

**WORK SESSION
MUNICIPAL BUILDING**

**January 24, 2017
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 11, 2017 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell and Mr. Catrambone.

ACTION MEETING

RESOLUTIONS

**TOWNSHIP OF DELRAN
RESOLUTION 2017-23**

**RESOLUTION AUTHORIZING THE PURCHASE
OF AUTOMATIC LICENSE PLATE READER
UNDER STATE CONTRACT G-2001
EXPIRATION DATE 6/30/2017**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2017-24**

**APPROVING THE SUBMISSION OF A GRANT APPLICATION UNDER THE
MUNICIPAL PARK DEVELOPMENT PROGRAM**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**Township of Delran
Resolution 2017-25**

**Approval to submit a grant application and execute a grant contract with the New Jersey
Department of Transportation for the Bikeway Improvements to Hartford Road**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**Township of Delran
Resolution 2017-26**

**Approval to submit a grant application and execute a grant contract with the New Jersey
Department of Transportation for Improvements to Hartford Road**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**Township of Delran
Resolution 2017-27**

**Approval to submit a grant application and execute a grant contract with the New Jersey
Department of Transportation for Sidewalk Improvements to Chester Avenue**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2017-28**

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR AN E-TICKETING SYSTEM
TO GOLD TYPE BUSINESS MACHINES, INC. ("GTBM")**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2017-29**

RESOLUTION TO ADOPT 2017 TEMPORARY CAPITAL BUDGET

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2017-30**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:
LITIGATION FAIR SHARE HOUSING v. DELRAN TOWNSHIP
DPA CONTRACT NEGOTIATIONS
LITIGATION BERK & BERK MANAGEMENT AT HUNTER GLEN**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

ORDINANCE ON FIRST READING

**TOWNSHIP OF DELRAN
BURLINGTON COUNTY, NEW JERSEY**

ORDINANCE 2017-02

**BOND ORDINANCE PROVIDING FOR THE RECONSTRUCTION
OF CERTAIN ROADS IN AND BY THE TOWNSHIP OF DELRAN,
IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY;
APPROPRIATING \$1,840,000 THEREFOR AND AUTHORIZING
THE ISSUANCE OF \$1,752,000 BONDS OR NOTES TO
FINANCE PART OF THE COST THEREOF**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:

Nays:

Approved:

WORK SESSION

1. Motion to enter into executive session to discuss the following: Litigation Fair Share Housing v. Delran Township
2. 2017 Sewer Adjustments
3. New Sewer Accounts for 2017
4. Floating Holidays for 2017
5. Authorization for Aerial Mosquito Control
6. Refund of overpayment for COAH fees
7. 2017 Budget Schedule
8. PSE&G Transmission Line Project
9. Mercantile License Late Fee
10. Towing Contract Update

11. Motion to enter into executive session for the following items: DPA Contract Negotiations and Litigation Berk & Berk Management at Hunters Glen v. Delran Township

**TOWNSHIP OF DELRAN
RESOLUTION 2017-23**

**RESOLUTION AUTHORIZING THE PURCHASE
OF AUTOMATIC LICENSE PLATE READER
UNDER STATE CONTRACT G-2001
EXPIRATION DATE 6/30/2017**

WHEREAS, the Township of Delran desires to purchase items as follows through State Contract:

VENDOR: General Sales Administration
47 N. Dell Avenue
Kenvil, NJ 07847

VENDOR #: 80311

ITEMS: Automatic License Plate Reader

TOTAL COST: \$18,475.18

WHEREAS, the Chief Financial Officer has certified in writing that the funds are available.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Delran does hereby authorizes the purchase of the specified items under State Contract.

DATED: January 24, 2017

TOWNSHIP CLERK

**Gary Catrambone
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2017-24**

MUNICIPAL PARK DEVELOPMENT PROGRAM

WHEREAS, the Burlington County Board of Chosen Freeholders has approved the Open space, Recreation, Farmland and Historic Preservation Trust Fund ("Trust Fund") and established a Municipal Park Development Program ("Program") to provide grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes as well as for municipal public park and recreation development purposes; and

WHEREAS, the governing body of the Township of Delran desires to obtain Municipal Park Development Program funds in the amount of \$250,000 to fund construction of an inclusive playground; and

WHEREAS, the total construction cost of the project including all matching funds is estimated not to exceed \$650,000; and

WHEREAS, the Township of Delran is the owner of and controls the project site; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran that:

1. Jeffrey S. Hatcher is authorized to make an application to the County of Burlington for Municipal Park Development Program Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Park Development Program and (c) act as the municipal contact person and correspondent of the above named municipality;
2. The Township of Delran is committed to this project and will provide the balance of funding necessary to complete the project in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If awarded a grant by the County of Burlington under the Municipal Park Development Program, the municipality will use the approved funds in accordance with the Municipal Park Development Program policy and Procedure Manual, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Jeffrey S. Hatcher is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Burlington for the approved Funds; and
5. This resolution shall take effect immediately.

Dated: January 24, 2017

TOWNSHIP CLERK

**Gary Catrambone
President of Council**

Township of Delran
Resolution 2017-25

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Bikeway Improvements to Hartford Road.

NOW, THEREFORE, BE IT RESOLVED that the Committee of the Township of Delran formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as BIKE-2017-Delran Township- to the New Jersey Department of Transportation on behalf of the Township of Delran.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Delran and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Township Council on this 24th day of January, 2017.

Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL _____
(Clerk) (Presiding Officer)

Township of Delran
Resolution 2017-26

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for Improvements to Hartford Road

NOW, THEREFORE, BE IT RESOLVED that the Committee of the Township of Delran formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Delran Township- to the New Jersey Department of Transportation on behalf of the Township of Delran.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Delran and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Township Council on this 24th day of January, 2017.

Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL _____
(Clerk) (Presiding Officer)

Township of Delran
Resolution 2017-27

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for Sidewalk Improvements to Chester Avenue

NOW, THEREFORE, BE IT RESOLVED that the Committee of the Township of Delran formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as SST-2017-Delran Township- to the New Jersey Department of Transportation on behalf of the Township of Delran.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Delran and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Township Council on this 24th day of January, 2017.

Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)

(Presiding Officer)

**TOWNSHIP OF DELRAN
RESOLUTION 2017-28**

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR AN E-TICKETING
SYSTEM TO GOLD TYPE BUSINESS MACHINES, INC. (“GTBM”)**

Whereas, Delran Township held a bid opening for bids for an “E-Ticketing System” (“E-Ticketing”); and

Whereas, Delran Township received one proposal for E-Ticketing, with this proposal coming from Gold Type Business Machines, Inc. (“GTBM”); and

Whereas, GTBM has proposed to provide the Delran Township Police Department with an E-Ticketing system under a five (5) year contract for a total cost of \$39,623.00; and

Whereas, GTBM was the only bidder and thus the lowest bidder for E-Ticketing; and

Whereas, the bid submitted by GTBM did not contain any irregularities which would deem their bid to be non-responsive; and

Whereas, as the Township has indicated no prior negative history between the Township and GTBM, GTBM is to be considered a responsible bidder; and

Now, therefore, be it resolved by the Mayor and Council of the Township of Delran that the contract for E-Ticketing shall be awarded to GTBM with terms pursuant to the RFP and the proposal submitted by GTBM; and

Be it further resolved, that the Mayor, Township Administrator, and other appropriate Township officials are authorized to execute a contract with GTBM which reflects the terms of GTBM’s proposal.

Township of Delran

Gary Catrambone, Council President

Attest:

Jamey Eggers, Township Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Meeting of Township Council of the Township of Delran held on the ____ day of _____, 2017 at the Municipal Building, located at 900 Chester Avenue, Delran, New Jersey.

Jamey Eggers, Township Clerk

**TOWNSHIP OF DELRAN
RESOLUTION 2017-29**

RESOLUTION TO ADOPT 2017 TEMPORARY CAPITAL BUDGET

WHEREAS, the Township of Delran, County of Burlington desires to constitute the 2017 Temporary Capital Budget of said municipality by inserting therein Various Roadway Improvements.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Delran as follows:

SECTION 1. The 2017 Temporary Capital Budget of the Township of Delran is hereby constituted by the adoption of a schedule to read as follows:

**TEMPORARY CAPITAL BUDGET
OF THE TOWNSHIP OF DELRAN,
COUNTY OF BURLINGTON, STATE OF NEW JERSEY**

**PROJECT SCHEDULE FOR 2017
VARIOUS ROADWAY IMPROVEMENTS**

PROJECT	ESTIMATED COSTS	BUDGET APPROPRIATION	CAPITAL IMP. FUND	CAPITAL SURPLUS	GENERAL BONDS
Various Roadway Improvements	\$1,840,000		\$88,000		\$1,752,000

SECTION 2. The Clerk is hereby authorized and directed to file a certified copy of this Resolution with the Division of Local Government Services, Department of Community Affairs, State of New Jersey within three days after adoption of these projects for the 2017 Temporary Capital Budget, to be included in the 2017 Permanent Capital Budget as adopted.

It is hereby certified that this is a true copy of a resolution amending the capital budget adopted by the governing body on the 24th day of January, 2017.

Certified by me:

DATE

CLERK

Trenton, New Jersey

Approved _____, 2017

DIRECTOR, DIVISION OF LOCAL GOVERNMENT SERVICES

**TOWNSHIP OF DELRAN
BURLINGTON COUNTY, NEW JERSEY**

ORDINANCE 2017-02

**BOND ORDINANCE PROVIDING FOR THE
RECONSTRUCTION OF CERTAIN ROADS IN AND BY THE
TOWNSHIP OF DELRAN, IN THE COUNTY OF
BURLINGTON, STATE OF NEW JERSEY;
APPROPRIATING \$1,840,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$1,752,000 BONDS OR
NOTES TO FINANCE PART OF THE COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF DELRAN, IN THE COUNTY OF BURLINGTON, STATE OF NEW
JERSEY** (not less than two-thirds of all members thereof affirmatively concurring) AS
FOLLOWS:

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Township of Delran, in the County of Burlington, State of New Jersey (the "Township") as general improvements. For the said improvements or purposes stated in Section 3 hereof, there is hereby appropriated the principal amount of \$1,840,000, said sum being inclusive of a down payment in the amount of \$88,000 now available for said improvements or purposes as required by the Local Bond Law, as amended and supplemented (N.J.S.A. § 40A:2-1 et seq.) (the "Local Bond Law"), by virtue of an appropriation from the Capital Improvement Fund of the Township for down payment or capital improvement purposes in a previously adopted budget or budgets, temporary or permanent, as applicable, of the Township.

SECTION 2. For the financing of said improvements described in Section 3 hereof and to meet the part of said \$1,840,000 appropriation not provided for by application

hereunder of said \$88,000 down payment, negotiable bonds of the Township are hereby authorized to be issued in the aggregate principal amount of \$1,752,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in an aggregate principal amount not exceeding \$1,752,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and the purposes for the financing of which said obligations are to be issued are for the reconstruction of portions of Fox Chase Drive and Main Street, and Whitmarsh Way, Oxford Road, Drexel Avenue and Greenbriar Road, including but not limited to, as and if required, removal and replacement of, as applicable, sidewalks, concrete curbing, curb ramps, driveway aprons, regrading, landscaping, excavation, pavement striping, installation of traffic calming devices, resetting manholes and inlets, drainage improvements, and various other curb, sidewalk and roadway maintenance.

(b) The above improvements and purposes set forth in Section 3(a) shall also include the following, as applicable, all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto.

(c) The estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$1,752,000.

(d) The estimated cost of said improvements or purposes is \$1,840,000, the excess thereof over the estimated maximum amount of bonds or notes to be issued

therefor is the down payment in the amount of \$88,000 available for such improvements or purposes.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Burlington make a contribution or grant in aid to the Township for the improvements and purposes authorized in Section 3 hereof, and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Burlington. In the event that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Burlington shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the Township shall determine all matters in connection with the notes issued pursuant to this bond ordinance and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at a public or private sale

and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget, permanent or temporary, as applicable, of the Township is hereby amended, as necessary, to conform with the provisions of this bond ordinance and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, will be on file in the office of the Municipal Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is twenty (20) years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Municipal Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$1,752,000, but such amount shall constitute a deduction from gross debt to the extent permitted by law, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$240,000 for items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law is included in the estimated cost indicated herein for the purposes or improvements hereinbefore described.

SECTION 8. Unless paid from other sources, the full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. Unless paid from other sources, the obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a

declaration of the Township's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §1.150-2. No reimbursement allocation will employ an “abusive arbitrage device” under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Internal Revenue Code of 1986, as amended (the “Code”). The proceeds of any bonds or notes authorized herein used to reimburse the Township for costs of the improvements or purposes described in Section 3 hereof, or funds corresponding to such amounts, will not be used in a manner that results in the creation of “replacement proceeds”, including “sinking funds”, “pledged funds” or funds subject to a “negative pledge” (as such terms are defined in Treasury Regulations §1.148-1), of any bonds or notes authorized herein or another issue of debt obligations of the Township other than amounts deposited into a “bona fide debt service fund” (as defined in Treasury Regulations §1.148-1). The bonds or notes authorized herein to reimburse the Township for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will be issued in an amount not to exceed \$1,752,000. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" in accordance with the meaning of section 150 of the Code. All reimbursement allocations will occur not later than eighteen (18) months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized herein is paid, or (ii) the date the improvements or purposes described in Section 3 hereof is “placed in service” (within the meaning of Treasury

Regulations §1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid.

SECTION 10. The Township covenants to maintain the exclusion from gross income under Section 103(a) of the Code the interest on all bonds and notes issued under this bond ordinance.

SECTION 11. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: January 24, 2017**

**JAMEY EGGERS, Municipal Clerk
Township of Delran**

**GARY CATRAMBONE, Council President
Township of Delran**

**ADOPTED ON SECOND READING
DATED: February 14, 2017**

**JAMEY EGGERS, Municipal Clerk
Township of Delran**

**GARY CATRAMBONE, Council President
Township of Delran**

APPROVAL BY THE MAYOR ON THIS ___ DAY OF _____, 2017

**KEN PARIS,
Mayor, Township of Delran**