

**REGULAR TOWNSHIP MEETING
MUNICIPAL BUILDING**

**April 1, 2014
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 28, 2012 and posted on the bulletin board on the same date.

ROLL CALL: Ms. Pangia, Mrs. Kolodi, Mr. Morrow and Mr. Catrambone were present. Mr. Schwartz was absent.

ALSO, PRESENT: Mr. Long, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

Mr. Morrow made a motion seconded by Mrs. Kolodi to approve the minutes for February 11, 2014, February 18, 2014 and February 25, 2014

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

2014 MUNICIPAL BUDGET

**TOWNSHIP OF DELRAN
RESOLUTION 2014-41**

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection in a free library, if any located within our municipality and a county library. If there is no county library located within the municipality, then it must be provided to any county library in the county wherein the municipality is located. Further, the public officer delegated the responsibility for delivery of the copies to said libraries has completed a certification forwarded to the governing body that such deliveries were made and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met.

NOW, THEREFORE, BE IT RESOLVED, that the budget shall be read by title only.

Mrs. Kolodi made a motion, seconded by Ms. Pangia to adopt the Resolution 2014-41.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

PUBLIC HEARING 2014 BUDGET

Mr. Hatcher gave a synopsis of the budget. There is no tax increase and also no rate increase within the sewer budget. The municipal budget is \$15,735,543.00 which is \$50,457.00 lower than last year. The local purpose rate will remain the same at .756 per \$100 of assessed valuation. Therefore, the average assessed home of \$209,000 will pay \$1,580.04 for the local purpose, recognizing that this is only a portion of the tax bill. The local purpose portion represents about 22% of your total tax bill. The average tax bill including all entities will be about \$7,076.00. The amount to be raised by taxation in the municipal budget is \$10,610.00, down by \$39,000 from last year. Overall spending is down, the amount to be raised through taxation is also going down. The four elements that helped us were consistent revenues, especially in the area of tax collections, controlling spending, and managing the surplus. In this budget, we will again use \$2,700,000 in surplus to balance the budget. We are also experiencing a one year reduction this year in debt service. Areas that will be a concern moving forward, will be tax appeals, business relocations and shutdowns, national and state economy and foreclosed and abandoned properties.

The sewer utility budget this year is \$3,030,000.00. This is a reduction of \$326,000 from last year's budget. The fund balance is beginning to return to an acceptable level. It has gone from \$1,873,884 to \$2,304,261 at year end 2013.

After the public hearing tonight we will need to approve, by Resolution, amendments to the budget, none of which affect the overall numbers.

Mr. Morrow made a motion to open the meeting to the public for comments on the 2014 Municipal Budget, seconded by Ms. Pangia. All were in favor, motion approved.

There were no other questions.

Mrs. Kolodi made a motion to the close the public hearing on the 2014 Municipal Budget, seconded by Mr. Morrow. All were in favor, motion approved.

RESOLUTION 2014-42 RESOLUTION TO AMEND 2014 BUDGET

Mrs. Kolodi made a motion, seconded by Ms. Pangia to adopt the Resolution 2014-41.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

ADOPTION OF CY 2014 MUNICIPAL BUDGET

RESOLUTION 2014-43 RESOLUTION TO ADOPT THE 2014 CY BUDGET

BE IT RESOLVED, by the Township Council of the Township of Delran, County of Burlington that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purpose stated of the sums therein set forth as appropriations, and authorization of the amount of:

- a) \$10,610,000 (Item 2 below) for municipal purposes, and
- d) \$325,000.00 Open Space, Recreation, Farmland and Historic Trust Fund Levy

SUMMARY OF REVENUES

1.	General Revenues	
	Surplus Anticipated	2,700,000.00
	Miscellaneous Revenues Anticipated	2,060,543.00
	Receipts from Delinquent Taxes	365,000.00
2.	Amount to be raised by taxation for municipal Purposes (Item 6(a), Sheet 11)	10,610,000.00
	Total Revenues	15,735,543.00

SUMMARY OF APPROPRIATIONS

5.	General Appropriations	
	Within "Caps"	
	(a&b) Operations including Contingent	\$10,550,882.00
	(e) Deferred Charges & Statutory Expenditures – Municipal	1,417,827.00
	Excluded from "Caps"	
	(a) Operations – Total excluded from "Caps"	203,861.00
	(c) Capital Improvements	50,000.00
	(d) Municipal Debt Service	1,187,430.00

(e) Deferred Charges	4,000.00
(m) Reserve for Uncollected Taxes (Include other Reserves if Any)	2,321,543.00
Total Appropriations	15,735,543.00

Mr. Morrow made a motion, seconded by Mrs. Kolodi to adopt Resolution 2014-43 adopting the 2014 Municipal Budget.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

ORDINANCES ON FIRST READING

**TOWNSHIP OF DELRAN
ORDINANCE 2014-6**

AN ORDINANCE TO ESTABLISH SALARY RANGES FOR VARIOUS EMPLOYEES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME.

BE IT ORDAINED by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that:

SECTION 1. ANNUAL SALARIES

A. The following designated Township Officials shall receive salaries set within the range herein for each position as determined by Resolution of the Township Council

POSITIONS	2014 Salary Range	Pay Period
Business Administrator	\$115,000 - \$125,000	Biweekly
Sr. Police Records Clerk	\$45,000 - \$55,000	Biweekly
Treasurer	\$52,000 - \$62,000	Biweekly
Public Works Superintendent	\$80,000 - \$90,000	Biweekly
Supervisor of Garage	\$60,000 - \$70,000	Biweekly

Services

Tax Collector	\$55,000 - \$65,000	Biweekly
Tax Search Officer	\$500 - \$700	Biweekly
Secretarial Assistant	\$45,000 - \$55,000	Biweekly
Municipal Court Judge	\$23,000 - \$33,000	Biweekly
Court Administrator	\$52,000 - \$62,000	Biweekly
Municipal Clerk	\$60,000 - \$70,000	Biweekly
Tax Assessor	\$25,000 - \$35,000	Biweekly
Chief Financial Officer	\$40,000 - \$50,000	Biweekly
Emergency Management	\$2,500 - \$3,500	Monthly
Construction Code Official	\$35,000 - \$47,000	Biweekly
Director of Inspections	\$35,000 - \$47,000	Biweekly
Sewer Executive Dir. Of Operations	\$100,000 - \$115,000	Biweekly
Sewer Asst. Superintendent	\$55,000 - \$65,000	Biweekly
Sewer Search Officer	\$500 - \$600	Biweekly
Recycling Coordinator	\$1,200 - \$2,400	Biweekly
Fire Sub-Code Official	\$30.00 - \$38.00/hour	Monthly
Electrical Sub-Code Official	\$35.00 - \$42.00/hour	Monthly
Plumbing Sub Code Official	\$35.00 - \$42.00/hour	Monthly
Building Sub Code Official	\$35.00 - \$42.00/hour	Monthly
Fire Inspector	\$32.00 - \$40.00/hour	Monthly

School Traffic Guard	\$28.00 - \$32.00	Monthly
Secretary Recreation	\$500 - \$1000	Quarterly
Violation Clerk	\$3,500 - \$4,500	Biweekly
Surveyor Census Taker	8.25	Biweekly
Summer Help	8.25	Biweekly

Section II Repeal - All ordinances or parts of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

Section III Adoption - This Ordinance shall take effect twenty days after final adoption and publication according to law. This Ordinance is retroactive respectively to January 1, 2014 where applicable. The retroactive applies to those employees currently employed at the time of the adoption of this ordinance.

Mrs. Kolodi made a motion, seconded by Ms. Pangia to adopt the ordinance on first reading.

There being no questions, the roll was called.

Mrs. Kolodi, Ms. Pangia, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

**TOWNSHIP OF DELRAN
ORDINANCE 2014-7**

AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME.

BE IT ORDAINED by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that:

SECTION 1. ANNUAL SALARIES

A. The following designated Township Officials shall receive salaries set herein for each position as determined by the Mayor of the Township of Delran.

POSITIONS	2012	2013	2014	2015	PAY PERIOD
Chief of Police	\$113,601	\$115,873	\$118,190	\$120,554	Biweekly
Lieutenants	\$100,922	\$102,940	\$104,999	\$107,099	Biweekly

Section II – Repeal – All Ordinances or part of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

Section III Adoption – This Ordinance shall take effect immediately upon its final adoption and publication according to law. This ordinance is retroactive to January 1, 2012 for those employees currently employed at the time of the adoption of this ordinance.

Mr. Morrow made a motion, seconded by Ms. Pangia to adopt the ordinance on first reading.

There being no questions, the roll was called.

Mrs. Kolodi, Ms. Pangia, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

RESOLUTIONS ON CONSENT AGENDA

Resolution 2014-44 Refunding Road Opening Deposit for Permit #2263 to Expo Homes, LLC

Resolution 2014-45 Refunding Zoning Escrows

Resolution 2014-46 Endorsing the Municipal Tonnage Grant Application for 2014

Resolution 2014-47 Certifying Municipal Recycling Tax paid in 2013

Resolution 2014-48 Authorizing Mayor to sign addendum to the Master Interlocal Service Agreement with the County of Burlington

Resolution 2014-49 Authorizing the Mayor to sign the Urban County Cooperation Agreement for Program Years 2015-2017

Resolution 2014-50 Authorizing adjustment to the usage amount for the 2013 sewer billing for 314 Brown Street

Mr. Morrow made a motion, seconded by Mrs. Kolodi to adopt the Resolutions on consent agenda

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Morrow and Mr. Catrambone and voted aye.

Ayes: 4

Nays: None

Motion Approved

MOTIONS

Mrs. Kolodi made a motion authorizing the advertisement of bids for Animal Control Services. The motion was seconded by Ms. Pangia.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

Mr. Morrow made a motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement. The motion was seconded by Mrs. Kolodi.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

Mrs. Kolodi made a motion, seconded by Ms. Pangia to accept the report of the Tax Collector, CFO and the Township Clerk.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

Mr. Morrow made a motion granting the mercantile licenses listed below. The motion was seconded by Mrs. Kolodi.

1. Hollander Glass, 1810 Underwood Blvd.
2. Diamond Motors, 150A-30 Carriage Lane
3. East Coast Auto Outlet, 207-1 Carriage Lane

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher reported that the 2014 sewer bills have been mailed. They are due before April 30th to avoid any late fees.

Branch collection and leaf pick up have begun today. Leaf collection will run until April 30th. Branch collection will extend until October 1st.

Mr. Long – No report.

Mr. Bauer – Mr. Bauer, Fire Commissioner, reported on a port-a-pot fire at Leon Avenue that happened last night. As comical as this may be, it was obviously set on fire deliberately. While they were there fighting the fire a resident approach them and told them someone also tried to set the one on fire at Brown Street. We are investigating this and will keep an eye on the issue. Hopefully, we can catch the individuals before this gets out of hand.

We also had a major structure fire off of Stoneham Drive. The fire was a kitchen fire due to the stove being left unattended.

Ms. Pangia – Ms. Pangia apologized for being a little late she was on the phone trying to help a resident.

On April 22, 2014, the mammogram van will be coming back.

Also, on April 22nd at 6:00 P.M., there will be a volunteers meeting for the Farmers' Market. This year we will be doing theme weeks. We are hoping to get residents involved in the Farmers' Market

Ms. Pangia thanked the ladies in the Tax Office. One of the workers saw a post on her Delran Events Facebook page regarding the sewer bills and she jumped on and responded on a Sunday afternoon. It shows dedication by our employees and it was greatly appreciated.

Ms. Pangia sent well wishes to Councilman Mike Schwartz who is still ill but is on the mend.

Mrs. Kolodi – Mrs. Kolodi had no reported.

Mr. Morrow – Mr. Morrow updated the residents about the shopping center on Fairview Street. The company that purchased the property has been in contact with the Township and we should be seeing activity within the next thirty days. They will be addressing the concerns that we brought before them, such as additional parking lot lighting, damage to the catch basin, curbs and the overlay of the parking lot. We will be keeping on top of this issue if nothing is done within the thirty days.

Mr. Catrambone – Mr. Catrambone reminded everyone to please keep the branches and leaves separate.

Mr. Catrambone reported that this evening we have adopted our municipal budget and made note of some of the things that have gotten us to this point. A while back we made the decision to spend the money for a town wide reassessment. Because of the way the real estate market was going, we were anticipating numerous tax appeal and doing the reassessment has paid off for us. While we have had tax appeals, we have not been faced with the number nor the volume that he sees in other municipalities. In addition to the budget remaining the same we have set up an account for a reserve for snow removal and also increased the budget for road repair by 25%. The road program budget increase from \$800,000 to \$1,000,000. The amount that we have raised by taxation over the last five years has been 1.2%. That means we are average .24% per year. We are indeed indebted to the hard work of the Department Heads along with Mr. Hatcher and Mayor Paris, who work long and hard to bring these numbers to Council. They have all worked to keep this budget where it is and taxes stable. We are proud to say that there is a zero increase this year.

Mr. Paris – Mr. Paris reported that he wanted to add a few things regarding the budget. With the reassessment that we had, Tom Davis, our Tax Assessor did a fantastic job. He notified us that it was the right time to do the reassessment. Also, the Department Heads and staff continue to do a fantastic job. We continue to lose workers through attrition and some we have not replaced, so departments are working short staffed. We having been cutting back the budget for years now but next year it will be more of a challenge because there is not much more to cut. We will continue to look at shared services, additional

revenue possibilities and bringing businesses into town. We will do everything we can to try and keep the budget flat again next year.

Mr. Paris reported that in regards to the port-a-pot issues when he heard about this today he was very disappointed. He would like to catch the individuals that are doing this. We have had issues with vandalism in many of our Township parks and we will do everything we can to prevent this.

Mr. Catrambone – Mr. Catrambone reminded everyone that the Easter Egg Hunt will be on Saturday, April 12th at noon at Conrow Park. We suggested everyone get there early. There will also be a special needs section added this year. He applauded the RAC for putting this together.

PUBLIC PORTION

Mr. Morrow made a motion, seconded by Mrs. Kolodi to open the meeting to the public for any questions. All were in favor, the motion was approved.

Dolores Cannone, 910 Hubbs Street, asked if there is any property that the Township is interested in for open space.

Mr. Catrambone stated that the money that is in the open space fund and scheduled to come into the open space fund has been committed for the debt services on the properties that we have already purchased. Unless something changing we have utilized the money in the fund to preserve the properties we have already purchased.

Dan O'Connell, 5 Springcross Drive, stated that when he read in the paper that the taxes were staying flat he wanted to attend the meeting to say thanks. He has lived in the community since 1992 and loves it here. He is happy to live in a community where the residents approved full day Kindergarten and where we have parks for our old and young residents to enjoy. The quality of life here is great and keep up the good work. For the record, I am single and have no children but I do not mind paying the taxes for a town like this.

Mr. Morrow made a motion to close the meeting to the public, seconded by Mrs. Kolodi. All were in favor, the motion was approved.

Mr. Morrow made a motion, seconded by Mrs. Kolodi to adjourn the meeting. All were in favor, the meeting adjourned.

Submitted,

Jamey Eggers
Municipal Clerk

