

**REGULAR TOWNSHIP MEETING  
MUNICIPAL BUILDING**

**August 2, 2016  
DELRAN, NJ**

**CALL TO ORDER**

**SALUTE TO THE FLAG**

**Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 12, 2016 and posted on the bulletin board on the same date.**

**ROLL CALL:** Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi and Mr. Catrambone.

Approval of the minutes for the June 14, 2016, June 28, 2016 and July 12, 2016.

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:

Nays:

Approved:

**ORDINANCES ON SECOND READING**

**TOWNSHIP OF DELRAN  
ORDINANCE 2016-10**

**AN ORDINANCE OF THE TOWNSHIP OF DELRAN RENAMING THE STREET MANOR  
DRIVE AS HUNTERS GLEN DRIVE**

**PUBLIC HEARING**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:

Nays:

Approved:

**ORDINANCE ON FIRST READING**

**TOWNSHIP OF DELRAN  
ORDINANCE 2016-11**

**BOND ORDINANCE AUTHORIZING THE UNDERTAKING OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF CAPITAL EQUIPMENT IN AND FOR THE TOWNSHIP OF DELRAN; APPROPRIATING THE SUM OF \$362,600 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$344,470; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

**RESOLUTIONS**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-129**

**GOVERNING BODY CERTIFICATION OF THE 2015 ANNUAL AUDIT**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-130**

**APPROVING CORRECTIVE PLAN FOR THE 2015 AUDIT**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-131**

**REFUND OF DUPLICATE TAX PAYMENT**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-132**

**REFUND OF HOMESTEAD FOR BLOCK 116, LOT 24.01  
DUE TO TOTALLY DISABLED VETERAN EXEMPTION**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-133**

**REFUND OF HOMESTEAD FOR BLOCK 79, LOT 10  
DUE TO TOTALLY DISABLED VETERAN EXEMPTION**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

**TOWNSHIP OF DELRAN**

**RESOLUTION 2016-134**

**REFUND OF HOMESTEAD FOR BLOCK 97, LOT 30  
DUE TO TOTALLY DISABLED VETERAN EXEMPTION**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:

Nays:

Approved:

**TOWNSHIP OF DELRAN**

**RESOLUTION 2016-135**

**APPROVING RAFFLE LICENSE 504  
CHURCH OF THE RESURRECTION**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:

Nays:

Approved:

**TOWNSHIP OF DELRAN**

**RESOLUTION 2016-135**

**APPROVING RAFFLE LICENSE 505  
SAMUEL T. LAMBERT VFW POST 3020**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:

Nays:

Approved:

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-137**

**AUTHORIZING ENGINEERING SERVICES FOR  
SIDEWALKS ALONG CREEK ROAD  
IN AN AMOUNT NOT TO EXCEED \$17,500  
MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-138**

**A RESOLUTION AUTHORIZING A SHARED SERVICE  
AGREEMENT BETWEEN THE TOWNSHIP OF DELRAN AND THE  
TOWNSHIP OF RIVERSIDE FOR THE MUTUAL PURCHASE OF ROCK SALT  
AND USAGE OF THE TOWNSHIP'S SALT STORAGE FACILITY BY THE TOWNSHIP OF  
RIVERSIDE**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-139**

**AUTHORIZING 2016 SEWER ADJUSTMENTS FOR  
RESIDENTIAL PROPERTIES WITH NEW OWNERS**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-140**

**RELEASING PLANNING BOARD ESCROWS**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-141**

**RESOLUTION OF THE TOWNSHIP OF DELRAN AUTHORIZING THE RELEASE OF THE  
PERFORMANCE GUARANTEE FOR SITE IMPROVEMENTS AT PROPERTY KNOWN AS  
THE GRANDE AT RANCOCAS CREEK, SINGLE FAMILY SECTIONS 2, 3, AND 4 FOR DR  
HORTON**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-142**

**RESOLUTION OF THE TOWNSHIP OF DELRAN AUTHORIZING THE RELEASE OF THE  
PERFORMANCE GUARANTEES FOR SEWER IMPROVEMENTS AT PROPERTY KNOWN  
AS THE GRANDE AT RANCOCAS CREEK, SINGLE FAMILY SECTION 2, 3 & 4, SINGLE  
FAMILY SECTION 6, SINGLE FAMILY SECTION 5, TOWN HOUSE SECTIONS 1, 3 & 5,  
TOWN HOUSE SECTIONS 2, 4 & 6 FOR DR HORTON**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-143**

**AMENDING RESOLUTION 2016-113  
ENTITLED AUTHORIZING VARIOUS GRASS CUTTINGS**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-144**

**A RESOLUTION ACCEPTING A GRANT FROM THE HAZARDOUS DISCHARGE SITE  
REMEDATION FUND PUBLIC ENTITY PROGRAM  
THROUGH THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY AND THE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

**MOTIONS**

A motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

A motion accepting the report of the Tax Collector, CFO and Township Clerk

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

A motion granting a mercantile license to:

1. Premier, LLC, 150-15 Carriage Lane
2. AAA Auto Stop, 150-16 Carriage Lane

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:  
Nays:  
Approved:

## **REPORTS**

Clerk

Administrator

Solicitor

Fire Commissioners

Members of Council

Mayor

Public Portion of the meeting – Motion to open the meeting to the public



Motion to adjourn the meeting

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. O'Connell, Ms. Pangia, Mr. Schwartz, Mrs. Kolodi,  
Mr. Catrambone

Ayes:

Nays:

Approved:

**TOWNSHIP OF DELRAN  
ORDINANCE 2016-10**

**AN ORDINANCE OF THE TOWNSHIP OF DELRAN RENAMING THE STREET  
MANOR DRIVE AS HUNTERS GLEN DRIVE**

**WHEREAS**, N.J.S.A. 40:67-1(k) provides for the naming and/or changing of street names within a municipality; and

**WHEREAS**, Section 310-44 of the Township Code for the Township of Delran (“Township”) provides for renaming of streets within the Township in accordance with the procedures set forth in Section 310-44 of the Township Code; and

**WHEREAS**, Hunters Glen Apartments has applied for the Township street known as “Manor Drive” to be renamed “Hunters Glen Drive” and has met each of the requirements set forth in Section 310-44 of the Township Code; and

**WHEREAS**, Hunters Glen Apartments has obtained approval by the Township Planning Board for “Manor Drive” to be renamed “Hunters Glen Drive.”

**WHEREAS**, the Township desires to rename the street known as “Manor Drive” as “Hunters Glen Drive.”; and

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Township Council of the Township of Delran, in the County of Burlington and State of New Jersey, as follows:

1. The Township Street known as “Manor Drive” is hereby renamed “Hunters Glen Drive.”
2. The Township shall place street signs at each intersection affected by the street re-naming reflecting the street’s name as Hunters Glen Drive pursuant to Township Code Section 310-44.

**Repealer.** All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflict.

**Severability.** If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not effect the remaining provisions of this ordinance. The governing body of the Township of Delran declares that it would have passed the ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

**Effective Date.** The ordinance shall take effect immediately upon passage and publication according to law.

<b>MEMBERS OF COUNCIL</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>
<b>Mrs. Kolodi</b>			
<b>Mr. Schwartz</b>			
<b>Ms. Pangia</b>			
<b>Mr. O'Connell</b>			
<b>Mr. Catrambone</b>			

**Date of Introduction: July 12, 2016**

**Date of Final Adoption:**

\_\_\_\_\_  
**JAMEY EGGERS, MUNICIPAL CLERK**

\_\_\_\_\_  
**KEN PARIS, MAYOR**

**TOWNSHIP OF DELRAN, NEW JERSEY**

**ORDINANCE 2016-11**

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**BOND ORDINANCE AUTHORIZING THE UNDERTAKING OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF CAPITAL EQUIPMENT IN AND FOR THE TOWNSHIP OF DELRAN; APPROPRIATING THE SUM OF \$362,600 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$344,470; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

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**BE IT ORDAINED** by the Township Council of the Township of Delran, County of Burlington, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

**Section 1.** The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Township of Delran, County of Burlington, New Jersey ("Township").

**Section 2.** It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Township from all sources for the purposes stated in Section 7 hereof is \$362,600;
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$344,470; and
- (c) a down payment in the amount of \$18,130 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A. 40A:2-11*.

**Section 3.** The sum of \$344,470, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$18,130, which amount represents the required down payment, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

**Section 4.** The issuance of negotiable bonds of the Township in an amount not to exceed \$344,470 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

**Section 5.** In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Township in an amount not to exceed \$344,470 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

**Section 6.** The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, N.J.S.A. 40A:2-20, shall not exceed the sum of \$10,000.

**Section 7.** The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount of obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

	<b><u>Purpose/Improvement</u></b>	<b><u>Estimated Total Cost</u></b>	<b><u>Down Payment</u></b>	<b><u>Amount of Obligations</u></b>	<b><u>Period of Usefulness</u></b>
A.	Acquisition of Service Truck and Flat Bed Truck for the Public Works Department, together with the completion of all work necessary therefor or related thereto	\$114,000	\$5,700	\$108,300	5 years
B.	Acquisition of Pot Hole Repair Equipment for the Public Works Department, together with the completion of all work necessary therefor or related thereto	46,000	2,300	43,700	15 years
C.	Acquisition of Various Equipment for the Township Police Department including, but not limited to, License Readers and E-Ticket System, together with the completion of all work necessary therefor or related thereto	61,100	3,055	58,045	5 years
D.	Acquisition of Information Technology and Office Equipment for Administration and Finance Department including, but not limited to, Computer Hardware and Postage Machines, together with the completion of all work necessary therefor or related thereto	20,000	1,000	19,000	5 years
E.	Acquisition and Installation of Tot Lot Equipment for Various Township Parks, together with the completion of all work necessary therefor or related thereto	20,000	1,000	19,000	10 years
F.	Acquisition and Installation of Parking Lot Lighting for Various Municipal Properties, together with the completion of all work necessary therefor or related thereto	13,000	650	12,350	10 years

	<b><u>Purpose/Improvement</u></b>	<b><u>Estimated Total Cost</u></b>	<b><u>Down Payment</u></b>	<b><u>Amount of Obligations</u></b>	<b><u>Period of Usefulness</u></b>
G.	Improvements to Township Hockey Rink, Including Repaving and Relining, together with the completion of all work necessary therefor or related thereto	\$12,500	\$625	\$11,875	10 years
H.	Improvements and Repairs to Various Traffic Lights throughout the Township, together with the completion of all work necessary therefor or related thereto	70,000	3,500	66,500	10 years
I.	Acquisition of Office Furniture for Various Township Departments, together with the completion of all work necessary therefor or related thereto	6,000	300	5,700	5 years

**Section 8.** The average period of useful life of the several purposes for the financing of which this Bond Ordinance authorizes the issuance of bonds or bond anticipation notes, taking into consideration the respective amounts of bonds or bond anticipation notes authorized for said several purposes, is not less than 7.86 years.

**Section 9.** Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

**Section 10.** The supplemental debt statement provided for in Section 10 of the Local Bond Law, N.J.S.A. 40A:2-10, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Township, as defined in Section 43 of the Local Bond Law, N.J.S.A. 40A:2-43, is increased by this Bond Ordinance by \$344,470 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

**Section 11.** The full faith and credit of the Township are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Township shall levy ad valorem taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

**Section 12.** The applicable Capital Budget is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

**Section 13.** The Township hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section

1.150-2(c)(2), made by the Township prior to the issuance of such bonds or bond anticipation notes.

**Section 14.** The Township hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

**Section 15.** The improvements authorized hereby are not current expenses and are improvements that the Township may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

**Section 16.** All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 17.** In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

**Date of Introduction: August 2, 2016**

**Date of Final Adoption: \_\_\_\_\_, 2016**

**TOWNSHIP OF DELRAN**

**RESOLUTION 2016-129**

**GOVERNING BODY CERTIFICATION OF THE 2015 ANNUAL AUDIT**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, That the Township Council of the Township of Delran, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby



submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**DATED: August 2, 2016**

\_\_\_\_\_  
**TOWNSHIP CLERK**

\_\_\_\_\_  
**Gary Catrambone**  
**President of Council**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-130**

**WHEREAS**, the New Jersey Department of Community Affairs has instituted a requirement for Local Units to prepare a Corrective Action Plan as part of the annual audit process in accordance with the Single Audit Act, U.S. Office of Management and Budget, Circular A-128 and New Jersey Circular Letter 87-11; and

**WHEREAS**, the Chief Financial Officer is responsible to prepare the plan with the assistance from the other officials affected by the Audit Recommendation and approved by the governing body of the Local Unit.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Council of the Township of Delran hereby approve the Corrective Action Plan based on the recommendations in the 2015 Audit Report.

**DATED: August 2, 2016**

\_\_\_\_\_  
**TOWNSHIP CLERK**

\_\_\_\_\_  
**Gary Catrambone  
President of Council**

Township of Delran  
Corrective Action Plan  
Audit of the Year Ended December 31, 2015



Linda W. Lewis, Chief Financial Officer  
Audit Report Submitted: June 30, 2016  
Corrective Action Plan  
Audit of the Year Ended December 31, 2015

## **Finding 2015-001**

Department: Finance

### **Criteria**

N.J.S.A. 40A: 5-17 requires the Township to establish internal controls so that payments for claims are properly authorized.

### **Condition**

During audit (review), it was noted there was a break down in internal controls over expenditures.

### **Effect**

Not properly monitoring controls over expenditures could result in over expenditures or payments for goods or services that were not received or approved.

### **Recommendation**

The Township should ensure that all internal controls over expenditures are reviewed and adhered to.

### **Corrective Action**

A memo was issued to the Finance staff addressing securing proper signatures prior to placing bills on bill list for Council approval, and to review attached documentation agrees to purchase order.

Also, our departments utilize the requisition system which is a two level approval before it is approved as purchase order by Chief Financial Officer and submitted to the Business Administrator for final approval. We also addressed issues with sewer department and issuing purchase orders for services prior to start of work.

**Effective Date:** July 1, 2016

**Finding No. 2015-002**

Department: Finance and Administration

**Criteria or Specific Requirement**

N.J.A.C. 5:30-5.6 requires the Township to maintain an accurate record of general assets. Good internal control practices also dictate that complete and accurate records should be maintained to ensure adequate control over the preparation of financial statements.

**Condition**

The Township has not had a complete inventory of fixed assets performed in several years.

**Effect**

Without improved controls, the Township's general fixed asset listing will continue to have material errors.

**Recommendation**

The Township should review their internal controls over fixed assets and perform a complete asset inventory.

**Corrective Action**

We continue to maintain records for additions to fixed assets. As part of the 2016 Budget process, we have contracted a vendor and have secured inventory services, however, the process had not begun in time for the 2015 audit.

**Effective Date: July 2016**

**Finding No. 2015-003**

Department: Finance, Administration and Clerk

**Criteria or Specific Requirement**

N.J.A.C. 5: 30-5.4 states “the Chief Financial Officer of a local unit shall be responsible for determining the availability of sufficient funds for all contracts and amendments thereto. ...Said certification shall designate specifically the line item appropriation...to which the contract will be charged and requires a certificate of availability of funds be completed upon the award of contracts.”

**Condition**

During the test of bids and contracts, it was found that several contracts tested did not have a certificate of available funds prepared.

**Effect**

The Township did not fully comply with the N.J.A.C.5:30-5.4.

**Recommendation**

That the Township comply with its internal controls to certify available of funds prior to awarding contracts.

**Corrective Action**

The Chief Financial Officer will be copied on all agenda items that include award of contracts to assure review for certifying availability of funds prior to Council’s meeting. In addition, no award will occur without prior certification of funds as sometimes occurs at work sessions. Furthermore, the contracts involved were multi-year contracts for professional services that run concurrently with the Mayor’s term; and will be addressed when contracts awarded in 2016 under the temporary budget and further confirmed when final budget is adopted.

**Implementation: August 2016**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-131  
REFUND OF DUPLICATE TAX PAYMENT**

**WHEREAS**, the owners of Block 138 Lot 28, 233 Tenby Chase Drive had a duplicate February 2016 tax payments made by Wells Fargo resulting in an overpayment of \$2,344.72, and

**WHEREAS**, Wells Fargo is requesting that we refund the amount of \$2,344.72 so they can put the money bank into the escrow account for Block 138 Lot 28, and

**WHEREAS**, Wells Fargo has requested that the amount of \$2,344.72 be returned to them at:

Wells Fargo Real Estate Tax Servicing  
Attn: Financial Support  
1 Home Campus  
MAC F2302-035  
Des Moines, IA 50328

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council that the duplicate payment of \$2,344.72 hereby made to the mortgage company Wells Fargo Real Estate Tax Servicing for Block 138 Lot 28.

**Dated: August 2, 2016**

\_\_\_\_\_  
**Township Clerk**

\_\_\_\_\_  
**Gary Catrambone Council President**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-132**

**REFUND OF HOMESTEAD FOR BLOCK 116, LOT 24.01  
DUE TO TOTALLY DISABLED VETERAN EXEMPTION**

**WHEREAS**, a homestead rebate was received on Block 116 Lot 24.01, 124 Hartford Road in the amount of \$842.47 for a homestead rebate that was filed in 2012, and

**WHEREAS**, the property became tax exempt in November of 2013, after the homestead rebate was applied for, and

**WHEREAS**, the homestead rebate in the amount of \$842.47 was received from the State of New Jersey and applied to the May tax quarter but the property is totally tax exempt, and

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council that the homestead rebate in the amount of \$842.47 shall be refunded to the property owner

**Dated: August 2, 2016**

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**Township Clerk**

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**Gary Catrambone Council President**



**TOWNSHIP OF DELRAN  
RESOLUTION 2016-133**

**REFUND OF HOMESTEAD FOR BLOCK 79, LOT 10  
DUE TO TOTALLY DISABLED VETERAN EXEMPTION**

**WHEREAS**, a homestead rebate was received on Block 79 Lot 10, 877 Faunce Street in the amount of \$479.60 for a homestead rebate that was filed in 2012, and

**WHEREAS**, the property became tax exempt in July of 2013, after the homestead rebate was applied for, and

**WHEREAS**, the homestead rebate in the amount of \$479.60 was received from the State of New Jersey and applied to the May tax quarter but the property is totally tax exempt, and

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council that the homestead rebate in the amount of \$479.60 shall be refunded to the property owner.

**Dated: August 2, 2016**

\_\_\_\_\_  
**Township Clerk**

\_\_\_\_\_  
**Gary Catrambone Council President**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-134**

**REFUND OF HOMESTEAD FOR BLOCK 97, LOT 30  
DUE TO TOTALLY DISABLED VETERAN EXEMPTION**

**WHEREAS**, a homestead rebate was received on Block 97 Lot 30, 19 Haines Mill Road in the amount of \$589.17 for a homestead rebate that was filed in 2012, and

**WHEREAS**, the property became tax exempt in June of 2014, after the homestead rebate was applied for, and

**WHEREAS**, the homestead rebate in the amount of \$589.17 was received from the State of New Jersey and applied to the May tax quarter but the property is totally tax exempt.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council that the homestead rebate in the amount of \$479.60 shall be refunded to the property owner.

**Dated: August 2, 2016**

\_\_\_\_\_  
**Township Clerk**

\_\_\_\_\_  
**Gary Catrambone Council President**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-135**

**BE IT RESOLVED** that the application for raffle/bingo license pursuant to the Legalized Games of Chance Act of the State of New Jersey set forth below is hereby approved.

Raffle 504 Church of the Resurrection

**DATED: August 2, 2016**

\_\_\_\_\_  
**TOWNSHIP CLERK**

\_\_\_\_\_  
**Gary Catrambone  
President of Council**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-136**

**BE IT RESOLVED** that the application for raffle/bingo license pursuant to the Legalized Games of Chance Act of the State of New Jersey set forth below is hereby approved.

**Raffle 505 Samuel T. Lambert VFW Post 3020**

**DATED: August 2, 2016**

\_\_\_\_\_  
**TOWNSHIP CLERK**

\_\_\_\_\_  
**Gary Catrambone  
President of Council**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-137**

**AUTHORIZING ENGINEERING SERVICES FOR  
SIDEWALKS ALONG CREEK ROAD  
IN AN AMOUNT NOT TO EXCEED \$17,500**

**WHEREAS**, the Township of Delran has authorized Ordinance 2016-07 to provide funding for the Creek Road Sidewalk Project under the Community Development Block Grant; and

**WHEREAS**, the Township Council desires to have CME Associates, the Township Engineer, complete the design, Permit and Bid Phase along with Survey and Construction Phase Services in an amount not to exceed \$17,500

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council authorizes the Township Engineer to provide the above mentioned services and move forward with this project.

**Date: August 2, 2016**

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**Jamey Eggers, Municipal Clerk**

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**Gary Catrambone, Council President**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-138**

**A RESOLUTION AUTHORIZING A SHARED SERVICE  
AGREEMENT BETWEEN THE TOWNSHIP OF DELRAN AND THE  
TOWNSHIP OF RIVERSIDE FOR THE MUTUAL PURCHASE OF ROCK SALT  
AND USAGE OF THE TOWNSHIP'S SALT STORAGE FACILITY BY THE  
TOWNSHIP OF RIVERSIDE**

**WHEREAS**, municipalities are authorized by the "Shared Services Act," N.J.S.A 40A:65-4 to enter into any contract with a joint provision of any service which any party to the agreement is authorized to render within its own jurisdiction; and

**WHEREAS**, the Township of Delran and the Township of Riverside have agreed to enter into a Shared Service Agreement for the purpose of purchasing rock salt and allowing the Township of Riverside usage of the Township of Delran's salt storage barn; and

**WHEREAS**, the Township of Delran and the Township of Riverside would receive mutually beneficial pricing on the purchase of rock salt and the costs associated with operating a rock salt storage barn; and

**WHEREAS**, the Township of Riverside has agreed to pay the Township of Delran a prorated sum of the cost of rock salt purchased on behalf of all municipalities purchasing rock salt to be stored in the Delran Township Salt Storage Barn; and

**WHEREAS**, the Township of Delran and the Township of Riverside intend by virtue of this document to set forth the terms and conditions of the attached agreement; and

**WHEREAS**, the parties have agreed to participate as documented in the Shared Service Agreement between the Township of Delran and the Township of Riverside, establishing the respective rights and obligations of the parties regarding the Shared Service Agreement; and

**NOW THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Delran as follows:

1. The Mayor and Township Administrator are authorized and directed to execute a Shared Service Agreement with the Township of Riverside for the purpose of purchasing and storing rock salt by the Township of Riverside in the Township of Delran.

2. The Township Administrator and Municipal Clerk are authorized and directed to take any and all further steps necessary to implement the terms of the Shared Service Agreement.

**Dated: August 2, 2016**

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**TOWNSHIP CLERK**

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**Gary Catrambone  
President of Council**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-139**

**AUTHORIZING 2016 SEWER ADJUSTMENTS FOR  
RESIDENTIAL PROPERTIES**

**WHEREAS**, the Tax Collector has provided documentation for residential properties that are under new ownership; and

**WHEREAS**, as per the Township sewer regulations for new owners the sewer billing shall be adjusted to the minimum rate; and

**WHEREAS**, below is a list of the properties that are under new ownership and require adjustments for the 2016 sewer billing to the minimum residential rate of \$102.75:

236 Botton Mill Ct	Block: 149 Lot: 33
117 Bridgeboro S. St.	Block 124 Lot: 7
888 Bridgeboro St.	Block: 72.01 Lot: 8
22 Cranbeny Lane	Block: 65.05 Lot: 9
213 Dickens Dr.	Block: 137 Lot: 17
828 Drexel St.	Block: 44 Lot: 19
94 Haines Mill Rd.	Block: 85 Lot: 28
110 Haverford Ct.	Block: 116 Lot: 22.09
351 Huntington Dr.	Block: 118 Lot: 4
400 Main St.	Block: 25 Lot: 1
13 Marsha Dr.	Block: 120.06 Lot: 8
42 Norman Ave	Block: 2 Lot: 26
113 Patricia Ave	Block: 182 Lot: 7
136 Red Stone Ridge	Block: 145 Lot: 13
138 Red Stone Ridge	Block: 145 Lot: 12
26 Rutgers Dr.	Block: 105 Lot: 11
260 Southview Dr.	Block: 148 Lot: 1
75 Stoneham Dr.	Block: 118.01 Lot: 37
276 Tenby Chase Dr.	Block: 151 Lot: 8
8 Woodcrest Ln.	Block: 118.20 Lot: 92

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the residential properties, as listed above, be adjusted to the minimum residential rate for 2016 as per the Township sewer regulations for new owners and authorizes the Tax Collector to make to above adjustments.

**Dated: August 2, 2016**

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**Jamey Eggers  
Municipal Clerk**

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**Gary Catrambone  
President of Council**



**TOWNSHIP OF DELRAN  
RESOLUTION 2016-140**

**WHEREAS**, the Planning and Zoning Boards requires an escrow to be filed for applications before the boards; and

**WHEREAS**, the Planning Board has determined that a remaining balance in certain escrows are no longer necessary as the work has been completed, and

**WHEREAS**, the secretary for the board has confirmed that all outstanding bills have been paid.

**NOW, THEREFORE, BE IT RESOLVED** that the Planning Board escrows, as stated below, be refunded and a signed copy of the resolution forwarded to be Secretary of the Planning and Zoning Boards.

<u>Name and Address</u>	<u>File #</u>	<u>Amount</u>
Hartford Corners 1 & 2 Corporation 625 W. Ridge Pike Building A-100 Conshohocken, PA 19428	PP2010-02	\$1,582.14
Hartford Corners 4 Corporation 625 W. Ridge Pike Building A-100 Conshohocken, PA 19428	PP2011-05	\$908.73

**DATED: August 2, 2016**

\_\_\_\_\_  
**TOWNSHIP CLERK**

\_\_\_\_\_  
**Gary Catrambone, President of Council**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-141**

**RESOLUTION OF THE TOWNSHIP OF DELRAN AUTHORIZING THE RELEASE OF  
THE PERFORMANCE GUARANTEE FOR SITE IMPROVEMENTS AT PROPERTY  
KNOWN AS THE GRANDE AT RANCOCAS CREEK, SINGLE FAMILY SECTIONS 2,  
3, AND 4 FOR DR HORTON**

**Whereas**, a performance bond, in the amount of \$488,131.44 (the “Performance Guarantee”) remains posted by DR Horton (the “Applicant”) as a performance guarantee, to guarantee the completion of certain site improvements at The Grande at Rancocas Creek, Single Family Sections 2, 3, and 4 (the “Property”); and

**Whereas**, in a letter dated July 14, 2016, Township Engineer, CME Associates stated that the Applicant has requested a release of the Performance Guarantee, verified that all site improvements are satisfactorily in place at the Property, and recommended the release of Applicant’s Performance Guarantee; and

**Whereas**, in the same letter dated July 14, 2016, Township Engineer, CME Associates also stated that the requirements of a maintenance guarantee could be waived as the bonded improvements were previously installed and improved in 2011; and

**Whereas**, pursuant to N.J.S.A. 40:55D-53 the Township Council can either “approve, partially approve, or reject the improvements on the basis of a report by the Municipal Engineer,” and

**Now, therefore, be it resolved** by the Mayor and Council of Delran Township that the Performance Guarantee for improvements at the Property, as posted by the Applicant, be released.

**Be it further resolved** that the Township Clerk is hereby directed to forward a signed copy of this Resolution to the Applicant.

**Township of Delran**

\_\_\_\_\_  
**Gary Catrambone  
Council President**

**Attest:**

\_\_\_\_\_  
**JAMEY EGGERS, TOWNSHIP CLERK**

**CERTIFICATION**

The foregoing Resolution was duly adopted at a Meeting of Township Council of the Township of Delran held on the 2<sup>nd</sup> day of August, 2016 at the Municipal Building, 900 Chester Avenue, Delran, New Jersey.

\_\_\_\_\_  
**JAMEY EGGERS, TOWNSHIP CLERK**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-142**

**RESOLUTION OF THE TOWNSHIP OF DELRAN AUTHORIZING THE RELEASE OF  
THE PERFORMANCE GUARANTEES FOR SEWER IMPROVEMENTS AT  
PROPERTY KNOWN AS THE GRANDE AT RANCOCAS CREEK, SINGLE FAMILY  
SECTION 2, 3 & 4, SINGLE FAMILY SECTION 6, SINGLE FAMILY SECTION 5,  
TOWN HOUSE SECTIONS 1, 3 & 5, TOWN HOUSE SECTIONS 2, 4 & 6 FOR DR  
HORTON**

**Whereas**, several performance bonds (the “Performance Guarantee”) remain posted by DR Horton (the “Applicant”) as a performance guarantee, to guarantee the completion of sewer improvements at The Grande at Rancocas Creek, Single Family Sections 2, 3 & 4, Single Family Section 6, Single Family Section 5, Town House Sections 1, 3 & 5 and Town House Sections 2, 4 & 6 (the “Property”); and

**Whereas**, in a letter dated July 14, 2016, Township Engineer, CME Associates stated that the Applicant has requested a release of the Performance Bond 6163846 (SF-6), Performance Bond 6163847 (SF-5), Performance Bond 6162428 (TH 1, 3 & 5), Performance Bond 6105727 (SF 2, 3 & 4) and Performance Bond 6162427 (TH 2, 4 & 6), verified that all sewer improvements are satisfactorily in place at the Property, and recommended the release of Applicant’s Performance Guarantees; and

**Whereas**, in the same letter dated July 14, 2016, Township Engineer, CME Associates also stated that the requirements of a maintenance guarantee could be waived; and

**Whereas**, pursuant to N.J.S.A. 40:55D-53 the Township Council can either “approve, partially approve, or reject the improvements on the basis of a report by the Municipal Engineer,” and

**Now, therefore, be it resolved** by the Mayor and Council of Delran Township that the Performance Guarantees for sewer improvements at the Property, as posted by the Applicant, be released.

**Be it further resolved** that the Township Clerk is hereby directed to forward a signed copy of this Resolution to the Applicant.

**Township of Delran**

\_\_\_\_\_  
**Gary Catrambone  
Council President**

**Attest:**

\_\_\_\_\_  
**JAMEY EGGERS, TOWNSHIP CLERK**

**CERTIFICATION**

The foregoing Resolution was duly adopted at a Meeting of Township Council of the Township of Delran held on the 2<sup>nd</sup> day of August 2, 2016 at the Municipal Building, 900 Chester Avenue, Delran, New Jersey.

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**JAMEY EGGERS, TOWNSHIP CLERK**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-143**

**AMENDING RESOLUTION 2016-113  
ENTITLED AUTHORIZING VARIOUS GRASS CUTTINGS**

**WHEREAS**, there was found to be an error in Resolution 2016-113 authorizing various grass cutting; and

**WHEREAS**, after verification from the Public Works Department it was determined that the one of the property addresses was listed incorrectly; and

**WHEREAS**, the correct property address is 19 Frech Avenue not 15 Frech Avenue.

**NOW, THEREFORE, BE IT RESOLVED** that Township Council authorizes amending the Resolution 2016-113 as described above.

**Dated: August 2, 2016**

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**Jamey Eggers  
Municipal Clerk**

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**Gary Catrambone  
President of Council**

**TOWNSHIP OF DELRAN  
RESOLUTION 2016-144**

**A RESOLUTION ACCEPTING A GRANT FROM THE HAZARDOUS DISCHARGE SITE  
REMEDATION FUND PUBLIC ENTITY PROGRAM  
THROUGH THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY AND THE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**WHEREAS**, the Township of Delran has applied for and has been awarded a grant in the amount of up to \$60,705 from the Hazardous Discharge Site Remediation Fund Municipal Grant Program through the Department of Environmental Protection and the New Jersey Economic Development Authority for the Site Investigation along with report preparation of the Abrasive Alloy Casting Company property;

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Township of Delran that the above referenced grant is hereby accepted and the Mayor is hereby authorized to execute grant documents as an authorized representative thereunder, as the representative for the Township of Delran.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the New Jersey Economic Development Authority.

**Dated: August 2, 2016**

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**Jamey Eggers, Township Clerk**

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**Gary Catrambone, Council President**