

**WORK SESSION
MUNICIPAL BUILDING**

**February 16, 2011
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 23, 2010 and posted on the bulletin board on the same date.

ROLL CALL: Mrs. Kolodi, Mr. Schwartz., Mr. Moran, Mr. Catrambone and Mr. Morrow were present.

ALSO, PRESENT: Mr. Paris, Mayor, Mr. Long, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk

TRAFFIC/ZONING ORDINANCE

Mr. Long stated that we need to determine whether we want the weight limit at 8,000 or 9,000 for vehicles to park on Township roads.

Mr. Valesi stated that the roads are rated at about 8,000 pounds. Usually the Department of Transportation allows us to limit commercial vehicles over four tons. If there are additional limitations, it has to do with a structure that can not handle the weight.

Mr. Moran stated that it was brought to our attention that the two ordinances are in conflict. He recommended that we give the Township Engineer time to review the issue.

Mr. Valesi stated that he will review the issue with the Traffic Engineer to determine what the limitations should be.

Scott Buek, Westover Drive, handed out pictures to Council of issues that he finds throughout town. They include trailers, boats and other commercial vehicles. He feels that if we raised the weight limit to 9,000 pounds we will open ourselves up to a lot more issues. This will decrease property values. He recommended that we look into parking permits.

Joe Curita, Westover Drive, stated that with the Marina District, more people should be taking advantage of storing their boats there instead of their driveways.

Mr. Paris asked Mr. Hatcher to look into how other municipalities handle these issues.

Council will discuss this again at a future work session.

DAMAGED MAILBOX

Mr. Hatcher stated that we have a policy in town to reimburse residents for any mailbox damaged by the snow plows. Council put a limit on the reimbursement to \$50. The resident at 149 Dorado Drive brought to his attention that the cost to replace his mailbox is \$411.95. Mr. Hatcher notified the resident that the policy is a \$50 reimbursement but he wanted it appealed to Council.

Mr. Moran made a motion to authorize the reimbursement of \$50. The motion was seconded by Mr. Catrambone. All were in favor, motion approved.

SKI TRIP PARKING

Mr. Hatcher stated that we received a request for the use of our parking lot for a bus ski trip. They would like to use the lot the weekend of February 25th.

Mr. Moran made a motion to deny this request. The motion was seconded by Mr. Catrambone. All were in favor, motion approved.

USE OF ATHLETIC FIELDS

Mr. Paris stated that in some of the field requests, he noticed that several of the requests were for various camps. They are out of town organizations that are making money off of these events. He feels that the organizations should be helping towards the maintenance of the fields. He does not want these fees charged for local organizations.

Mr. Hatcher stated that the Green Acres regulations allow us to charge a maintenance fee. They also allow different charges for in town and out of town organizations.

Mr. Long will look into this and report back at a future work session.

FLOATING HOLIDAYS

Mr. Hatcher stated that the union has requested December 23, 2011 and either July 1, 2011 or July 5, 2011 for the two floating holidays.

Mr. Catrambone made a motion to approve December 23, 2011 and July 1, 2011 as the two floating holidays for 2011. The motion was seconded by Mr. Moran. All were in favor, motion approved.

2011 SOLID WASTE SERVICES AGREEMENT

Mr. Hatcher stated that we received the agreement from the County for approval. This is the agreement to take the waste to the County landfill. He would like to put this on the public meeting agenda for approval. Council agreed.

MERCANTILE LICENSE FEES

Mr. Schwartz stated that he asked to place this on the agenda. It has been a while since we revised the fees. He stated that his initial concern was the used car lots but in doing some research, he feels we need to take a look at all the fees. He would like to place this on a future work session.

Mr. Hatcher will gather some information prior to the next meeting.

BILLBOARDS

Mr. Long stated that they were asked to draft an ordinance regarding billboards. There are two amendments that need to take place. One is the area that they will be permitted and second will be the requirements.

Mr. Valesi stated that in our ordinance we would permit them on the Route 130 corridor. There is some research that they still need to prepare the ordinance. They are trying to mirror this after the Manalapan ordinance. Once he receives information from the Planner on the setback and size requirements, he will report back to Council.

This issue will be placed on the March 2, 2011 work session.

GOLDEN CORRAL

They have also requested that they be permitted to post the sewer connection fee in installments, prior to the issuance of their certificate of occupancy.

Mr. Valesi will take a look at the rules and determine if there are any issues with this request. If there is nothing in the rules that prohibits this, Council agreed to allow them to post the connection fee in installments.

Mr. Long will draft the resolution if necessary for adoption at a public meeting.

The Golden Corral has requested that Council waive the 10% cash requirement for their performance bonds. Council does not wish to waive that requirement.

WAIVER OF SEWER FEES

Mr. Hatcher stated that we received a request from 348 Nicholas Drive to waive the sewer fees. This unit was one of the units included in the New Year's Day fire. The units can not be occupied at this time. There may be additional units that may be included.

Council agreed to place a resolution on the public meeting agenda for all the units included in the fire.

FEE ESTIMATE FOR CONROW & HARTFORD ROAD

The estimate for the construction of the right turn lane of Conrow Road is approximately \$156,000. The Engineering cost is estimated at \$29,500.

Mr. Paris asked if we are looking into the fair share agreement for any development of the area. Mr. Long stated that an agreement will be developed.

Mr. Catrambone made a motion to allow the Bond Counsel to draft the bond ordinance. The motion was seconded by Mr. Moran. All were in favor, motion approved.

2011 BUDGET

Mr. Hatcher stated that the Annual Financial Statement has been completed and our surplus is \$4,350,000. That amount is up from approximately \$4,000,000 last year. The biggest increases in this budget are PFRS, PERS and debt service. PFRS went up about \$75,000 and PERS about \$40,000. We are \$712,680 under the spending cap. We are also significantly under the levy cap. Currently we are at a 2.3 cent increase utilizing the same surplus we did last year. For a home assessed at \$250,000, the increase would be \$58.

Mr. Moran stated that he would like the Chief's opinion on the School Resource Officer.

Al Parente, Chief of Police, stated that if a reduction in force was necessary it would be one of the places to look. That being said, it is a great resource. If we did not have that officer there, they would be calling one in to handle issues.

Mr. Hatcher stated that we are finishing up the Sewer Budget. We should have the information next week. We anticipate a need for a rate increase as soon as possible. Currently there is not enough cash flow to make the April 1st debt payment. We will be looking to introduce the budget at the public meeting in March.

CONTRACT FOR JEFF WILLIAMS

Mr. Long stated that Mr. Williams has been given a RICE notice and it was his wish that this discussion take place in open session.

The two issues on the table from the last work session are salary and the use of the Township vehicle.

Mr. Moran stated that he would like to see if Mr. Williams would agree to a contract that would expire at the end of 2011. At that time, we could notify him that we would remove the vehicle use from the contract.

Mrs. Kolodi stated that we need to look at what our long range plan is for the Department.

Mr. Catrambone asked if the lab is closed what duties are being performed by Mr. Williams.

Mr. Valesi, Township Engineer, stated that there is minimal testing being performed along with reports that were previously done by the Lab Manager.

Mr. Hatcher stated that those additional duties are the reason Mr. Williams was provided with the use of the vehicle. He was not compensated in his salary.

Mr. Morrow stated that we all feel that his contract was a little rich. He agrees with Mr. Moran that we should approve the contract until the end of 2011. We said that we would honor the agreements and he does not feel that we should be cutting the salary.

Mr. Catrambone stated that we absolutely stated that we would honor the contracts of the union workers. We did not have a discussion on the management contracts. Since we are in the process of the budget we need to look at what we feel is unnecessary spending. He is not suggesting that we remove the use of the vehicle tomorrow.

Mr. Moran stated that we should pick a date when the use of the truck will be removed from the contract.

Mr. Paris stated that it is not in the best interest for Council to communicate salaries and or budget issues with members of a department.

Mr. Catrambone stated that for him this is a budgetary issue, not personal.

Mr. Schwartz stated that he feels that the Sewer Department deserves the same review as other departments.

Council agreed that they need to look at the structure of the Sewer Department.

Council agreed that they would like his contract to expire at the end of 2011. They will allow the use of vehicle until that date. Mr. Long will draft the contract and make the changes recommended by Council. We will review this at the next work session.

Mr. Hatcher stated that one other issue is that the Sewer employees are allowed to sell back ten sick days. Mr. Williams has received the same benefit by the Sewer Authority but it is not in his contract. Council does not wish to make this part of his contract and will not extend him this benefit.

REPORTS

Mr. Hatcher – Mr. Hatcher stated that we had a shared services meeting in Cinnaminson yesterday. They had several people speak about the proposal for countywide police in Camden County. The talks continue but there are several legislative barriers.

Mr. Valesi – Mr. Valesi stated that we did not receive any Department of Transportation grants for the Bikeways or the Safe Routes to Transit. We will be applying for discretionary aid.

The recommendations for capital project will be completed next week.

They have approach the homeowner at 73 Janeway to acquire an easement. The owner does not really know what to do at this time. In the meantime, we could possibly receive an agreement to make the repairs to the stormwater pipe and then we can discuss acquiring an easement in order to keep up the maintenance.

Mr. Morrow asked Mr. Valesi to take a look at the gap between Pancoast and Faunce Street where the contractor did not pave. Mr. Valesi will take a look at the road and the other roads that were completed.

Mr. Morrow – Mr. Morrow asked that when the Mayor or Council is giving their report to please allow them to speak. He also stated that if someone has an item that may take some time, that we place the item on a future agenda.

Ms. Eggers – Ms. Eggers stated that there is an old performance bond for the Beauty Salon posted in May 2001. The bank is asking that the bond be released but the project has been closed out for years.

Mr. Valesi stated that they would need to inspect the property prior to the release. If they want the bond returned, they will need to post escrow. He will prepare an inspection estimate.

Mr. Moran – Mr. Moran stated that the Myers Tract sub-committee will meet next week to firm up the plan before it is submitted to Council.

Mr. Catrambone – Mr. Catrambone stated that we will be abolishing the Environmental Advisory Agency at the next meeting.

Mr. Paris – Mr. Paris asked about the fence at Summerhill. Mr. DeSanto stated that he sent the bill to the Association and they will address it with the contractor.

Mr. Paris stated that he did reach out to Mr. Valesi regarding a blind spot on Summerhill Drive where cars are parking too close to the corners. Mr. Valesi will look into this issue.

Mr. Morrow – Mr. Morrow stated that the Historical Society would like to come in and update the case in the lobby. They would also like to hang items on the walls. They will reach out to Mr. Hatcher to discuss this issue.

Mr. Morrow mentioned that several roads need the paint redone.

Mr. Morrow asked about the no parking signs on Fairview Street. Mr. Valesi will provide Mr. DeSanto the information.

PUBLIC PORTION

Gina Reed stated that there is a major pothole at the corner of Fox Chase Drive.

Pat Pomeranz asked if Council made any decision on Notre Dame Drive.

Council stated that we installed additional parking but when the Myers Tract is developed it may reduce the parking issues.

TOWNSHIP OF DELRAN RESOLUTION 2011-26 CLOSED MEETING RESOLUTION

WHEREAS, N.J.S.A. 10:4-6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the conference meeting of February 16, 2011 for the following reason:

1. Personnel
2. Litigation

NOW, THEREFORE, BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting act.

Mr. Catrambone made a motion to adopt Resolution 2011-26, seconded by Mrs. Kolodi.

There being no questions, the roll was called.

Ayes: 5

Nays: None

Mrs. Kolodi, Mr. Schwartz., Mr. Moran, Mr. Catrambone and Mr. Morrow voted aye.

Motion Approved

Mr. Moran made a motion, seconded by Mr. Kolodi to enter into closed session. All were in favor, motion was approved.

Mr. Catrambone made a motion, seconded by Mr. Moran to end closed session and reopen the meeting to the public. All were in favor.

Mr. Morrow stated that we need to adopt a motion regarding the request from Donna Ibbetson to waive the age limit requirement for the health insurance contribution.

Mr. Moran made a motion to deny the request from Donna Ibbetson to waive to the age limit requirement for the contribution towards health insurance from the Township. The motion was seconded by Mr. Schwartz. All were in favor, motion approved.

Mr. Catrambone made a motion to adjourn the meeting, seconded by Mr. Moran. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk