

**WORK SESSION  
MUNICIPAL BUILDING**

**October 11, 2016  
DELRAN, NJ**

**Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 12, 2016 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi and Mr. Catrambone were present.

**ALSO PRESENT:** Mr. O'Connell, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

### **BEST PRACTICES WORKSHEET**

Mr. Hatcher reported that each year the Division of Local Government Services sends out a Best Practices Worksheet. The questions on the worksheet change from year to year. This year they changed a number of items and there are a few items on the work sheet he would like to see Council institute in order to meet the criteria. If we don't meet the criteria, the State will withhold a portion of our aid. The first item on the worksheet that we need to address is a question related to the Fire District. You receive a point for discussing the Fire District and confirming their continuation. Council agreed. The second item is to adopt a Resolution setting a policy for tax appeal notifications. The Resolution was included in the packet for Council to take action.

Mr. Hatcher stated that since the above items were addressed, we meet the criteria to receive 100% of our aid. There are a couple items on the checklist that we had to answer no to or not applicable. One of those items had to do with a fixed asset inventory which is being addressed.

Mr. Schwartz stated that there was a question on the worksheet regarding FEMA participation for flood insurance premiums.

Mr. Hatcher stated that we do not participate at this time but it is something that could discuss. To qualify, we would need to have the Engineer perform studies of the area.

Mr. Schwartz asked that we discuss this at a future work session.

Mr. Hatcher asked that Council consider approval of Resolution 2016-183 tonight in order to meet the October 21<sup>st</sup> deadline for filing.

Mr. Catrambone asked for a motion to approve the following Resolution.

### **TOWNSHIP OF DELRAN RESOLUTION 2016-183**

#### **ESTABLISHING A POLICY FOR TAX APPEAL NOTIFICATIONS**

**BE IT RESOLVED**, by the Township Council of the Township of Delran that this Resolution hereby establishes the following policy

“The Tax Assessor of the Township of Delran must provide, in writing, to the Chief Financial Officer and Governing Body members, a notification of tax appeals once filed or no later than June 1<sup>st</sup> of each year”.

Mr. Schwartz made a motion, seconded by Mr. O’Connell to adopt Resolution 2016-183. There being no questions, the roll was called.

Mr. O’Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

### **RIVER ROUTE PLANNING COMMITTEE UPDATE**

Mr. Catrambone reported that we need to appoint four individuals to represent Delran. Those individuals may be a combination of elected or appointed officials, municipal employees, civic or business leaders. Mr. Catrambone stated that we have received interest from a number of individuals who would like to serve on the committee.

Mr. Schwartz stated that he would like to withdraw his request to serve. His opinion is that because this is a multi-jurisdiction project, it would be better served by other individuals.

The following names were submitted for consideration:

Councilman Mike Schwartz - Letter of Interest is attached to memo

Councilman Dan O’Connell

Jen Reppert - Delran Resident (Letter of interest was provided)

Randy Khinkis - Former graduate of DHS, works as a financial rep for Northwestern Mutual in Mt. Laurel

Robert Famariss - works for Vertis Pharmaceuticals in Newtown, PA. He has a degree in business and has worked for years in industry.

Mike Anderson - Current President of the Delran Business Association

Sal Miliziano - Owner of Delran Chick-fil-A

Mr. Catrambone stated that he was going to recommend appointment of Mike Anderson, Sal Miliziano, Mr. O’Connell and Mr. Schwartz.

After discussion Mr. Schwarz reconsidered his position and stated that he would be willing to serve. If he feels there is a conflict after attending the first meeting, he will step aside.

Council agreed to adopt the Resolution tonight and appoint Mike Anderson, Sal Miliziano, Mr. O'Connell and Mr. Schwartz to serve as representatives.

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-184**

**RESOLUTION IN SUPPORT OF AN UPDATE TO THE  
RIVER ROUTE CORRIDOR'S REGIONAL STRATEGIC REVITALIZATION PLAN**

**WHEREAS**, in 1995 the Burlington County Board of Chosen Freeholders (Board) initiated the preparation of a regional strategic revitalization plan for the Route 130/Delaware River Corridor (Corridor); and

**WHEREAS**, the twelve municipalities that make up the Corridor, including Beverly City, Burlington City, Burlington Township, Cinnaminson Township, Delanco Township, Delran Township, Edgewater Park Township, Florence Township, Palmyra Borough, Riverside Township, Riverton Borough and Willingboro Township, participated in the planning process and adopted resolutions endorsing the Corridor plan; and

**WHEREAS**, the Board adopted a resolution endorsing the completed Corridor plan and submitted it to the New Jersey State Planning Commission (SPC) for endorsement in 1998; and

**WHEREAS**, the SPC endorsed the Corridor plan in 1998, recognizing the cooperative planning undertaken by the Corridor municipalities and the Board to prepare the plan and encouraging State resources to be directed to the Corridor for assistance in revitalizing the municipalities; and

**WHEREAS**, over the years, the Board and the twelve Corridor municipalities have made much progress in implementing the Corridor plan and in revitalizing the Corridor; and

**WHEREAS**, there is a need to update the Corridor plan to adapt to the changing dynamics of economic and business trends, socio-demographic trends, legislation, technological innovations, environmental changes and other changes, as well as to re-evaluate priorities and resource commitments and to capitalize on experience and trust earned over the past two decades;

**WHEREAS**, four additional municipalities north of the original twelve, including Bordentown City, Bordentown Township, Fieldsboro Borough and Mansfield Township, have expressed interest in joining the original twelve in a regional strategic revitalization planning process; and

**NOW, THEREFORE, BE IT RESOLVED**, that Township Council of the Township of Delran endorses and supports the effort to update the River Route Regional Strategic Revitalization Plan for the aforesaid sixteen (16) municipalities and agrees to participate in the effort by appointing four (4) representatives,

- a. who shall be the official liaisons between the Board's River Route Steering Committee (Committee), Township Council, Planning Board and Zoning Board and
- b. who shall also serve on the Committee and participate in the Committee's various issue-related task groups, which shall be responsible for:
  1. Reviewing the Corridor planning staff's analyses of current conditions and trends;
  2. Participating in identifying current and future constraints and opportunities for the Township of Delran and the Corridor;
  3. Contributing toward the articulation of a future vision and goals for the Corridor's quality of life;
  4. Participating in developing recommendations for policy objectives and implementation strategies for the Township of Delran and the Corridor; and
  5. Reviewing and recommending an update to the River Route Regional Strategic Revitalization Plan for future endorsement by the Township Council.

Mrs. Kolodi made a motion, seconded by Ms. Pangia to adopt Resolution 2016-184. There being no questions, the roll was called.

Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mrs. Kolodi asked that the residents who expressed an interest be considered for appointments on other boards.

Jennifer Reppert stated that they are asking for civic leaders and that would mean citizens.

Mr. Catrambone stated that his interpretation of that would mean members from the VFW, Rotary Club, Lions Club and the Delran Business Association.

### **PUBLIC WORKS SUPERINTENDENT VEHICLE**

Mr. Catrambone reported that the vehicle was hit while parked and has been totaled. He asked Mr. Hatcher to update Council on this issue.

Mr. Hatcher stated that we received \$2,900 from the insurance and we are looking for approval to use a portion of the Recycling Tonnage Grant and the Clean Communities Grant to purchase a used vehicle for use by the Superintendent. Mr. DeSanto has outlined in the memo why there is a need for a new vehicle. If Council approves this tonight, Mr.

DeSanto will begin looking for options that meet his needs and bring that information back to Council for approval before making any purchase.

Mr. Schwartz questioned that the insurance amount seems a little low.

Mr. DeSanto stated that the vehicle in question was given to Public Works from the Bridge Commission. The vehicle had been involved in other accidents and there was additional damage.

Mr. Hatcher stated that they will work with the insurance company on the amount.

Council authorized Mr. DeSanto to begin looking for a replacement vehicle.

### **SUB-COMMITTEE TOWN WIDE WIFI**

Mr. Schwartz stated that there has been a move by municipalities to provide town wide wifi within the Township limits. It was used by cities to make them more marketable. The cost estimate for Philadelphia was estimated at \$35.00 per household. Mr. Schwartz stated that he did not feel comfortable sitting down with vendors to discuss the options alone. He would like to form a sub-committee to explore the options available and determine whether this is even a possibility.

Mr. Catrambone stated that he would like to be a part of the sub-committee. It would be a great option for the residents but it is going to come down to the costs involved.

Council agreed to have Mr. Schwartz and Mr. Catrambone serve on the sub-committee.

### **NJ DOT TRANSPORTATION ALTERNATIVES PROGRAM**

Mr. Winckowski reported that the Federal Government is offering this new grant similar to a combination of the Transportation Enhancement and Safe Routes to School Grants. Eligible projects include transportation alternatives such as pedestrian routes. The Grant application is due November 10<sup>th</sup>. He recommends submitting for sidewalks along Bridgeboro Road and Creek Road. Because this grant is federally funded it is very comprehensive. If Council has any questions, he can provide additional information. We will need to solicit approval of support from the county since the projects include county roads. That will be needed prior to submission. We will also solicit support letters from the School District. This is a very competitive grant program. If Council is interested in applying for the grant Mr. Winckowski stated that he will put together a cost estimate and a sample Resolution for consideration at the public meeting.

Mr. Schwartz stated that his feeling is that the highest priority is along the bridge on Bridgeboro Road.

Mr. Winckowski stated that he agrees that is a major concern. We would address some of the concerns with this grant if we are successful. With the next round of funding we could apply to widen the bridge.

Mr. Schwartz asked if there are any eligible projects.

Mr. Winckowski stated that at this point he is not aware of any projects. He feels this is the highest priority. We have discussed a bike path along Hartford Road to connect to Delran Community Park; however, this grant cannot be used for recreational purposes. We should look at updating the Master Plan to delineate areas in town for possible bike trails.

Ms. Pangia questioned whether we could apply for upgrades to the pedestrian crossings along Route 130. Her opinion is that a project on Route 130 would be a better use of the funding. Also, due to the dangerous conditions of that roadway, it may help us receive a grant.

Mr. Winckowski stated that is Council is interested in applying for a pedestrian safety project along Route 130, he will look into what would be required since it is a state highway.

Mr. Catrambone stated that since it appears Council is interested in looking at both projects, he asked that Mr. Winckowski gather the additional information needed to make a decision at the next work session.

Mr. Winckowski asked if it is okay to still solicit support from the County for the sidewalk along Bridgeboro and Creek Road. Council agreed.

### **REVISED DELRAN AA AGREEMENT FOR FUNDRAISING**

Mr. Hatcher stated that two changes were proposed since we last discussed this agreement. The first change the AA proposed was on page 2, item 2, with regards to turning over the money to the Township. They wanted the number of business changed from 3 days to 10 days to make sure the funds were cleared in their account before turning the money over to the Township. They second item was item 4. They wanted the paragraph to read that the Delran AA will take part in any decision if more money is raised for a particular item than needed. They also want the Township to sign off on any naming rights to the any field. That will have to be added to the agreement.

Mr. Schwartz stated that there is nothing in the agreement that indicates ownership of the items purchased. Also, this is a Green Acres park and they are for public use.

Mr. Long stated that all fixtures are owned by the Township.

Mr. Schwartz stated that some of the funding for the scoreboards is being paid by the sponsors over time and the Delran AA is fronting the money to purchase. He asked whether the Township could pay for the scoreboards and then have the sponsors reimburse the Township.

Mrs. Kolodi stated that she will address this in her report but the scoreboards have all been paid for at this point. They did not have to front any money for the purchase.

Council agreed to adopt a resolution at the public meeting authorizing execution.

## **CROSSWALKS**

Mr. Hatcher stated that the Engineer was asked to address several crosswalks throughout town. There was a request to paint the crosswalk at Fairview & Pancoast, to add a crosswalk at Fairview & Harper. He was sent a request to the County to address those since they are within the County jurisdiction. Mr. Winckowski was also asked to look at the request for a crosswalk on Hartford Road and Underwood Blvd.

Mr. Schwartz stated that he also received a request for a crosswalk at Pancoast and Bridgeboro.

Mr. Winckowski stated that he will look into that area. In regards to the crosswalk on Hartford Road, he believes we could support a crosswalk in that location but feels the property owner should create a pedestrian route. If the property owner made those improvements, then we could consider the crosswalk. Council agreed.

Mr. Winckowski stated that in regards to the request from a crosswalk on Hartford Road from Ashley Crossings to the Delran High School driveway, the MUTCD allows crosswalks at intersections; however, they are discouraged at T-intersections. They do not want you to cross the main road because there is no control. There would need to be a warrant study performed because of the speed and traffic of Hartford Road. If a crosswalk is warranted, then they can discuss whether to move forward.

Ms. Pangia questioned whether we would be encouraging young drivers to park over in Ashley Crossings by installing a crosswalk.

After discussion, Council agreed that unless the School Board or the Ashley Crossings HOA makes the request, then it does not make sense.

## **NEW OWNERS/SEWER**

Mr. Catrambone stated that the following properties are under new ownership Council will need to adjust the sewer billing to the minimum as per our regulation.

30 Inverness Drive / Block: 118.03 Lot: 8  
275 Black Baron Drive / Block 149 Lot: 15  
121 Linda Avenue / Block: 185 Lot: 15  
21 Cranberry Lane / Block: 65.03 Lot: 17  
9 Penn Drive / Block: 105 Lot: 18  
31 Moreland Drive / Block 62, Lot 3

Council agreed to make the above mentioned adjustments for new owners and place a resolution on the public meeting agenda for approval.

## **POLICE UNIFORM BID**

Mr. Catrambone stated that we had one response to the bid for police uniforms. There was an error in the total due to the incorrect quantity for two items.

Mr. Long recommended that we have them correct the error and then proceed with awarding the bid. Council agreed. The new total would be \$18,480.25. A resolution will be on the agenda for the public meeting.

## **REPORTS**

**Ms. Eggers** – No report.

**Mr. DeSanto** – No report.

**Mr. Hatcher** – No report.

**Mr. Winckowski** – Mr. Winckowski stated that work on the 2015 Road Program started yesterday on Main Street. The concrete work will move from Main Street to Cleveland and then Fox Chase. The paving will follow behind. Completion is anticipated for the beginning of December.

Site work will begin this week for the concession/bathroom building at Delran Community Park. The building is slated to be delivered on December 12<sup>th</sup> and work should be completed approximately one week after.

The contract was awarded for the Creek Road Sidewalk Project and work will begin the week of November 7<sup>th</sup>. Construction should be completed with the week.

We are still at a standstill with the hold up of DOT funding for the Route 130 Sidewalk Project.

On an upcoming agenda, we will need to discuss a project for the next round of the Municipal Park Grant.

Mr. Schwartz stated that there was some concern that the top of the berm at Swedes Lake needed more fill.

Mr. Winckowski stated that some of the work today.

**Mr. Long** – No report.

Mr. Schwartz asked Mr. Long for an update on the possibility of other financing for the purchase of the property at 903 Oak Avenue.

Mr. Long stated that route we are taking will be the quickest route at this point.

**Mr. O'Connell** – Mr. O'Donnell stated that once the Governor signs the bill increasing the gas tax, it may open the DOT funds.

**Ms. Pangia** – Ms. Pangia stated she had asked for the vacation of Mulberry Street to be added to the agenda for tonight and it was not.

Mr. Catrambone stated that at last he heard we were still investigating the request. Mr. Catrambone asked Mr. Long for an update.

Mr. Long stated that the Township is having difficulty reaching the adjacent property owner. There is no ability to have them convey the property of to the resident that requested the vacation.

Ms. Pangia stated that the property transferred ownership in April of 2016.



Mr. Long stated that he was not aware there was a new owner. We will make an effort to contact them.

Mr. Catrambone asked what the criteria is to vacate a street.

Mr. Long stated that a street vacation should be for the public good. Once a street is vacated the property is split 50/50 between both adjacent property owners. Council can also vacate a street if they no longer wish to maintain the road.

After discussion, Council agreed to proceed with contacting the new property owner and discuss moving forward at a future agenda.

Ms. Pangia asked what the status is with the Junior Marksmen storing guns in the building.

Mr. Long stated that we invited them to discuss the issue with Council in executive session at the October 25<sup>th</sup> meeting because we have an agreement in place with them.

Mr. Hatcher stated that we believe we have a solution to the problem if we can discuss this in executive session with everyone on October 25<sup>th</sup>.

**Mr. Schwartz** –Mr. Schwartz asked for an outline of the contract issue that will be discussed with the Junior Marksmen on October 25<sup>th</sup>. He would like to get this resolved as soon as possible.

**Mrs. Kolodi** – Mrs. Kolodi reported that Bob Kristela passed away. He was the swim coach and lacrosse coach at Delran High School. He was only fifty years old. Our town is at a loss without him. They started a go fund me page for his children's education and the amount is already over \$50,000. The service is Wednesday night and Thursday morning.

Mrs. Kolodi updated Council on where we stand with fundraising for Delran Community Park. Currently the Delran AA has \$28,000 and the Township has \$19,684 for a total of \$47,864. We spent \$9,486 on bleachers. Once we pay for the scoreboards (including installation) and the banners, we will have \$16,394.00. With money, we will install two batting cages with fencing and the signs for the sponsors. That will leave \$4,394.00. We are still waiting on the following donations:

Beneficial Bank \$10,000

Barlow Chevrolet \$8,000

Dooney's Pub \$11,000

Shop Rite \$5,000

Mr. Kennedy will also be meeting with Canal's and Ott's for potential donations.

At this point, we have raised \$91,350, including the donations yet to come in and we hope that will continue to grow. The shed and concrete has been donated and that cost is estimated at \$8,000. The Kostic Grant provided funding for a bench and she would like to discuss that with Mr. DeSanto. Mr. Kennedy is going to pay for all of the scoreboards and banners through the AA and then turn over any remaining funds to the Township.

Mrs. Kolodi asked Council if they would like to continue with the Veterans Appreciation Ceremony. She was thinking of having the event on November 1<sup>st</sup> at 6:00 P.M. prior to the Township meeting. After discussion, Council agreed to have the event on November 1<sup>st</sup> at 6:00 P.M.

**Mr. Catrambone** – Mr. Catrambone asked if Public Works painted the 25 MPH sign in the roadways.

Mr. Hatcher stated that they were done as part of the road program.

Mr. Catrambone asked if we could determine the cost of doing that outside of a road program because some residents have reached out to him.

Mr. Catrambone asked if Ms. Pangia could report on the fundraising for Jake's Place at the next meeting.

Ms. Pangia stated that they are looking to break ground next year. They are looking at having \$200,000 in their account and receiving a \$250,000 grant from the County. The Township's share is 1/3 of the cost which is estimated at \$130,000 - \$200,000.

Mr. Catrambone asked whether Jake's Place is under the impression that the \$250,000 grant would go towards their side or the Township's side.

Ms. Pangia stated that it would go to the general pot of money to be raised. They have been pursuing the grant through the county and would go towards their share.

Mr. Catrambone stated that he is trying to get an idea of the total cost of the project, where we are now with fundraising and where we need to get to in order to move this forward.

Ms. Pangia reported that they have a huge fundraiser coming up in April. Ms. Pangia stated that their estimate for the project is \$600,000. If water features are added, it would be another \$100,000.

Mrs. Kolodi asked if the money raised from the schools is going towards the Township share.

Ms. Pangia stated that it is their fundraising and it will go towards their side of the project.

Mr. Hatcher stated that the agreement indicated that the Township will contribute 35% of the total project costs. If the estimate is \$600,000, then the Township share would be \$210,000.

Mr. Catrambone stated that he was under the impression, the any money raised at Township events, that money would be counted towards the Township's share.

## **PUBLIC PORTION**

Mr. Schwartz made a motion to open the meeting to the public. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Linda Gilbert, 75 Stewart Avenue, stated that she was here the night that Mr. DeSanto approached the Junior Marksmen to question them about the storage of guns in the building and they were quite rude. Mrs. Gilbert stated that it is a safety concern when there are guns in a public building that are not being policed.

Mr. Catrambone stated that he understands her concern. The guns are in a locked safe inside a locked room.

Mrs. Gilbert asked if something happened with those guns, who would be held responsible.

Mr. Long stated that depending on the situation, there could be shared liability.

Mrs. Gilbert stated that it is not a liability that the Township needs.

Mr. Catrambone stated that we will discuss this at the work session on October 25<sup>th</sup>.

Mrs. Gilbert asked what side of Creek Road was being discussed for sidewalks with the Transportation Alternative Grant.

Ms. Pangia stated that it would be the side of Anderson Farms.

Mrs. Gilbert stated that there is private property on that road.

Mr. Winckowski stated that it is but there is a County right-of-way.

Greg O'Lear, 7 Teaberry Lane, stated that a light post in the old Sam's Club parking lot has fallen and another looks like it might also fall. In the front of the building, the overhang has collapsed and there are wires exposed.

Mr. Hatcher stated that we have already brought this to their attention and we will make sure it is addressed. They did clean up the property in terms of the illegal dumping taking place on the property.

Mr. O'Lear asked if the trash contract is a public document and if he could request a copy.

Mr. Hatcher stated that the bids are public documents and once the contract is signed that is also.

Mr. O'Lear asked if the change will be communicated to the residents. He would suggest that be done as soon as possible.

Mr. Hatcher stated that he has a meeting with the contractor tomorrow and they will put together something for the website.

Mr. O'Lear asked what the plan is for residents to dispose of their old trash cans.

Mr. Hatcher stated that we will address that in the communication.

Mr. O'Lear stated that for the record, he would have paid the extra and kept the same service.

Bob Gilbert, 75 Stewart Avenue, stated that if Mrs. Kolodi gave herself to November 10<sup>th</sup> for the Veterans Appreciation Ceremony she wouldn't be under so much pressure with her knee.

Ms. Pangia stated that she doesn't feel pressed for time. Her knee will be in the same condition whether it is November 1<sup>st</sup> or November 9<sup>th</sup>.

Mr. Gilbert mentioned that Hanoi Hannah, a Vietnamese propaganda radio broadcaster during the Vietnam War recently passed away at the age of 87

Mr. Schwartz made a motion to end the public portion of the meeting. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Mrs. Kolodi made a motion to adjourn the meeting, seconded by Mr. Schwartz. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk