

**WORK SESSION
MUNICIPAL BUILDING**

**October 28, 2014
DELRAN, NEW JERSEY**

SUNSHINE STATEMENT: Be advised that proper notice has been given by the Township Council in accordance with the Sunshine Law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 26, 2013 and posted on the bulletin board on the same date.

ROLL CALL: Ms. Pangia, Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone were present.

ALSO PRESENT: Tim O'Donnell, Attorney, Jim Winckowski, Engineer, Mr. Hatcher, Administrator and Ms. Eggers, Township Clerk.

Mr. Catrambone stated that before we start the meeting he wanted to announce that we will be removing items five and seven from the agenda this evening. Item number five will be discussed next year when we are preparing the budget and item seven will be discussed once the sewer improvement ordinance has been finally adopted.

HUNTER'S GLEN RECYCLING

Mr. Hatcher reported that we brought this issue to Council once before when there was an issue with a bill of \$9,615 for recyclables that they had their contractor take away. We have the responsibility to reimburse for trash removal. How they handled the recycling was to put it in a pile as there was not a way for them to properly dispose of it. Council authorized him to go back to Hunter's Glen and ask them to split the cost, which they have agreed too. For the future, they are asking to collect the recycling in a container and bring over to the municipal building every two weeks. They estimated about seven items at each drop off.

Mr. Catrambone stated that he would suggest we make the tenants aware of the recycling benefits.

Council agreed to allow them to bring the electronic recycling to the Township.

BURLINGTON COUNTY JOINT INSURANCE FUND

Mr. Hatcher stated that on a quarterly basis he is required to provide an update of the Burlington County Joint Insurance Fund. This is a twenty-six town fund that started in 1991. The Joint Insurance Fund is thriving. It is much more time consuming but it is one of the most successful shared services. Our assessment for next year will go up about \$3,000-\$4,000 but because of where we positioned ourselves with dividend money there will be no increase for 2015. We had a few bad years in a row but we seem to be recovering. We are also in good shape with the Municipal Excess Liability Fund. We just ran a wellness day and we are hoping to increase the event next year. We will also be having a pedometer contest coming up. Mr. Hatcher stated that he will provide Mayor and Council with the upcoming dates for the Liability Training, which saves the Township \$250.00 for each official that attends.

CDBG

Mr. Catrambone stated that there has been some shifting in the census tract and therefore Riverside Park area no longer qualifies for CDBG funding. Mr. Catrambone asked that Mr. Winckowski or Mr. Hatcher to update Mayor and Council on the option available.

Mr. Hatcher stated he will start and then hand it over to Mr. Winckowski. Mr. Hatcher reported that we are back in the position that we were in over ten years ago. As per the 2010 census, Hunter's Glen is now the only area that qualifies for CDBG funding and we are not permitted to use those funds on private property. In the past, we have used the funding for handicap curb cuts. Mr. DeSanto reported that there are about five or six that need to be prepared. That is one area that we can spend the money. We also have the issue on Echo Court that allows access to the back entrance of the school that would qualify.

Mr. Winckowski reported that outside of the census tract the only projects that would qualify are barrier removal projects. We could possibly look at sidewalks on Route 130 or St. Mihiel Drive but the grant amount will only be about \$65,000. He recommends that we apply for funding for Echo Court handicap ramp or miscellaneous ramps. If we applied for the Echo Court ramp, the funding we will most likely be limited to that project.

After discussion, Council agreed to move forward with Echo Court as the main project for the funding.

Mr. Morrow stated that it is disappointing that Riverside Park no longer qualifies for the funding.

SEWER BILLING-NEW OWNERS

Mr. Catrambone stated that as per the information we have two properties with new owners. They are 29 Princeton Drive and 96 Redstone Ridge.

Mr. Hatcher stated that our sewer regulations indicate that new owners will pay the minimum residential rate. He asked that Council make a motion acknowledging the reduction to a minimum billing for the properties identified.

Mr. Morrow made a motion acknowledging the adjustment for 29 Princeton Drive and 96 Redstone Ridge. The motion was seconded by Ms. Pangia. All were in favor, motion approved.

SEWER DEPARTMENT ENERGY SAVINGS – REVIEW OF ENGINEERING COST

Mr. Catrambone stated earlier that this item has been removed from the agenda.

CREDITOR RESPONSIBILITY ORDINANCE

Mr. Catrambone stated that he is very excited about this ordinance. He asked Mr. O'Donnell to update everyone on this issue.

Mr. O'Donnell, Township Attorney, reported that there was a law passed this summer that allows for when there is an abandoned property in foreclosure, the Township can hold the foreclosing party responsible for maintenance of the property. If the foreclosing party does not comply, we can issue violation and penalties up to \$1200.00 per day. If the foreclosing agency is out of state, they will also be responsible for providing an in-state representative.

Mr. Catrambone stated that the number according to the memo is \$1500.00 per day.

Mr. O'Donnell stated that is correct and if they fail to appoint an in-state representative, they can be fined \$2500.00.

Mr. Catrambone asked if the amount would be a lien or a fine.

Mr. O'Donnell stated that it will be a fine as with any code violation.

Mr. Morrow asked if we assess these fines on properties that were an issue prior to this law being adopted.

Mr. O'Donnell stated that if the property is still in foreclosure then this law will affect them.

Mr. Hatcher stated that we have a list of homes in foreclosure and we will be looking for any issues.

Ms. Pangia stated that there was a property near her where the bank never took the property over and she asked if this law would apply.

Mr. O'Donnell stated that this law only applies to abandoned homes where a foreclosure action has been filed.

Mr. Hatcher stated that a number of the homes that we are dealing with are not foreclosures.

Mr. Catrambone stated that we have been provided with a sample ordinance and we can place this on the agenda for first reading at the public meeting. Council agreed.

SEWER PROJECTS – REVIEW OF ENGINEERING COSTS

Mr. Catrambone stated earlier that this item has been removed from the agenda.

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher stated that we received a hardship waiver request yesterday for 18 Foxglove Drive. Normally we have allowed this procedure but he will forward the request to the Attorney.

Mr. Winckowski – No report.

Mr. O'Donnell – No report.

Chief Parente – No report.

Mr. Williams – Mr. Williams reported that Eagle Construction has been onsite for the upgrades to the plant and will be pouring concrete next week.

Ms. Pangia – Ms. Pangia reported that Trunk-or-Treat was very successful.

Ms. Pangia stated that several residents have been asking about the curfew for Halloween.

Mr. Hatcher stated that curfew is 9:00 PM. We do not generally have a start time but have indicated any time after 3:00 PM.

Mr. Morrow – Mr. Morrow reported that Dollar General has opened on Fairview Street. The work on the shopping center is really coming along.

Mr. Morrow stated that for a future work session Mr. Winckowski will be providing a report on the traffic calming options that we have moving forward.

Mr. Schwartz – No report.

Mrs. Kolodi – Mrs. Kolodi stated that there is still a large amount of branches on Antietam and Kevin Road.

Mr. Hatcher stated that branch collection has been completed and they have received violations. If Council sees any other issues please report them.

Mr. Catrambone – Mr. Catrambone stated that there is a home on Tenby Chase Drive with high grass.

PUBLIC PORTION

Mr. Morrow made a motion to end the public portion of the meeting. The motion was seconded by Mr. Schwartz. All were in favor, motion approved.

Mr. Parento, RAC Chairman, reported that the RAC was out at the Trunk-or-Treat and they had a lot of fun. The Fire Department dressed up as minions.

Mrs. Parento stated that the RAC will be working next on the Veteran Appreciation Day with Mrs. Kolodi.

Mr. Schwartz made a motion to end the public portion of the meeting. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Ms. Pangia reported that the Turkish Community Center is having a Thanksgiving event on the Saturday before Thanksgiving. The information is on their website.

Mr. Morrow made a motion, seconded by Mrs. Kolodi to enter into closed session to discuss CWA Contract Negotiations. All were in favor, motion approved.

Mr. Morrow made a motion to end closed session and reopen the meeting to the public. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. Schwartz made a motion to adjourn the meeting, seconded by Ms. Pangia. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk