Schwartz would like to discuss this at a future meeting once he has all the information.

Mrs. Reed also stated that there is also an access to Swedes Lake through the Leon Avenue Field. The path has eroded over the years and has become dangerous. We may need to close that entrance to the park.

**Mr. Catrambone** – Mr. Catrambone stated that we are still having problems with the website. He has discussed with the Mayor and they are in agreement that we may need to replace the site. The issue seems to center around the notifications and we are working to at least keep the site up and running.

**Mr. Morrow** – Mr. Morrow stated that there is a residence on Pancoast Blvd towards Bridgeboro Road on the right hand side where the trash contractor has not picked up construction debris for the last two weeks. He asked that we have Mr. DeSanto take a look to see if the trash contractor should have picked it up or the resident needs to have it disposed of in a different manner. Also, there are residents that still have branches out and the Public Works Department had finished picking up branches. Mr. Morrow recommended that we put out a phone blast to let everyone know when the collection will finish.

## **PUBLIC PORTION**

Mr. Catrambone made a motion to open the meeting to the public for comments, seconded by Mrs. Reed. All were in favor, motion approved.

There were no comments from the public.

Mr. Catrambone made a motion to end the public portion. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. Catrambone made a motion to enter into closed session for DPA grievance and discussion on TAR Litigation, seconded by Mr. Schwartz. All were in favor, motion approved.

Mr. Catrambone made a motion to deny DPA grievance 2011-1, seconded by Mrs. Reed. There being no questions, the roll was called.

Mrs. Kolodi, Mr. Schwartz., Mrs. Reed, Mr. Catrambone and Mr. Morrow voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Schwartz made a motion to adjourn the meeting, seconded by Mr. Catrambone. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk