

**WORK SESSION
MUNICIPAL BUILDING**

**March 21, 2012
DELRAN, NJ**

SUNSHINE STATEMENT: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 23, 2011 and posted on the bulletin board on the same date.

ROLL CALL: Mrs. Kolodi, Mr. Schwartz., Ms. Pomeranz, Mr. Morrow and Mr. Catrambone were present.

ALSO, PRESENT: Mr. Paris, Mayor, Mr. Hatcher, Administrator, Mr. Winckowski, Engineer, Mr. Long, Solicitor and Ms. Eggers, Municipal Clerk

LEON AVENUE FIELD

Mr. Hatcher stated we had applied for two grants for the improvements to Leon Avenue Field. We were turned down for the Kostic Grant and we are still waiting to hear from the District Manager of McDonald's.

Mr. Paris stated they need to get this project moving and Council needs to determine whether they would consider using the open space funds.

Mr. Tartaglia stated that with the Myers Tract being built they do not want to see the other fields deteriorate. It is not just the softball field, he feels we need to upgrade that land.

Mr. Paris stated that we need to concentrate on the field. He asked if they have a cost estimate for the improvements.

Mr. Tartaglia stated that the fencing will be approximately \$20,000. Which will include a six foot fence around the outfield, two hundred feet down each side, the backstop and the dugouts. The cost may have increased since he received the estimate.

Mr. Paris asked about the cost for the bleachers.

Mr. Tartaglia stated that the cost for two sets of bleachers and the player benches will be about \$6,000.

Mr. Paris asked what else they see as essential at this time.

Mr. Tartaglia stated that maybe just aerating and some grass seed.

Mr. Pomeranz asked if Council would be willing to fund \$30,000 from the open space fund for improvements to Leon Avenue Field.

Mr. Morrow asked Mr. Winckowski to look into the Baseball Tomorrow Grant which has a deadline of April 1, 2012. Mr. Morrow feels that we should move forward with the improvements.

Mr. Hatcher stated that if Council wants to move forward he would like them to make a motion to authorize him to have the Bond Council draft the ordinance.

Ms. Pomeranz made the motion, seconded by Mrs. Kolodi. All were in favor, motion approved.

APPROVAL TO AUTHORIZE JANITORIAL BIDS

Mr. Morrow made a motion to authorize the advertisement of bids for the janitorial services. The motion was seconded by Mrs. Kolodi. All were in favor motion approved.

LETTER FROM ARMY CORPS OF ENGINEERS REGARDING FLOODING

Mr. Paris stated that he reviewed the packet and he wanted to go over two things. First, we currently have a grant through the State Office of Emergency Management for flood mitigation in the amount of \$300,000.

Mr. Winckowski stated this grant covers rebuilding the out fall, installing a tide valve and rebuilding the storm drains along Stewart Avenue and River Road. I would also include tying the sump pumps directly into the storm drains.

Second, Mr. Paris stated that in working very hard with CME Associates, we were able to come across another grant under the Shore Protection Program through the Department of Environmental Protection. Mr. Paris handed out information on the grant.

Mr. Catrambone asked if we are close to getting word on the first grant.

Mr. Winckowski stated that the grant was submitted in September and we should be hearing soon. There are also four other grants that become available in June.

Mr. Paris stated that the Shore Protection Grant can help us restore the berms and installing the tide valve.

Mr. Winckowski stated that the grant is due on May 1, 2012. The Township will be responsible for the project design, plans and specifications and also 25% of the contract cost. He feels that this is a prime project for this type of grant.

Mr. Paris asked what Council would need to do to get this moving forward.

Mr. Winckowski state that he would need approval to complete the application.

Mr. Schwartz made a motion to allow CME Associates to complete the application for the Shore Protection Grant, seconded by Mrs. Kolodi. All were in favor, motion approved.

SWEDES LAKE

Mr. Winckowski stated that we have received complaints from the residents that the water level is getting higher. We found that the tide valve is not working properly. The valve can get stuck open, which allows water to flow into the lake. We need to replace the valve and restore the dam which has eroded over time. _Total project cost is between \$100,000 to \$150,000.

Mr. Hatcher stated that Council did not provide for this in the capital budget. If we wanted to complete the project this year, we would need to amend the capital budget.

Mr. Catrambone asked if there is something that we can do to help the problem temporarily.

Ms. Pomeranz stated the problem is fishermen are propping the valve open because it brings in the fish and there is also water flowing underneath the pipe.

Mr. Schwartz stated that he feels this has been ignored for years. The problem does affect the properties along the lake.

Mr. Winckowski stated that this project may fit the scope of the grants that come out in June from FEMA for flood prevention.

Mr. Catrambone asked if we could use open space funds for this project since the area is deemed as open space.

Mr. Long stated yes, we could use the open space funds.

Mr. Paris stated that he would still like to look into the grant options.

Mr. Winckowski stated that we could design the project and apply for the permitting and then see where we stand on the grants.

Mr. Hatcher stated that he will need a fee estimate for the design and permitting.

Mr. Winckowski stated that he will prepare a fee estimate and report for Council to review.

TEMPORARY BUDGET

Mr. Hatcher stated that due to the late adoption of the budget we need to adopt a amendment to the Temporary Budget. This will carry us through to April 24th when we adopt the budget. This will be on the agenda for the public meeting. Council agreed.

2011 ANNUAL REPORT AND CONSULTING ENGINEER'S CERTIFICATE

Mr. Hatcher stated that we received a fee estimate from CME Associates to perform these services. The total cost is \$5,500.00 and the funds are provided for in the 2012 Budget.

Mr. Long asked that Council adopt a Resolution.

TOWNSHIP OF DELRAN RESOLUTION 2012-35

BE IT RESOLVED, by the Township Council of the Township of Delran that Township Council hereby authorizes CME Associates to prepare the 2011 Annual Report and Consulting Engineer's Certificate for the Delran Township Sewer Utility for a fee not to exceed \$5,500.00.

Mr. Morrow made a motion, seconded by Mr. Schwartz to adopt Resolution 2012-35.

There being no questions, the roll was called.

Mrs. Kolodi, Mr. Schwartz, Ms. Pomeranz, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

2012 ROAD PROGRAM ESTIMATES

Mr. Winckowski first discussed the change order needed for the Yansick and Moreland Drive Project. Due to price adjustments in asphalt and the need to add additional asphalt, Council will need to approve a change order in the amount of \$20,618.14. Council will adopt a resolution at the public meeting. There are sufficient funds in the ordinance to cover the change order. Council agreed to have the resolution on for the public meeting.

Mr. Winckowski provided Council with a fee estimate for the 2012 Road Program. The roads to be completed are Swedes Run Drive (from Kathleen Avenue to Haines Mill Road), Brown Street (between Third Street and Fifth Street) and Tenby Chase Drive (Aqua Lane to Parry Road). The total fee estimate is \$939,586, which exceeds an anticipated budget amount of \$800,000. Mr. Winckowski suggested that we bid the projects with deletion items if the bid comes in over budget.

Mr. Hatcher stated that he wanted to make Council aware that we may be faced with the bid exceeding the projected budget. He wanted to make sure that once the budget is adopted, Council wants to move forward with the bid. Council agreed. He

will report to Council at the next work session to see if there are funds from outstanding invoices that could be reappropriated to this road program.

PURCHASE OF ELECTRIC AND GAS

Mr. Hatcher reported that we have looked at a number of proposals to purchase electric and gas. There is a Sustainable Energy Joint Meeting that he would like the Township to join. This program is set up similar to the JIF, with 165 municipalities in the State participating to join together to purchase electric and gas. The savings could be approximately 10% of our current costs. There is a one time membership fee of \$150.00.

Ms. Pomeranz asked if this would affect our solar project.

Mr. Hatcher stated that this program will have no affect on the solar project. Many towns that are involved with the program are looking to move forward with solar. Council agreed that they would like to participate in the program.

REPORTS

Mr. Hatcher – Mr. Hatcher stated that Council had authorized Public Works to clean up Lake Lonnie on Saturday. It is amazing how much they were able to accomplish, they did a really nice job.

Mr. Winckowski – Mr. Winckowski stated that they are ready to bid the Roland Avenue project.

Mr. Long – No report.

Mr. Williams – Mr. Williams, Sewer Director of Operations, stated that he would like Council to consider placing gps monitoring in the vehicles. The cost is \$500 per unit and \$29 per month monitoring per vehicle. There are eight vehicles in total. If Council agreed, he would take the funds from the operating budget.

Council stated that they will discuss this and report back to Mr. Williams.

Mr. Hatcher – Mr. Hatcher stated that the sewer bills are being mailed and they will include due date stickers for the calendars. We will also be doing phone blasts a week prior to the due dates.

Mr. Hatcher stated that we will be placing information on the website updating residents on Waterford Drive about the project the water company is performing. The patch is temporary and the longer the patch stays there the better it is because it has a chance to settle before the final paving.

Mr. DeSanto – Mr. DeSanto stated that they have begun picking up branches and leaf collection will begin next week.

Mr. Catrambone asked that he make sure the website is updated.

Mrs. Kolodi – No report.

Mr. Schwartz – Mr. Schwartz stated that he received calls from the residents along Leon Avenue on what a great job Public Works did on the clean up on Lake Lonnie.

Mr. Morrow – Mr. Morrow stated that a resident on Brown Street stated that the tractor trailers are coming down Brown Street from Simon & Schuster instead of turning on Third Street. The resident stated that there used to be a sign notifying the drivers that they needed to turn on Third Street.

Mr. DeSanto stated that he will look into this issue and report back to Council.

Mr. Morrow stated that the Public Works Department also did a great job with the clean-up of Faunce Street.

Ms. Pomeranz – Ms. Pomeranz asked that we add to the website that the flag box will be in the lobby on the day of the public meeting.

Ms. Pomeranz stated that she attended the JIF meeting last week and she learned a lot from the meeting.

Ms. Pomeranz stated that the Sewer Department trucks indicate they have 24- hour emergency service but there is no phone number. She asked if the number can be added.

Mr. Williams stated that he will look into this.

Ms. Pomeranz asked when we are going to deal with the salaries for the non-union employees.

Mr. Catrambone stated we usually wait until the union contracts have been settled.

Mr. Catrambone – Mr. Catrambone reminded everyone that the budget meeting is April 24, 2012. It was incorrectly reported in the Burlington County Times. He would like this posted on the website.

Mr. Paris – Mr. Paris stated that he has asked Mr. Hatcher to add to the website a list of the improvements that require a construction permit to inform the residents.

Mr. Hatcher stated that he will have something put together.

Mr. Paris thanked Mr. Hatcher, Mr. Long and Mr. Parente for dealing with the complaint of the construction work on Red Lobster. They were performing the majority of their work at night and we received complaints from residents. The police went out and they agreed to stop working.

Mr. Paris stated that yesterday he had a meeting with Senator Allen, Assemblyman Singleton, CME Associates and the Department of Transportation to discuss issues

along Route 130. They discuss the area around Fairview Street and they are looking at the bus stop located there. They will also consider the sidewalks along Bridgeboro. We also looked at the intersection of Haines Mill Road, the entrance to Hunter's Glen Apartments and the area around Holy Cross where kids are jumping over the median to cross Route 130.

Mr. Paris stated that we received a grant for Phase-V of the Haines Mill Road project. He thanked CME Associates and Mr. Hatcher for putting the grant together.

PUBLIC PORTION

Mr. Morrow made a motion to open the meeting to the public for comments, seconded by Mrs. Kolodi. All were in favor, motion approved.

Mary Parento, 25 S. Bridgeboro Road reminded Council that if they get volunteers to remove the fence at the Leon Avenue Field, they will still need to dispose of the fence.

Mr. Morrow made a motion to end the public portion. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. Morrow made a motion to adjourn the meeting, seconded by Ms. Pomeranz. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk