

**WORK SESSION  
MUNICIPAL BUILDING**

**January 14, 2014  
DELRAN, NEW JERSEY**

**SUNSHINE STATEMENT:** Be advised that proper notice has been given by the Township Council in accordance with the Sunshine Law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 26, 2013 and posted on the bulletin board on the same date.

**ROLL CALL:** Ms. Pangia, Mrs. Kolodi, Mr. Morrow and Mr. Catrambone were present. Mr. Schwartz was absent.

**ALSO PRESENT:** Mr. Paris, Mayor, Mr. Hatcher, Administrator, Ms. Eggers, Township Clerk, Mr. Winckowski, Township Engineer and Mr. Long, Solicitor.

**CURVES MERCANTILE LICENSE**

Mr. Hatcher reported that we received a request from the owner of Curves that paid the 2014 Mercantile License fee and will no longer be running the business. She is asking Council for a refund. The fee is \$80.00. Council approved the request and a Resolution will be placed on the public meeting agenda.

**SEWER BILL- 19 WINTERBERRY PLACE**

Mr. Hatcher stated that the resident purchased the property and felt that the sewer bill should not have been based off the previous owner's usage of 20,000 gallons. The current owner's usage is 18,000 gallons, which is not much of a difference. This request is not within in the time frame to ask for a bill to be adjusted, which is one month after the bills are sent out. The resident has also not paid the sewer bill for all of 2013. Council agreed that they do not wish to entertain this request.

**RECYCLING CART PURCHASE**

Mr. Hatcher stated that when we first went to the blue recycling carts, the County funded half of the cost and provided the Township with a loan for the rest. We have sufficient funds in the Recycling Tonnage Grant and are recommending that we pay off the loan amount of \$48,887 in 2014. Council agreed.

**BUDGET CALENDAR**

Mr. Hatcher reported that the budget calendar is the same as last year. The Mayor will give Council the budget by February 7<sup>th</sup> and we will discuss the budget at the work sessions of February 11<sup>th</sup> and 25<sup>th</sup>. Council has until March 14<sup>th</sup> to introduce the budget.

**CAP ADJUSTMENT ORDINANCE**

Mr. Catrambone stated that this ordinance is something that we adopt every year.

Mr. Hatcher stated that we have never needed the cap space but this provides us to continue on with the cap bank if there should ever be a year that we need it. He always recommends that Council adopt the ordinance.

Council agreed to place the ordinance on for first reading at the public meeting.

## **2014 BUDGET**

Mr. Hatcher stated that this is the annual request to sponsor a resident for Boys State and Girls State. This request comes in every year prior to the budget and he is asking for Council's approval. Council agreed.

## **HIGH TENSION WIRES/CONROW PARK RENOVATION**

Mr. Catrambone stated that the Delran Soccer Club wanted to improve the field with some leveling and perhaps some irrigation. PSE&G sent us a letter for us to send them a plan of what we want to do and they will tell us if we are approved. The Delran Soccer Club is asking what they are allowed to do. Mr. Catrambone stated that he spoke with the Engineer and he suggested that we look at the field and the PSE&G right-of way and he can help come up with a plan.

Mr. Paris stated that his only concern is the grading of the field and the residents that back up to the area on Patricia. They are already affected by drainage.

Mr. Morrow asked who will pay for the Engineering.

Mr. Catrambone stated that he can approach them with that issue. He just wanted to open the conversation.

Mr. Winckowski stated that the first step is a concept plan. We can put that together pretty quickly.

Mr. DeSanto suggested that the Soccer Club use the funds towards improvements at the multi-purpose field at Delran Community Park.

Mr. Catrambone stated that he did talk to them about other areas but if that field will eventually be turf he wasn't sure that he would want them to make improvements.

Mr. Morrow stated that he is not completely sold on that multi-purpose field being turf.

Mr. Catrambone asked if the area is level.

Mr. Winckowski stated that it is level enough for a soccer practice area.

Mr. Long stated that he has never seen PSE&G allow a municipality to make improvements on their right-of-way.

Mr. Catrambone stated that Mr. DeSanto's suggestion may be the better way to go. Mr. Catrambone stated that he will report back to them that it may be an easier path to use the Delran Community Park.

## **RAC DISCUSSION**

Mrs. Kolodi stated that she feels that there has been some confusion and conflict over the role of the RAC versus other organization that do events in town. For her as a Councilperson, if she presents this tonight and we discuss this over the next few work sessions, maybe we can work this out so that we have a cooperative effort and understand where we all stand. She has done some research and maybe everyone can take this home and then e-mail her with comments. Mrs. Kolodi read the following statement: There has been some confusion and conflict as you know among all of us over the role of the RAC versus other groups carrying events. I would like to propose that we look at the role of the RAC to consider what is traditionally under their jurisdiction to enable this Council to better determine who should be doing what within our town. Looking at the RAC in what she has read and talking to people, they handle any and all recreational events. They also handle the parks and other things but the other side is recreational events. Most of the events that she has seen them run are holiday events, such as the Easter Egg Hunt and the Christmas Tree Lighting. The things that are coming up in town now, such as the Christmas Parade, House Decorating Contest, the Veteran's event and Trunk-or-Treat, all seem to her as things that may fall under the RAC. Special events, such as the Farmers' Market, Blood Drive, Mammogram Van, she does not feel they would fall under the category of recreational. She also feels that RAC sponsored events use Township property and Township resources. Another consideration is budgetary, we are going to need a volunteer's insurance policy which will cost money. The RAC also has a secretary which may help alleviate some of the pressure on other staff. Also in other towns, it seems to be the private sector that runs events and not the Legislator. We have to decide what direction we want to go. Do we want to be in the business of sanctioning events, or do we want to give the RAC or other organizations the option to provide these activities. Mrs. Kolodi stated that she feels all these activities are great, she just wants us all to work together. She asked that everyone think about it now and consider some ideas. If everyone wants to e-mail her she will compile them and bring them to the next meeting and we can have an open discussion then.

Mr. Catrambone stated that he fully agrees with her approach. He never really dug into what the obstacles there are for the volunteers to hold an event or outside agencies to hold an event compared to the RAC holding an event.

Mr. Paris stated that he has spoken with Mr. Long about this and he has issued a report. The overall legislative decision falls under Council, who decides whether to put on the event. The administering of the event falls under his Administration, which falls under Mr. Hatcher. They make sure that the events are done correctly and the RAC reports to him and Mr. Hatcher.

Mr. Morrow stated that as we look through, there might be some changes that we see in the way things are done and some improvements. He feels that we should have a representative from the RAC here at least once a month. What does the attendance look like on the board, is it being held. This is something we look at on other boards. Is all of this something we need to start looking at because it is something we have not done in the past.

Mr. Paris stated that when Council authorizes these events the volunteers would have to support the RAC and work together.

Mr. Catrambone stated that without talking about specific organizations, we need to make the rules for all organizations, new or existing.

Mr. Paris stated that volunteer group events will not be Township events. They cannot be because they will not be covered by insurance.

Mr. Catrambone stated that maybe the volunteers form their own organization.

Mr. Long stated that if Councilwoman Pangia brings an idea to Council for an event it is up to Council to sanction that event. Once it is a Township event it shifts from Council to the Administration. The reason there has never been an issue, is because the Administration has always ran everything and now Councilwoman Pangia has a ton of energy and has a lot of new ideas but the bones of this government does not call for your hands to be in it after it is sanctioned.

Ms. Pangia stated that she feels this way. If the Department of Environmental Protection was set up to protect the environment, they don't go out and purchase farmland because a farmer is in distress. That is the Agricultural Department. She feels that we are crossing a lot of bridges into one organization. The RAC was set up to advise the Mayor and the Administration on things that are happening in town and the need for parks and recreation in town and that is what their goal was. Whether they have morphed into something else is a different story and maybe they need to be brought back on track that they are an advisory board and another committee needs to be set up separately as a Civics and Events Committee. She feels we have two different departments trying to merge and become one. She does not know how the RAC morphed and began taking over activities.

Mr. Paris stated that they always have.

Ms. Pangia stated that it is not what our law says. It says that they are an advisory committee to the Mayor and the Administration and that from time to time they will put in their opinions for recreational policies, programs and activities. It does not say that they will be running them.

Ms. Pangia stated that the meetings that she has seen, there is not a quorum half the time.

Mr. Paris stated that he attends the meetings and that is not true.

Ms. Pangia stated to look at the minutes.

Mr. Long stated that the conversation Council needs to have is what is organization or organizations and whether you are going to have any organization work through the process of these events or not. Most towns have an organization that runs their events but in different towns who are going to have people that want to be more involved and less involved.

Mr. Paris stated that Ms. Pangia could still be involved in the events just work together with the RAC.

Ms. Pangia stated that the RAC does not have enough people in the committee to run the events that she does.

Mr. Paris stated the he agrees that is why the volunteers would have to work together and if they can't work with the RAC then the event can't be sanctioned.

Ms. Pangia stated that it is not what our code book say. The RAC does not host events.

Mr. Paris stated that it is what they do, he does not know what the big deal is.

Ms. Pangia stated that she also runs events and feels the same. She does not cost the Township anything.

Mr. Paris stated that she is taking it personally, we just want them to work together with the RAC and be covered by insurance.

Ms. Pangia stated that they have been covered by insurance.

Mr. Hatcher stated that the volunteers have not been covered. Unless we have a list of volunteers that are trained and acknowledge by the Township, they cannot be covered. We can budget for a volunteer policy but it is not provided under the JIF.

Mr. Catrambone stated that it is always better to have a clear delineation of what is what.

Mr. Long stated that he wants everyone to be clear, hosting, holding, or putting on an event that is sanctioned by this Council is a Township event regardless of who is running the event.

Mrs. Kolodi stated that if everyone has ideas or comments for the next meeting she will type them up and we can discuss them then.

Mr. Long stated that Ms. Pangia brings a lot of great energy and a lot of great ideas, he would make sure you don't mute that enthusiasm just make sure you do it the right way.

Council will discuss this issue at the next work session.

### **FAIRVIEW STREET PROPERTY APPRAISAL**

Mr. Catrambone asked if we have any update on this issue.

Mr. Long stated that the appraisers that we picked had to be introduced at a meeting of Green Acres Committee and they have dragged their feet for months. This has happened in several towns that he has seen. Just today we received word that they waive the requirement and cut our appraisers loose to begin the process. He feels he should have the report in about a month.

### **BRISTOL INCINERATOR**

Mr. Paris stated that he was invited by the committee to represent Delran as the Mayor and he will be representing the Township.

Ms. Pangia stated that it was a press conference that she was invited to attend, anyone can attend a press conference. She stated that if he has an update from yesterday to go ahead and give a report.

Mr. Paris stated that there was a conflict of interest with one of the engineering firms and the County is looking at possibly making a change in the firm representing Burlington City that will prepare the study on the effects of the exhaust and the impacts of the incinerator.

Ms. Pangia stated that last night Bristol, PA held their Planning Board meeting and the organization that is proposing the incinerator presented their information. They ended up going into some heated arguments and Governor Florio was there trying to represent our position here in New Jersey and they have tabled the issue until the next meeting. This is still an open discussion. She feels it would be very important for us to support the Resolution of the County in opposition of the incinerator.

Mr. Paris stated that it was already mentioned last Friday that we would adopt a Resolution of support.

Mr. Long suggested we write up a formal Resolution for adoption at the public meeting. Council agreed.

Mr. Hatcher asked who is funding the experts.

Ms. Pangia stated that they are being funded by Burlington City.

Mr. Paris stated that there is some discussion on how they are handling the financing.

Mr. Morrow asked if this is something we really have any control over. These things can be difficult to beat if they meet all the requirements.

Ms. Pangia stated that the company is a shell company. It is hard to tell who is responsible.

Mr. Long will draft a resolution.

### **MUNICIPAL WEBSITE POLL**

Ms. Pangia stated that Monmouth University did a study almost two years ago on municipal website and ranked them. Since then we have done a lot of work to our website. She went to their recap on how they completed the study and how they put it together. They also showed how we can do this study for ourselves. She is hoping we can get some residents that our willing to help. The premise of the study would be to have them start on the home page and see how quickly they can find things. This will help us find things that may be missing and things that can be improved. She will send press releases to try and get volunteers.

### **PORTABLE STREET SIGNS**

Mr. Catrambone stated that the memo from Mr. DeSanto explains this very well the only thing we don't know is what the fee is to paint them compared to the fee to purchase the signs.

Mr. DeSanto stated that we purchase at least five new signs a year at \$350 each. Also, the maintenance and removing them in the fall and reinstalling them in the spring. We are getting ready to re-stripe some of our roads and if we paint them while they are doing the road it will be \$325-\$350 per side. This would be removing the signs that are currently in the center of the roads. Mr. DeSanto stated that there are fourteen locations where we have these signs. He does have some money remaining in the capital budget from last year to help with the cost.

Mr. Hatcher stated that at the next meeting Council will need to take action on approving the line striping and this will be part of the approval. Council agreed.

### **BID REPORT FOR THE ANNUAL MAINTENANCE AND REPAIR OF SANITARY SEWER SYSTEM**

Mr. Winckowski reported that we received bids on January 7<sup>th</sup> and the low bid for the two year contract was from J. Fletcher Creamer & Sons, Inc. Their bid was responsive and we are recommending the award for two years in the amount of \$112,200.00. We have cut the number of hours in half since the last contract and that is why you will see a significant decrease between this contract and the last contract.

Mr. Hatcher stated that he will check the timing and if necessary put it on next week or if not put it on for the public meeting for award. Council agreed.

## **WASTEWATER TREATMENT PLANT BID REPORT**

Mr. Winckowski reported that we received bids on January 10<sup>th</sup> and the low bid was from Eagle Construction for \$1,555,000 and we are recommending award. We will be able to complete all three projects.

Mr. Long stated that before award of the contract night there is one issue he will touch base on in executive session.

## **REPORTS**

**Mr. Hatcher** – No report.

**Mr. DeSanto** – Mr. DeSanto stated that they are still chipping the Christmas trees. They have probably collected 650 trees.

**Mr. Winckowski** – Mr. Winckowski reported that there is no update on the Myers Tract since our last meeting. They will finish up once the weather is a little warmer.

We are ready to re-advertise for the 2014 Road Program with just Brown Street as a base bid as long as they give him the okay.

Mr. Hatcher stated that the funds are available.

Mr. Winckowski reported that they will advertise by the end of the week.

Mr. Winckowski reported that he has the signed contracts for the Stewart Avenue Outfall project and the contractor will receive the notice to proceed tomorrow. The date for completion is set for mid-April but the contractor understands that this is an important project.

Mr. Winckowski reported that we still need to decide on the Fairview Street project.

Mr. Hatcher asked whether he is looking for additional funds or Council is going to join the grant with the Route 130 sidewalk grant.

Mr. Morrow asked how long it would take if we joined the grants.

Mr. Hatcher stated that we would need to budget for the Route 130 sidewalks in the capital budget if we are going to join the projects, if not he will start looking for additional money in old ordinances.

Mrs. Kolodi asked if there is any cost savings benefits to doing them together.

Mr. Winckowski stated that we may see some but because one is a county road and one is a state highway he feels it is better to keep them separate. Council agreed.

Mr. Hatcher stated that we had a change order at the last meeting for a large reduction and he will take a look at that and have an answer by Friday.

Mr. Winckowski reported that the Township received money through the HMGP program. Burlington County decided to give each municipality 10% of what they originally applied for under the program. We applied for two projects, one for elevation increases and one for purchasing properties. The amount of money we received is not feasible for both so we received the okay to combine them into one pile of money. Because of the turnaround time we submitted back the spending plan indicating that we were looking at the option to purchase properties and we may be able to purchase one or two. That is really the only feasible thing we can do with the funds. The total is \$177,500.00 and the Township would be committed for an additional 10%.

Mr. Morrow asked if we have any properties in mind for this program.

Mr. Hatcher stated that we had a homeowner come in right after the storm that indicated that they were interested in the Blue Acres Program and there is an additional resident that applied to the State under that program.

Mr. Winckowski reported that he met with the Junior Marksman and everything indicated in the NRA report has been completed. He mentioned the issue of the annual inspection and mentioned that they will comply with everything in the agreement. They are asking that the pistol range be reopened.

Mr. Hatcher stated that they sent an e-mail today stating that since they haven't heard back from the Engineer that they are assuming they can reopen.

Mr. Catrambone asked what Mr. Winckowski is recommending.

Mr. Winckowski stated that he cannot certify that the range is safe. All he can say is that they have complied with the recommendations of the NRA.

Mr. Catrambone asked if we told them that if they did what the NRA told them to do that the pistol range would be allowed to reopen.

Mr. Long stated that we did. He would however like to get them to agree to the annual inspection and post an escrow to cover the cost. He will write their attorney a letter.

Mr. Winckowski suggested a yearly report from the NRA.

Mr. Long stated that he will send the letter out tomorrow.

**Mr. Long** – No report.

**Ms. Pangia** – Ms. Pangia asked if we heard from the County about deer crossing signs.

Mr. Hatcher stated that their recollection was that there were too many signs in that location but they will take a look at it again.

Mr. Paris asked where they were talking about.

Mr. Hatcher stated that it is in front of the Fire House on Chester Avenue.

Ms. Pangia stated that she had some complaints that the trash company was picking up Christmas trees.

Mr. DeSanto stated that he will check with them tomorrow and make sure that they are aware not to pick them up until February.

Ms. Pangia reported that the Blood Drive is schedule for the end of February and the Mammogram Van is scheduled for February 13<sup>th</sup>.

Ms. Pangia stated that she met with the volunteer last night that will be working the farmers' market. They are looking at revising the fees this year and they also need to look at getting electric out to the area.

Mr. DeSanto stated that he will look into that issue. There is a generator at the sewer plant that may be an option.

Ms. Pangia stated that she was looking into the Kid's Expo for the end of February. Last year they did the end of April and the biggest complaint was that it was too late and most of the spring events have already started. She asked for Council's approval of the event.

Mr. Morrow made a motion to sanction the Kid's Expo, seconded by Mrs. Kolodi. All were in favor, motion approved.

**Mr. Morrow** – Mr. Morrow stated that he spoke to the owner of the smoke shop in the Sebra's shopping center and they showed him a copy of the letter that was sent to owners of the entire shopping center with the improvements that need to be made. He thanked Mr. McCurley and Mr. Hatcher for working quickly on these issues. The owner has until January 31<sup>st</sup> to make the improvements. The owner of the smoke shop wanted him to thank Council and everyone for keeping on top of this issue.

**Mrs. Kolodi** – Mrs. Kolodi reported that next Wednesday the Delran Business Association will meet to discuss the Citizen of the Year. She will attend the meeting to go over the criteria again and she will report back after that meeting.

Mrs. Kolodi asked that Council forward her all their ideas for the RAC and she will compile them for the next meeting.

**Mr. Catrambone** – Mr. Catrambone asked where we stand with wireless internet for the building.

Mr. Hatcher stated that if Council agrees, he will move it forward. Council agreed.

Mr. Catrambone asked what residents can do with the branches that fall during the winter storms.

Mr. DeSanto stated that they can either keep them in the yard until spring or bring them to the municipal building.

Mr. Catrambone stated that he had someone reach out to him regarding 3 Notre Dame Ct. and they are interested in purchasing the property. He reached out to Mr. Hatcher and received what contact information we had on the property.

Mr. Morrow stated that at an upcoming work session he would like to discuss the branches situation and a better way for residents to be able to get them to the building. Maybe opening up for certain weekend hours.

**Mr. Paris.** – Mr. Paris reported that he was notified that the police did catch the robbers that robbed Roma Bank and the bank by Ott's. The Detectives did a great job.

Mr. Paris stated that over the holidays Summerhill was hit with graffiti. The snack bar at the football field and also the inside of the hockey rink was hit. We will have the police patrol the parks more to try and catch them.

**Mr. Hatcher-** Mr. Hatcher stated that the Providence House requested the use of the community rooms for a luncheon on a Wednesday which happens to be a court day. He does not feel that it would be a good day. Council agreed.

## **PUBLIC PORTION**

Mr. Morrow made a motion to open the meeting to the public for comments, seconded by Mrs. Kolodi. All were in favor, motion approved.

Laura Kulinski, 328 Juniata Avenue, asked why residents can't bring trees to the Township.

Mr. DeSanto stated that they can.

Mr. Catrambone stated that most resident would be more inclined to recycle the trees if they could put them out front. If he did not have an SUV he could not bring the tree to the building.

Ms. Pangia recommended that we add to the website that trees can be brought to the building.

Mrs. Kulinski asked why Delran wants to get involved with something that is happening in Bristol, PA with the incinerator. Also, why can't the Mayor and Councilperson both go and represent the town.

Mr. Catrambone stated that they can both go and represent the town. The reason that we want to get involved is because of the west wind issues and what pollutants that brings. Also, it is upstream from the intake for NJ American Water.

Mr. Paris stated that there is a committee that is formed and they have appointed that mayors of each of the towns to represent each of the towns on the committee. There was a press release last Friday from a Freeholder that went to Council to attend because they were looking for an audience but mainly it was the mayors that were asked to attend.

Mrs. Kulinski asked if anyone will know what the possible impacts will be.

Ms. Pangia stated that the representative from the company last night stated that they have no idea what the damage debris pollutants could be.

Mr. Paris stated that the engineers hired will study this issue.

Ms. Pangia stated that they will be burning chemical waste.

Mr. Catrambone stated that one of the by-products will be nitric and he cannot remember the second. He just feels that the last thing we need is another incinerator putting pollutants in the air.

Mrs. Kulinski stated that it is far enough away but we don't want someone getting sick because they are burning something there and it is coming down our waterway.

Mrs. Kulinski stated that she ran the school supply drive last year and she was planning to do that again this year during the Farmers' Market. She asked whether she was going to be able to do that again this year.

Mr. Paris asked whether that was a Township event.

Mrs. Kulinski stated that we just asked permission to place a box in the municipal building.

Mr. Catrambone stated that it should not be an issue.

Mrs. Kulinski asked if an event is put out by the RAC and is not done safely then who is responsible. Is it Mr. Hatcher who is responsible.

Mr. Paris stated that any event done through the RAC will be insured through the Township.

Mr. Catrambone stated that he would ask that if she has cause for concern in an event, that she bring the concerns to Mr. Hatcher in order for him to look into the issue.

Mrs. Kulinski asked if the volunteer can sign a waiver so the Township does not need to get the insurance.

Mr. Paris stated that if you are going to be volunteering at any Township sanctioned event you need to be covered by the Township.

Mr. Hatcher stated that we have received waivers from individuals but you really can't waive your rights away. The insurance policy is the easiest solution.

Mrs. Kulinski stated that she would hate to see the Township lose events because the insurance may be too much to cover the volunteers.

Mr. Paris stated that we don't want to lose any event, we just want to see everyone work together and be covered by insurance.

Mr. Catrambone stated that we will continue this discussion next meeting.

Mr. Morrow made a motion to end the public portion of the meeting. The motion was seconded by Ms. Pangia. All were in favor, motion approved.

Mrs. Kolodi made a motion, seconded by Ms. Pangia to enter into closed session for a CWA Contract Negotiations, DPA Negotiations and potential litigation. All were in favor, motion approved.

Mr. Morrow made a motion to end closed session and reopen the meeting to the public. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

**TOWNSHIP OF DELRAN**  
**RESOLUTION 2014-15**

**WHEREAS**, Delran Township accepted bids for the Wastewater Treatment Plant Improvements on January 10, 2014, and

**WHEREAS**, the bids received were as follows:

<b><u>Contractor</u></b>	<b><u>Base Bid Amount</u></b>
Allied Construction Group, Inc.	\$1,669,850.00
LB Industries	\$2,225,080.00
C&T Associates, Inc.	\$1,620,000.00
Eagle Construction	\$1,555,000.00
Roger W. Wuestefeld, Inc.	\$1,599,000.00

**NOW, THEREFORE BE IT RESOLVED** that the contract for Wastewater Treatment Plant Improvements be awarded to the low bidder Eagle Construction, 1624 Jacksonville Road, Burlington, NJ 08106 in the amount of \$1,555,000.00, as recommended by the Township Engineer.

**BE IT FURTHER RESOLVED** that the award of this bid is being made with the requirement that the contractor comply with the requirements of N.J.S.A.10:5-31 et seq. and N.J.A.C 17:27

Mrs. Kolodi made a motion, seconded by Ms. Pangia to adopt the Resolution 2014-15.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Morrow and Mr. Catrambone and voted aye.

Ayes: 4

Nays: None

Motion Approved

Mr. Morrow made a motion to adjourn the meeting, seconded by Mrs. Kolodi. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk