

**DELRAN TOWNSHIP  
PLANNING BOARD  
MUNICIPAL BUILDING  
REORGANIZATION MEETING MINUTES  
JANUARY 5, 2017 – 7:30 P.M.**

**The Delran Township Planning Board Reorganization meeting of Thursday, January 5, 2017, at 7:30 pm, in the Delran Township Municipal building was called to order by Kathy Phillips who is starting the meeting until the Board appoints the new Chairperson. Mr. Brady resigned his position on the Planning Board.**

**The Open Public Meetings Act Announcement was read by Kathy Phillips and the pledge of allegiance was performed.**

**Oath of Office for new and reappointed members Sworn in by Mr. Siciliano, Attorney.**

- A. PATTY KOLODI – MAYOR DESIGNEE – TERM TO EXPIRE 12/31/2017**
- B. RANDY KHINKIS – ALTERNATE #1 – TERM TO EXPIRE 12/31/20**
- C. PAUL HEJNAS – CLASS 4 MEMBER – TERM TO EXPIRE 12/31/2017**
- D. GARY CATRAMBONE – CLASS 3 MEMBER - TERM TO EXPIRE 12/31/2017**

**ROLL CALL**

**Present:** Mrs. Rovinsky, Mr. Catrambone, Ms. Kolodi, Mr. Cathel, Mr. Singer, Mr. Morrow, Mr. Hejnas, & Mr. Khinkis  
**Absent:** Mr. Williams

**ELECTION OF OFFICERS**

- 1. Kathy Phillips called for nominations for the position of Planning Board Chairperson. Mr. Cathel made a motion to nominate Mrs. Rovinsky as the Planning Board Chairperson for 2017. Mr. Singer seconded the motion. The result of the voting is as follows:**

**AYES:** Mr. Catrambone, Ms. Kolodi, Mr. Cathel, Mr. Singer, Mr. Morrow, Mr. Hejnas & Mr. Khinkis  
**ABSTAIN:** Mrs. Rovinsky  
**ABSENT:** Mr. Williams

- 2. Mrs. Rovinsky called for nominations for the position of Planning Board Vice-Chairperson. Mr. Catrambone made a motion to nominate Mr. Cathel as the Planning Board Vice-Chairperson for 2017. Ms. Kolodi seconded the motion. The result of the voting is as follows:**

**AYES:** Mrs. Rovinsky, Mr. Catrambone, Ms. Kolodi, Mr. Singer, Mr. Morrow, Mr. Hejnas & Mr. Khinkis  
**ABSTAIN:** Mr. Cathel  
**ABSENT:** Mr. Williams

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3. **Mrs. Rovinsky called for nominations for the position of Planning Board Secretary. Mr. Morrow made a motion to nominate Kathy Phillips as the Planning Board Secretary for 2017. Mr. Catrambone seconded the motion. The result of the voting is as follows:**

**AYES:** Mrs. Rovinsky, Mr. Catrambone, Ms. Kolodi, Mr. Cathel, Mr. Singer, Mr. Morrow, Mr. Hejnas & Mr. Khinkis

**ABSENT:** Mr. Williams

4. **Mrs. Rovinsky called for nominations for the position of Planning Board Assistant Secretary. Mr. Morrow made a motion to nominate Mr. Catrambone as the Planning Board Assistant Secretary for 2017. Mr. Singer seconded the motion. The result of the voting is as follows:**

**AYES:** Mrs. Rovinsky, Ms. Kolodi, Mr. Cathel, Mr. Singer, Mr. Morrow, Mr. Hejnas & Mr. Khinkis

**ABSTAIN:** Mr. Catrambone.

**ABSENT:** Mr. Williams

**Mrs. Rovinsky stated at this time we move into the Professional Appointments:**

5. **Mrs. Rovinsky called for nominations for the position of the Planning Board Solicitor. Mr. Cathel made a motion to nominate Mr. Siciliano as the Planning Board Solicitor for 2017. Mr. Morrow seconded the motion. The results of the voting is as follows:**

**AYES:** Mrs. Rovinsky, Mr. Catrambone, Ms. Kolodi, Mr. Cathel, Mr. Singer, Mr. Morrow, Mr. Hejnas & Mr. Khinkis

**ABSENT:** Mr. Williams

6. **Mrs. Rovinsky called for nominations for the position of the Planning Board Engineer. Mr. Catrambone made a motion to nominate RWD Consultants as the Planning Board Engineer for 2017. Mr. Cathel seconded the motion. The results of the voting is as follows:**

**AYES:** Mrs. Rovinsky, Mr. Catrambone, Ms. Kolodi, Mr. Cathel, Mr. Singer, Mr. Morrow, Mr. Hejnas and Mr. Khinkis

**ABSENT:** Mr. Williams

7. **Mrs. Rovinsky called for nominations for the position of the Planning Board Planner. Mr. Cathel made a motion to nominate The Pettit Group as the Planning Board Planner for 2017. Ms. Kolodi seconded the motion. The results of the voting is as follows:**

**AYES:** Mrs. Rovinsky, Mr. Catrambone, Ms. Kolodi, Mr. Cathel, Mr. Singer, Mr. Morrow, Mr. Hejnas & Mr. Khinkis.

**ABSENT:** Mr. Williams

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- 8. Mrs. Rovinsky called for nominations for the position of the Planning Board Traffic Engineer. Mr. Catrambone made a motion to nominate RWD Consultants LLC as the Planning Board Traffic Engineer for 2017. Mr. Henjas seconded the motion. The results of the voting is as follows:**

**AYES:** Mrs. Rovinsky, Mr. Catrambone, Ms. Kolodi, Mr. Cathel, Mr. Singer, Mr. Morrow, Mr. Hejnas & Mr. Khinkis.

**ABSENT:** Mr. Williams

- 9. Mrs. Rovinsky called for nominations for the position of the Planning Board Conflict Solicitor. Mr. Cathel made a motion to nominate Eric Bernstein as the Planning Board Conflict Solicitor for 2017. Mr. Catrambone seconded the motion. The results of the voting is as follows:**

**AYES:** Mrs. Rovinsky, Mr. Catrambone, Ms. Kolodi, Mr. Cathel, Mr. Singer, Mr. Morrow, Mr. Hejnas & Mr. Khinkis.

**ABSENT:** Mr. Williams

- 10. Mrs. Rovinsky called for nominations for the position of the Planning Board Conflict Engineer. Mr. Catrambone made a motion to nominate CME as the Planning Board Conflict Engineer for 2017. Ms. Kolodi seconded the motion. The results of the voting is as follows:**

**AYES:** Mrs. Rovinsky, Mr. Catrambone, Ms. Kolodi, Mr. Cathel, Mr. Singer, Mr. Morrow, Mr. Hejnas & Mr. Khinkis.

**ABSENT:** Mr. Williams

- 11. Mrs. Rovinsky called for nominations for position of the Planning Board Conflict Planner. Mr. Cathel made a motion to nominate CME as the Planning Board Conflict Planner for 2017. Mr. Morrow seconded the motion. The results of the voting is as follows:**

**AYES:** Mrs. Rovinsky, Mr. Catrambone, Ms. Kolodi, Mr. Cathel, Mr. Singer, Mr. Morrow, Mr. Hejnas & Mr. Khinkis.

**ABSENT:** Mr. Williams

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**ESTABLISHMENT OF OFFICIAL MEETING DATES**

**Mrs. Rovinsky called for a motion for the official meeting dates. Mr. Catrambone made a motion to approve the proposed meeting dates being the 1st Thursday of every month with the meeting time to start at 7PM for 2017. Ms. Kolodi seconded it. The results of the voting is as follows:**

Thursday, January 5, 2017 (Reorganization)  
Thursday, February 2, 2017  
Thursday, March 2, 2017  
Thursday, April 6, 2017  
Thursday, May 4, 2017  
Thursday, June 1, 2017  
Thursday, July 6, 2017  
Thursday, August 3, 2017  
Thursday, September 7, 2017  
Thursday, October 5, 2017  
Thursday, November 2, 2017  
Thursday, December 7, 2017  
Thursday, January 4, 2018 (Reorganization)

**The motion was passed with a unanimous voice vote.**

**ESTABLISHMENT OF OFFICIAL NEWSPAPERS**

**Mrs. Rovinsky called for a motion to keep the Burlington County Times and the Courier Post as the official News Papers of the Planning Board for 2017. Mr. Hejnas made a motion to keep the Burlington County Times and the Courier Post as the Official News Paper. Mr. Singer seconded it. The result of the voting is as follows:**

**The motion was passed with a unanimous voice vote.**

**MINUTES APPROVAL**

**Minutes from the regular meeting date of July 7, 2016.**

**Mrs. Rovinsky ask for a motion to approve the minutes. Mr. Cathel made a motion to approve the minutes from the July 7, 2016 meeting. Ms. Kolodi seconded it. The results of the voting is as follows:**

**AYES:** Mrs. Rovinsky, Mr. Catrambone, Ms. Kolodi, Mr. Cathel, Mr. Singer, Mr. Morrow, & Mr. Hejnas.  
**ABSENT:** Mr. Williams  
**ABSTAIN:** Mr. Khinkis

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**RESOLUTION**

**Mrs. Rovinsky called for a motion to adopt the resolution for JMCA Land Inc. as written. Mr. Singer made a motion to adopt the resolution for JMCA Land Inc. Mr. Catrambone seconded it. The results of the voting is as follows:**

**AYES:** Mrs. Rovinsky, Mr. Catrambone, Ms. Kolodi, Mr. Cathel, Mr. Singer, Mr. Morrow, & Mr. Hejnas.

**ABSENT:** Mr. Williams

**ABSTAIN:** Mr. Khinkis

**ADJOURN FOR REGULAR MEETING**

**Mrs. Rovinsky called for a motion to adjourn the meeting. Mr. Cathel made a motion to adjourn the Reorganization meeting and Mr. Catrambone seconded the motion. The results of the voting is as follows:**

**Motion passed with a unanimous voice vote.**

**Respectfully Submitted,**

**Kathy Phillips, Secretary  
Planning Board**

