

**WORK SESSION
MUNICIPAL BUILDING**

**June 20, 2012
DELRAN, NJ**

SUNSHINE STATEMENT: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 23, 2011 and posted on the bulletin board on the same date.

ROLL CALL: Mrs. Kolodi, Mr. Schwartz, Ms. Pomeranz, Mr. Morrow and Mr. Catrambone were present.

ALSO, PRESENT: Mr. Paris, Mayor, Mr. Hatcher, Administrator, Mr. Coluzzi, Solicitor, Ms. Eggers, Municipal Clerk, Mr. Winckowski, Engineer, Mr. Parente, Chief of Police and Mr. Williams, Director of Operations, Sewer Department.

REQUEST FROM TENBY CHASE SWIM CLUB

Mr. Catrambone stated that we received a request from Tenby Chase Swim Club to be able to utilize the Township's adjacent fields for parking for the Burlington County Swim Championships on Saturday, July 28th. They are also requesting the use of any bleachers that the Township may have available.

Mr. Hatcher stated that when we approved this several years ago we had them provide an insurance certificate and a Hold Harmless agreement. They were required to return the area to the condition it was in before they used the fields. Mr. Hatcher stated that there were no issues the last time they used the field for parking. They will not be permitted to park in the area that is wet.

Mr. Paris stated the Mr. DeSanto feels that the only bleachers that would be available would be the bleachers from Summerhill. The only problem is that it would take two men about a half a day to move them.

Mr. Hatcher stated that he does not feel that we should permit them to move our bleachers. If Council would like to allow them to use the bleachers, we should move them and either charge them or not charge them. We can calculate a cost for our employees to move them.

Council agreed to allow them to utilize the field for parking. If there is heavy rain prior to the event, we may not permit them to use the fields and will provide them with adequate notice. We will also notify them that we do not have bleachers available.

Mr. Hatcher stated that something that they did not ask for but that we did for past events was to make Forge Road a one-way street for the day. Council agreed to make Forge Road one way and requested that the residents be notified.

CITIZEN OF THE YEAR

Mr. Paris stated that he was discussing this with Mrs. Kolodi and they were discussing the possibility of putting together a selection committee made up of individuals from Township organizations.

Mrs. Kolodi stated that we would accept nominations from the public and we could have forms available on line and at the Municipal Building.

Ms. Pomeranz recommended that the selection committee be made up of residents.

Mr. Catrambone stated that the only issue that will come up is who will choose those residents to make up the selection committee.

Ms. Pomeranz stated that she would like to see the citizen of the year be just a citizen.

Mrs. Kolodi stated that she will have enough faith in the individuals on the committee to make an impartial decision.

Mrs. Kolodi stated that she will contact a few towns to determine how they pick the selection committee and report back to Council. Mrs. Kolodi stated that she also has a sample nomination form and the criteria that would determine who would qualify.

Ms. Pomeranz recommended that we ask other towns the number of members on the selection committee.

BID REPORT FOR RECREATION COMPLEX- PHASE 1

Mr. Winckowski reported that we received bids for the project on May 30, 2012. Mathis Construction was the low bidder with a base bid amount of \$1,723,499.50. The base bid included four baseball fields, earth work, base course parking lot and storm sewer improvements. There was also addition items included in the bid. Addition items one through seven were for fencing for the three grass fields. Addition items eight through ten are the plastic fence top rail cover for the three grass fields. Additional item eleven is the foul ball protection system. Addition items twelve through fourteen include lighting and bleachers. They are recommending that Council award the contract for the base bid amount and addition item one through eight. That would bring us to approximately \$1,850,000 and we have budgeted \$1,900,000. Mr. Winckowski stated that the improvements will not be completed until spring 2013. If Council receives another County grant for \$250,000, we can explore putting in the lighting and the bleachers. Council agreed to the recommendations and a resolution will be placed on the public meeting agenda for approval.

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher reported that Dr. Stall had a conflict tonight but is available for the July work session to discuss the feral cat program.

Mr. Hatcher handed out an ordinance for the improvements to Leon Avenue field. We will be taking the \$30,000 directly out of the Open Space fund. If Council agrees, we can put the ordinance on the public meeting agenda next week. Council agreed.

Mr. Winckowski – Mr. Winckowski stated that everyone should have received his report. We went over most of the items already tonight.

Mr. Paris asked when the Conrow and Hartford project will begin.

Mr. Winckowski stated that it was awarded tonight and will take about a month to get the contracts in order. The project will be completed prior to school opening.

Ms. Pomeranz asked if the traffic study was completed.

Mr. Winckowski stated that they did the study last Wednesday and Saturday. He will have the report to Council shortly. A large majority of vehicles were making a right hand turn.

Mr. Morrow asked how we were going to move forward with the Fairview Avenue sidewalk project since we have to front the money and then be reimbursed by the state.

Mr. Hatcher stated that he is working with the CFO to see if we can reallocate some old bond ordinances.

Mr. Morrow asked if with all the fees, whether the project will be completed within the grant funds.

Mr. Winckowski stated that he believes the project will be completed in with the funded amount. The way the project is laid out it will be four foot wide sidewalk along the north side of the street along with crosswalks at each intersection.

Ms. Pomeranz asked how much property the residents will loose.

Mr. Winckowski stated that the furthest point into the properties will be eight feet. The residents will be notified and there will also be a meeting with the residents.

Mr. Winckowski stated that the new round of pre-disaster FEMA grants has become available as of June 1st. We will start the process to apply for the grant. We are still waiting to hear about the Shore Protection Grant.

Mr. Winckowski stated that he e-mailed the recommendations on the Swedes Lake improvements yesterday. Once everyone has a chance to review the information, we can discuss this at the next meeting.

Ms. Pomeranz asked if this will fix the issue with water running under the pipe.

Mr. Winckowski stated that we would address that issue.

Ms. Pomeranz stated that the report indicates that the issue was based on nature. What the residents believe is that someone is opening the valve. She asked if the new valve will prohibit someone from doing that.

Mr. Winckowski stated that the new valve will not be able to be easily propped open and will be more maintenance friendly. The total estimate is approximately \$91,500.

Mr. Coluzzi – No report.

Ms. Pomeranz – Ms. Pomeranz stated that several residents have brought to her attention that when Public Works employees take their fifteen minute break they pack up and return to the municipal building.

Mr. Hatcher stated that we received complaints when people used to see the employees in Wawa or 7-Eleven taking their breaks. The policy that has been in place for fifteen years, is that they take their breaks at the municipal building. Mr. Hatcher stated that the Sewer Department does their breaks different and he has received several complaints. By having the breaks at the building, it is easier to keep track because they are scheduled.

Ms. Pomeranz reported to Mr. Williams that the odor at the Sewer Plant seems to be worse over the weekend.

Mr. Williams stated that he has discussed odor control for collection system with the Engineer as a capital project.

Mr. Morrow – Mr. Morrow asked Mr. Hatcher to notify the County of the condition of Bridgeboro Road.

Mr. Morrow stated that the County put out a newsletter about recycling and we are at about 20%. He stated that we need to try and get that number higher.

Mr. Morrow reported that the contractors are out there cutting the grass on the vacant properties even after hours.

Mr. Hatcher stated that he wants to discuss with Council the possibility of including an administrative charge. Delanco uses the Public Works employees on overtime.

Mr. Paris recommended that we reach out and see how other municipalities handle this issue.

Mr. Morrow stated that he is happy that Dr. Stall will be attending the next meeting and he asked when we can put the information on the website.

Mr. Hatcher recommended that we wait until after Dr. Stall attends the next meeting to explain the program.

Mr. Schwartz – Mr. Schwartz stated that there have been several issues on the River Line where fights or riots have broken out. Assemblyman Singleton has gotten involved and there will be a meeting with all municipalities along the River Line and NJ Transit. Mr. Schwartz stated that they have asked for a representative from the Township to attend the meeting and if Council agrees, he would like to be the representative. He will report back any information from the meeting. Council agreed.

Mrs. Kolodi – Mrs. Kolodi reported that the residents notified her that the street light on Randle Court has been fixed.

Mrs. Kolodi thanked the Fire Department for helping the High School during the Memorial Day events.

Mr. Catrambone – Mr. Catrambone stated that a resident reached out to him stating that someone is rummaging through her trash and he asked if they are allowed to do that.

Mr. Hatcher stated no, we have a no scavenger ordinance prohibiting it. She can contact the police.

Mr. Catrambone stated that it was his understanding that when we talked about placing a port-a-pot at Notre Dame Field that we had agreed to do it.

Mr. Paris stated that he believed that we were going to reach out to the people using the field and see if they were willing to pay for the cost.

Mr. Hatcher stated that there are four different organizations using that field.

Mr. Catrambone stated that in talking with Mr. Hatcher, we would like to include a fee for the large field in with the permit to cover the cost of the port-a-pot if Council agrees. Council agreed.

Mr. Hatcher stated that he will come up with a formula based on the organizations using the field and the amount of time they are using it.

Mr. Catrambone stated that he will be working over the next few weeks to review the proposals for the new website. He will be preparing a spreadsheet for Council to review.

Mr. Paris – Mr. Paris asked if we could look into adding the Myers Tract plans to the website.

Mr. Catrambone asked Mr. Winckowski to prepare a document and plans for the website.

Mr. Paris reported that there was an individual that collapsed outside of Red Lobster and Officer Rodney Hubbs, who was off duty, performed CPR and was able to save the individual.

Mr. Paris reported that Frank DiLuzio resigned from the RAC at the last meeting. He would like to honor him at the July meeting and present him with a plaque.

Mr. Paris thanked the Police Department for enforcing the parking issue out at the Summerhill Field during a recent tournament.

Mr. Paris reported that we had an issue on Waterford Drive where water was coming out of the street. They have opened the road and found no issues.

Mr. Williams – Mr. Williams stated that if there are any odor complaints, please do not hold them to the meetings. You can call the plant twenty-four seven.

Chief Parente – Chief Parente stated that he does not have a report but he wasn't sure whether the Mayor wanted to discuss the stop signs at the intersections of Army, Navy and Purdue.

Mayor Paris stated that he has received a report from a resident that has some concerns over the fact that there are no stop signs at the intersections of Army Drive & Purdue Drive or Navy Drive & Purdue Drive.

Mr. Winckowski stated that they would need to look at the streets to determine where the stop signs should be placed and whether a stop sign is warranted.

Mr. Paris stated that he would like Mr. Winckowski to take a look at the timing of the lights at Fairview & Hartford Road and Bridgeboro & Hartford.

Mr. Winckowski stated that he will take a look at the timing but normally lights that far apart are not synchronized.

PUBLIC PORTION

Mr. Morrow made a motion to open the meeting to the public for comments, seconded by Mrs. Kolodi. All were in favor, motion approved.

Tom Tartaglia, 58 Springcress Drive, asked what is going to happen to the old fields once Myers Tract is built. Mr. Tartaglia stated he is asking because eventually the current fields will need improvements. If the current fields are neglected and all the money is going to different phases of the Myers Tract and there is no money left over for the other fields, he is sure the residents will want to fundraise for the improvements.

Mr. Paris stated that after the Myers Tract is built all the fields will be evaluated.

Mr. Morrow made a motion to end the public portion. The motion was seconded by Ms. Pomeranz. All were in favor, motion approved.

Mr. Morrow made a motion to enter into closed session to discuss the agreement with the Grande Townhouse Association, Police Negotiations, and the Delran/Riverside Sewer Agreement, seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. Morrow made a motion to end closed session and reopen the meeting to the public. The motion was seconded by Ms. Pomeranz. All were in favor, motion approved.

Ms. Pomeranz made a motion to adjourn the meeting, seconded by Mrs. Kolodi. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk