

**WORK SESSION  
MUNICIPAL BUILDING**

**April 9, 2013  
DELRAN, NJ**

**SUNSHINE STATEMENT:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 28, 2012 and posted on the bulletin board on the same date.

**ROLL CALL:** Mrs. Kolodi, Mr. Schwartz, Ms. Pangia and Mr. Morrow were present. Mr. Catrambone was absent.

**ALSO, PRESENT:** Mr. Paris, Mayor, Mr. Hatcher, Administrator, Ms. Eggers, Municipal Clerk, Mr. Winckowski, Township Engineer and Mr. Long, Township Solicitor.

**REQUEST FOR CALVARY CHURCH**

Mr. Catrambone stated that we received a request for Calvary Church for the use of Conrow Park for the church picnic. They are requesting permission to set up tents, tables, and portable bathrooms. They are also requesting permission to bring their own grill.

Mr. Hatcher stated that Council should be aware that this may affect other residents to be able to utilize the park because they will most likely dominate it with their use.

Ms. Pangia stated that the church was also going to talk with the Montesorri and the Methodist Church for permission to use their parking lots.

Mrs. Kolodi requested that we ask them to set up the tent in the field behind the playground.

Mr. Catrambone stated that his only concern is with the grill. He asked if there are any insurance concerns.

Mr. Hatcher stated that as long as they provide an insurance certificate there is no additional risk to approving this request.

Council agreed to the request.

**NEIGHBORHOOD STABILIZATION**

Mr. Morrow suggested that Council take some additional time to review the information provide on stabilizing our neighborhoods. One thing that he found interesting is that some towns are offering tax credits to help get people into abandoned properties.

Mr. Catrambone asked whether the Construction Code Official was able to issue a report about the concerns the residents brought to our attention last week regarding 125 Diane Avenue.

Mr. Hatcher stated that we had a contact on the property that addressed our safety concerns with this property last year. Since then, there are some additional issues with the property and Mr. McCurley reached out to the contact and they are no longer managing the property but put Mr. McCurley in contact with the individual that is now in charge. We are waiting for a response from them. It is in violation of certain areas of our ordinance but we normally are only concerned with the exterior safety issues.

Mr. Catrambone recommended that we inventory the abandoned properties so we can keep an eye out for safety concerns.

Mr. Morrow recommended that we included something on the new website for residents to report vacant properties.

Mr. Paris reported that the tarp is also off again on the Purdue property.

Mr. Morrow asked if the roof has been repaired at the apartments on Tenby Chase Drive that were damaged from a fire.

Mr. Hatcher reported that they are beginning work on June 1<sup>st</sup>.

Mr. Catrambone stated that he would like to open the meeting to the public on this issue since we have several residents in attendance tonight.

Mr. Morrow made a motion, seconded by Mr. Schwartz to open the meeting to the public. All were in favor, motion approved.

Allan Jacox, 211 Diane Avenue, reported that the contractor the Township hired to cut the grass at 125 Diane Avenue, is not doing a good job. From what he is told the inside of the property is filled with graffiti. PSE&G was out to the property the other day and they shut the gas off.

Bonnie Fee, 123 Linda Avenue, reported that Marlowe Smith went around and took a lot of pictures of the property. She stated that there is a hot tub that she has some concerns about.

Mr. Paris asked if the property is fenced and if there is water in the hot tub.

Mrs. Fee stated that she has not gone onto the property.

Mr. Fee also stated that there is a recycling bin that is filled with water.

Mr. Hatcher stated that we will get these issues addressed and if they are not corrected the property owner will be cited.

Mr. Catrambone stated that he understands that nothing happens quickly. Certainly we are on top of the issues with this particular property and we will keep on top of it.

Mr. Hatcher stated that the property taxes are being paid on almost all abandoned properties. He stated that if any other issues come up with this property they need to report them to him and he will have them addressed.

Mr. Jacox asked whether Council can have speed limit signs installed in the Swedes Run area.

Mr. Cieslinski, 217 Hawthorne Way, mentioned that there are also issues with speeding in the Grande. He asked whether speed humps could be installed.

Mr. Winckowski stated that it would be the responsibility of the association.

Mr. Morrow made a motion to close the meeting to the public, seconded by Mr. Schwartz. All were in favor, motion approved.

### **SUSTAINABLE NEW JERSEY**

Mr. Hatcher stated that we need to adopt a Resolution authorizing participation in the program.

Ms. Pangia stated that we need to authorize participation by June 1<sup>st</sup> to qualify for this year.

Bill Curzie, 118 Haines Mill Road, stated that he believes we can receive additional funding if we create the committee by ordinance.

Ms. Pangia stated that if Council appoints the members it does qualify us for different funding then if it was started by a group of residents.

Mr. Catrambone stated that he felt we were going to form an Advisory Board and not a Commission. Council agreed. Mr. Catrambone stated that at the public meeting we would adopt the Resolution authorizing participation and then we could appoint the members at a later date.

Mr. Hatcher stated that he feels we have enough points currently to qualify for the program.

Mr. Paris stated that if we have until June 1<sup>st</sup> to adopt the Resolution he would like to address the letter from the resident with concerns over the program. We may want to invite them to the next meeting.

Mr. Catrambone stated that they just received the letter tonight and they would like to research.

Ms. Pangia asked that once we approve the Resolution we put out a press release and ask for volunteers to be on the committee.

Mr. Schwartz stated that we had two members of Council attend meetings on this program and if it is their recommendation that we move forward he feels we should.

Mrs. Kolodi stated that it concerns her when they receive a letter like this with concerns about the program. She stated she would be willing to attend the meeting tomorrow night at the Mt. Laurel library that the resident invited them to.

Mr. Catrambone stated that if Mrs. Kolodi feels that the information from the meeting tomorrow night is warranted then maybe we can invite them to a work session. If not we can move forward with Resolution authorizing participation.

## **REPORTS**

**Ms. Eggers** – Ms. Eggers reported that we received the invitation for the Riverside Memorial Day Parade. Council agreed that they will be walking in the parade and they will also provide a wreath for the memorial.

**Mr. Hatcher** – No report.

**Mr. Winckowski** – Mr. Winckowski reported that the Myers Tract is moving along, they have increased their productivity in the last few weeks. He has been pushing them for an updated schedule.

There will be a pre-construction meeting with RTW Construction on Friday for the Swedes Lake outfall repairs. When they mobilize for this project they will also finish the paving work on Westover Drive.

Regarding the Stewart Avenue outfall, the DEP requested additional information for the permit, they also held a meeting on site to go over the issues. We hope to receive the permit within the next thirty days.

Mr. Winckowski stated that we are executing the contract with Arawak Paving for the final phase of Haines Mill Road.

They are meeting with the County to go over the Fairview Street sidewalk project. The County is requesting that we install five foot wide sidewalks with a five foot right-of-way. This would require us to obtain easements along the roadway and would basically kill the project. They are hoping that the county will lower their standards and approve this project. He will report back after the meeting.

Mr. Winckowski reported that they are working on punch list items for the 2012 Road Program.

Ms. Pangia asked what was done at Conrow Road and Swedes Run Drive.

Mr. Winckowski stated that they installed a collector drain between the curb and sidewalk.

Mr. Winckowski reported that we will be applying for the Shoreline Protection Grant to restore the berm along the creek. We also filed for the Hazard Mitigation Grant to the County OEM. We are still waiting on the Department of Transportation Grant.

The EIP application has been submitted for the upgrades to the sewer plant and we are waiting for a response. We have met with Jeff Williams and we are finalizing the plans.

Mr. Winckowski asked if Council was going to approve a 2013 Road Program.

Council stated yes and they will discuss this at the May work session.

Mr. Catrambone asked if we could have Mr. DeSanto prepare an updated list. We also agreed last year that we would be doing Brown Street.

Mr. Paris recommended that we look at Lowden Street.

Ms. Pangia stated that we need to look at the bridge on Hunter Drive which is really deteriorating.

Mr. Winckowski stated that he has discussed this Mr. Hatcher and he would like to have a structural engineer from the county to come out and take a look at the bridge. If we improve the bridge to the county standards they may take it over.

**Mr. Long** – No report.

**Ms. Pangia** – Ms. Pangia reported that the eye care mobile has been postponed and she will let Council know what the new date will be.

Ms. Pangia reported that she discussed the Farmers' Market with Mr. Hatcher and he feels that there is enough room in the back parking lot. We are looking at the possibility of ten vendors and limit competition. It would run from the middle of June through August and charging a fee of \$100.00 for the ten weeks. The hours would be from 4-7 PM. The only cost for the Township would be advertising. Council agreed.

Mr. Hatcher stated that we would need to amend the fee ordinance to include the cost for the Farmers' Market.

Ms. Pangia reported that we have sixteen vendors for the Kids Expo.

Ms. Pangia brought up her concerns over organizations holding donation drives on Route 130 jug handles.

Mr. Hatcher stated that for the most part, the Chief of Police denies these requests. He would like Council to prohibit them all together.

Council agreed that they would like to prohibit this type of activity. Mr. Hatcher will notify the Chief of Police.

Ms. Pangia asked about the website.

Mr. Hatcher stated that we are about three weeks away.

**Mr. Morrow** – No report.

**Mr. Schwartz** – Mr. Schwartz stated the check presentation from the Fire Department to the VFW from the boot drive will be April 16<sup>th</sup> at 7:00 P.M.

**Mrs. Kolodi** – No report.

**Mr. Catrambone** – No report.

**Mr. Paris** – No report.

Ms. Pangia asked if we need approval for the Farmers' Market.

Mr. Morrow made a motion to authorize the Farmer's Market, seconded by Mr. Schwartz. All were in favor, motion approved.

### **PUBLIC PORTION**

Mrs. Kolodi made a motion to open the meeting to the public for comments, seconded by Mr. Morrow. All were in favor, motion approved.

Marlowe Smith, 124 Linda Avenue, presented photos of 125 Diane Avenue to Council for review. He stated that Mr. Long mentioned that he was going to look into avenues that the Township can pursue to help with these issues.

Mr. Long stated that he will have a presentation ready for the May 14<sup>th</sup> work session.

Mr. Catrambone asked that he e-mail those pictures to Mr. Hatcher.

Mr. Schwartz made a motion to end the public portion of the meeting. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. Pangia made a motion, seconded by Mr. Morrow to enter into closed session for DPA & Sergeants Contract Negotiations and Litigation regarding COAH units. All were in favor, motion approved.

Mr. Morrow made a motion to end closed session and reopen the meeting to the public. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. Catrambone asked for a motion to authorize the Township Attorney to pursue recovering or mediating the issues with two COAH units, which are 8 Foxglove Drive and 98 Wildflower Place as discussed in executive session. Ms. Pangia made a motion, seconded by Mr. Morrow. All in favor, motion approved.

Mr. Hatcher reported that the Court Administrator fell in the employees bathrooms. She is injured but she has been coming to work and staying as long as she can. We will have someone coming in from another town tomorrow to help with court.

Mr. Morrow made a motion to adjourn the meeting, seconded by Mrs. Kolodi. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk