

**WORK SESSION
MUNICIPAL BUILDING**

**December 11, 2018
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 16, 2018 and posted on the bulletin board on the same date.

ROLL CALL: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell and Mr. Catrambone.

ALSO PRESENT: Mr. Paris, Mayor, Mr. Riso, Solicitor, Mr. Hatcher, Administrator and Mrs. Dias.

2019 REORGANIZATION MEETING/APPOINTMENTS

Council discussed potential dates for the Reorganization Meeting. After discussion, Council agreed to hold the meeting on Wednesday, January 2, 2019 at 7:00 P.M. Council will also hold their public meeting right after.

Council discussed the appointments to the various boards.

The individuals up for re-appointment on the Zoning Board include the following:

Randy Khinkis – Serves as a regular member and would like to continue. Council agreed.

Tom Lyon - Serves as a regular member and would like to continue. Council agreed.

Voltaire Gonzaga – Serves as Alternate No. 1 but has not been attending the meetings. Mr. Catrambone stated he will reach out for a replacement and suggested that if anyone on Council has a suggestion to reach out him as these appointments need to be voted on at the Reorganization Meeting.

Mr. Catrambone stated that the Planning Board members are appointed by the Mayor with the exception of the Class III member which he has filled and would like to continue if Council agrees.

Mr. Paris stated that he has not made any decision yet and will provide the information when he does.

Mr. Catrambone stated that four spots are on open on the RAC. Two are the Mayor's appointment and two our Council's.

Tyler Burrell – Council's appointment and would like to continue.

Mary Parento – Mayor's appointment

Vacant – Council's appointment, term to expire 12/31/2021

Vacant – Mayor's Appointment, term to expire 12/31/2019

Mr. Paris stated that one individual suggested to fill a vacant spot on the RAC was Patty Kolodi. Mrs. Kolodi stated that she is giving it thought and has spoken with Mr. Parento. Mr. Paris stated that it is very critical that the individuals are willing to help the committee.

Mr. Catrambone stated that the terms for both George Zitzler and Albert Carp are up for the Green Team. Both are Council's appointments and if they wish to continue, Mr. Catrambone suggested that they be re-appointed. There are also two vacancies, one to be appointed by Council and one to be appointed by the Mayor. Terms are for three years. Mr. Catrambone stated that if anyone has any suggestions, we will add them to the agenda for approval. Mrs. Kolodi suggested Michael Gorostiza. Council will also reach Deb Hammond and Bill Curzie to see if they have any recommendations.

QUARTERLY JIF, MEL & EPL/POL LOSS RATIO SNAPSHOT RATIOS

Mr. Hatcher reported that for the JIF loss ratio we are at 82% for the last six years but the last three years 28%, 3% and 7%. Mr. Hatcher stated that 2018 is not looking as good because we had one significant workers compensation injury.

Mr. Hatcher reported that for the EPL/POL we are at zero across the board for the last six years.

Mr. Hatcher reported that the MEL loss ratio is at 30.6%. We had one significant claim in 2013 and the last four years have been 0%.

2019 PRELIMINARY ROAD PROGRAM DISCUSSION

Mr. Winckowski stated that the updated road list was sent in the agenda packet. The list was created last year and we group the roads to where the budget worked out to a reasonable amount. Mr. Winckowski stated that roads in the top tier this year include Diane Avenue, Patricia Avenue, River Drive and Norman Avenue. Mr. Winckowski stated that there was a question mark with River Drive due to the County trail project. The project includes road resurfacing between Amico Island and Alden Avenue and concrete work. This will be a coordination effort between the County and the Township. They are slated for bid in the early spring. Mr. Winckowski stated that once Council determines the budget we can always add in another street as a deletion item should the bids come in under budget.

Mr. Catrambone asked about the street that was left for the Township to resurface after the PSE&G project.

Mr. Winckowski stated that Baylor Street was left for the Township to resurface. We left a budget of \$275,000 in the 2020 Road Program for a road to be determined which would cover Baylor Street. Mr. Winckowski stated that he is confident that Baylor will hold up until 2020. We can always restructure the Road Program should Council determine that they want Baylor Street completed this year.

Mr. O'Connell asked about Wills Street which is listed under considerations.

Mr. Winckowski stated that he was going to mention Wills Street as one resident has been asking for years; however, the street isn't improved at the end where he lives. Mr. Winckowski stated that Wills Street would be a good filler for the 2019 road budget.

Mr. Winckowski stated that he has been talking with Jerry DeSanto, Public Works Superintendent about Conrow Road which he feels is in bad shape. Mr. Winckowski stated that the Township applied for a Municipal Aid grant for that road and we should hear something in the next few months. Those grants are typically between \$200,000 and \$300,000. Council will need to decide if they want to budget the money to complete the entire road or wait another year and apply for a second grant which will hopefully cover 80% of the project cost.

Mr. Paris stated that Conrow Road is important as it is a main thoroughfare. Mr. Paris suggested using the savings from River Road towards Conrow.

Mr. Winckowski stated that the savings from the County portion of River Road is not nearly enough to make up the difference for Conrow Road. The Township needs \$300,000 to \$400,000 to repave half of Conrow Road. Mr. Winckowski stated that if Mayor and Council have any other roads they want to look at to let him know.

Mr. Catrambone stated that he feels that we should look at the intersection of Southview Drive. Sharrow Vale as that intersection is getting dangerous.

Mayor and Council will continue this discussion at a future work session.

REPORTS

Ms. Dias – No report.

Mr. Hatcher – No report.

Mr. Riso – No report.

Mr. Winckowski – Mr. Winckowski reported that the contractor has completed all work on the municipal building roof including all punch list items.

Mr. Winckowski stated that Hartford Road is complete but there is close out paperwork remaining. There are still punch list items remaining on the other roads.

Mr. O'Connell – Mr. O'Connell stated that this is the last meeting for Councilwoman Kolodi. Mr. O'Connell stated that they became friends over the last four years and wished her all the best.

Mr. Burrell – No report.

Ms. Parejo – No report.

Mrs. Kolodi – Mrs. Kolodi stated that it has been a pleasure to serve.

Mr. Catrambone – Mr. Catrambone stated that we looking forward to new beginnings but we are going to miss Councilwoman Kolodi. Mr. Catrambone stated that it was a pleasure to serve with her.

Mr. Catrambone stated that he is starting to get calls again on the pot hole behind Mancine Optical which is a private road. The pot hole has been there for two and a half years.

Mr. Paris – Mr. Paris stated that the Heritage Square parking lot is a total mess.

Mr. Hatcher stated that he will report these issues to the Property Maintenance Officer.

PUBLIC PORTION

Mr. Burrell made a motion to open the meeting to the public. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Jim Bauer, Fire Commissioner, discussed the Delran EMS. Mr. Bauer stated that in preparation of going back into service there is concern over the condition of the ambulances due to the significant time out of service. Mr. Bauer asked if there is any time frame that Council can give as to when Delran Emergency Squad will be back in service for the Township.

Mr. Catrambone stated that we will be discussing this tonight and will have a much better answer after that discussion. No matter what decision is made tonight, thirty days noticed will have to be given to the two squads covering so that should be sufficient to get the ambulance running. Mr. Catrambone stated that he will let him know as soon as a decision is made.

Mike Mormando thanked Mrs. Kolodi for her service and effort to the town. He knows that he has big shoes to fill and will do his best.

Mr. O'Connell made a motion to close the meeting to the public, seconded by Mrs. Kolodi. All were in favor, the motion was approved.

Mr. Burrell made a motion, seconded by Ms. Parejo to enter into closed session for discussion on the following issues: Contract Negotiations – Emergency Squad

Mr. Burrell made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. Catrambone asked for a motion to approve the following Resolution.

TOWNSHIP OF DELRAN RESOLUTION 2018-232

RESOLUTION AUTHORIZING AN AGREEMENT FOR EMS SERVICES WITH DELRAN EMERGENCY SQUAD INC.

WHEREAS, the Delran Emergency Squad previously provided ambulance services to the Township of Delran;

WHEREAS, the Township had been advised that the Delran Emergency Squad was suspended by the State of New Jersey and could no longer provide such services;

WHEREAS, the Township entered into an arrangement with the Moorestown Emergency Squad and the Palmyra Emergency Squad as an interim measure in the interests of public health, safety and welfare;

WHEREAS, the Delran Emergency Squad appealed the suspension of its license;

WHEREAS, the Delran Emergency Squad recently entered into a settlement agreement with the New Jersey Department of Health, thereby lifting its suspension;

WHEREAS, the Township is in need of 24 hour per day Emergency Medical Technician staffing to meet the health, safety and welfare of its residents;

WHEREAS, Delran Emergency Squad has expressed a desire to enter into a Service Agreement to provide EMS services and agrees to perform EMS services as proposed by the Township, in compliance with all applicable laws, regulations and licensure standards;

WHEREAS, except as otherwise provided for in N.J.S.A. 40:5-2, which permits voluntary contributions from municipalities to first aid and emergency or volunteer ambulance or rescue squad associations, the Township shall not provide any monetary compensation to Delran Emergency Squad for services it shall render pursuant to the Service Agreement;

WHEREAS, the Service Agreement is in the best interest of the Township; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Township of Delran that it hereby authorizes a Service Agreement by and between the Township of Delran and the Delran Emergency Squad, for basic life support services and emergency medical transport within the boundaries of Delran subject to review and approval by the Township Solicitor;

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute said Service Agreement on behalf of the Township; and

BE IT FURTHER RESOLVED, that the Township shall not enter into said Service Agreement until thirty (30) days written notice has been provided to Moorestown First Aid and Emergency Squad, Inc., Lenola Fire Co. Emergency Unit Inc., Palmyra Ambulance Association and the Township of Riverside.

Mr. O'Connell made a motion, seconded by Mr. Burrell to adopt Resolution 2018-232.

There being no questions, the roll was called.

Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. O'Connell made a motion to adjourn the meeting, seconded by Mr. Burrell. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk