

**REGULAR TOWNSHIP MEETING
MUNICIPAL BUILDING**

**October 2, 2018
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 16, 2018 and posted on the bulletin board on the same date.

ROLL CALL: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell and Mr. Catrambone.

MINUTES FOR APPROVAL

Approval of the minutes for the July 10, 2018 Closed Session Meeting.

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

Approval of the minutes for the July 24, 2018 Action, Work Session and Closed Session Meeting.

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

Approval of the minutes for the August 14, 2018 Public Meeting.

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

Approval of the minutes for the August 28, 2018 Action and Work Session and Meeting.

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

Approval of the minutes for the September 4, 2018 Public Meeting.

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

ORDINANCE ON SECOND READING

**TOWNSHIP OF DELRAN
ORDINANCE 2018-12**

**ORDINANCE OF THE TOWNSHIP OF DELRAN AMENDING CHAPTER 394 OF THE CODE
OF THE TOWNSHIP OF DELRAN, ENTITLED "FOOD AND BEVERAGE VENDING
MACHINES"**

PUBLIC HEARING

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

RESOLUTIONS

**TOWNSHIP OF DELRAN
RESOLUTION 2018-181**

**APPROVING RAFFLE LICENSE #552 AND
BINGO LICENSE 2018-02 FOR
THE CHURCH OF THE RESURRECTION**

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-182**

**RESOLUTION AUTHORIZING GRASS CUTTING FOR
312 ARCH STREET**

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-183**

**APPROVING TOTALLY DISABLED VETERAN EXEMPTION
BLOCK 3, LOT 8**

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-184**

**RELEASING ZONING BOARD ESCROW
FOR TARGET CORPORATION**

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-185**

**AUTHORIZING RELEASING OF PERFORMANCE GUARANTEE
FOR BLOCK 120, LOT 40**

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-186**

RESOLUTION AWARDING CONTRACT FOR JANITORIAL SERVICES

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-187**

**RESOLUTION AUTHORIZING THE TOWNSHIP OF DELRAN TO ENTER INTO A
MEMORANDUM OF UNDERSTANDING WITH PUBLIC SERVICE ENTERPRISE GROUP
("PSEG") REGARDING PSEG'S RESURFACING OF CERTAIN TOWNSHIP RIGHTS OF
WAY**

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-188**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:
NEGOTIATIONS – EMERGENCY SQUAD SERVICES**

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O’Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

MOTIONS

A motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O’Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

A motion accepting the report of the Tax Collector and Township Clerk

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O’Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

A motion accepting the report of the CFO including the September YTD Revenue Report, YTD Budget Report and September Check Register.

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

REPORTS

Clerk

Administrator

Solicitor

Fire Commissioners

Members of Council

Mayor

Public Portion of the meeting – Motion to open the meeting to the public

Motion to enter into executive session to discuss the following: Negotiations - Emergency Squad Services

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

Motion to adjourn the meeting

MOVED BY _____ SECONDED BY _____

Roll Call: Ms. Parejo, Mr. Burrell, Mrs. Kolodi, Mr. O'Connell, Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
ORDINANCE 2018-12**

**ORDINANCE OF THE TOWNSHIP OF DELRAN AMENDING CHAPTER 394 OF THE
CODE OF THE TOWNSHIP OF DELRAN, ENTITLED “FOOD AND BEVERAGE
VENDING MACHINES”**

WHEREAS, Chapter 394 of the Code of the Township of Delran, entitled “Food and Beverage Vending Machines,” regulates the use, operation, maintenance, licensure and requisite fees for food and beverage vending machines and licensure thereof pursuant to N.J.S.A. 26:3-69.1 et seq.; and

WHEREAS, Chapter 150 of the Code, entitled “Fees,” sets forth the various fees charged for services rendered by the departments of Township government; and

WHEREAS, it has come to the attention of the Township Council that the fees outlined in Chapter 394 for food and beverage vending machines do not reflect the fee structure as set forth in Chapter 150; and

WHEREAS, the Township Council has concluded that Chapter 394 needs to be amended to accurately reflect the fee structure as set forth in Chapter 150; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Governing Body is authorized to enact and amend ordinances as deemed necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the Township and as may be necessary to carry into effect the powers and duties conferred and imposed upon the Township by law.

NOW THEREFORE BE IT ORDAINED, by the Township Council of Delran Township as follows:

SECTION 1: Section 394-5, entitled “Permits and licenses; fees,” of Chapter 394 of the Code of the Township of Delran is hereby amended, revised, and/or supplemented to read as follows:

“§ 394-5 Permits and licenses; fees.

For each food and beverage vending machine located in the Township of Delran there shall be a fee as set forth in Chapter 150. Said fee shall be paid in cash or certified check at the time of the filing of the application for the issuance of a food or vending machine permit.”

SECTION 2. Except as set forth in Section 1 above, the balance of Code of the Township of Delran shall not be affected by this ordinance.

SECTION 3. Repealer. All ordinances or parts of ordinances inconsistent or in conflict with this ordinance are hereby repealed as to said inconsistencies and conflict.

SECTION 4. Severability. If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not effect the remaining provisions of this ordinance. The Council of the Township of Delran declares that it would have passed the ordinance and each section and subsection thereof,

irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

SECTION 5. Effective Date. This ordinance shall take effect immediately upon passage and publication according to law.

MEMBERS OF COUNCIL	AYE	NAY	ABSENT
Mr. Burrell			
Mrs. Kolodi			
Mrs. Parejo			
Mr. O'Connell			
Mr. Catrambone			

Introduced: September 4, 2018

Adopted: October ____, 2018

JAMEY EGGERS, MUNICIPAL CLERK

KEN PARIS, MAYOR

**TOWNSHIP OF DELRAN
RESOLUTION 2018-181**

**APPROVING RAFFLE LICENSE #552 AND
BINGO LICENSE 2018-02 FOR
THE CHURCH OF THE RESURRECTION**

BE IT RESOLVED that the application for raffle license pursuant to the Legalized Games of Chance Act of the State of New Jersey set forth below is hereby approved.

Raffle License 552
Bingo License 2018-02
Church of the Resurrection

Dated: October 2, 2018

**Jamey Eggers
Township Clerk**

**Daniel O'Connell
Vice President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2018-182**

**RESOLUTION AUTHORIZING GRASS CUTTING FOR
312 ARCH STREET**

WHEREAS, Chapter 89 of the Code of the Township of Delran provides that all properties shall be clear of weeds and high grass in order to provide better health protection; and

WHEREAS, when the property owners shall refuse or neglect to clear such high grass and weeds as required by 89-1 within ten days, the Township has determined to take action to declare this a “health hazard” and immediately authorize the Public Works Department to arrange for the cutting of the grass at these properties and to put a lien on taxes in the amounts listed below for the initial cleanup as well as the follow-up costs for providing grass cutting during the season to insure that the health hazard does not return during the course of the year.

<u>Address</u>	<u>Initial Cutting/Yard Cleanup</u>	<u>Follow-up Cutting</u>
312 Arch Street	\$185.00	\$55.00

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Delran does authorize the Public Works Department to take the necessary action to provide for the cutting of the grass at the following properties as attached to this resolution and provide for this information to be forwarded to the Tax Office in order to put a lien on these properties until such time as they are maintained by the owners or responsible parties.

Dated: October 2, 2018

Jamey Eggers, Municipal Clerk

**Gary Catrambone
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2018-183**

**APPROVING TOTALLY DISABLED VETERAN EXEMPTION
BLOCK 3, LOT 8**

WHEREAS, the following property owners of the Township of Delran have applied for a totally disabled veteran exemption and have filled out the correct forms and provided the documentation necessary for the Tax Assessor, and

WHEREAS, the Tax Assessor has determined that as per N.J.S.A. 54:4-3:30 et seq.; L1948 c259 as amended, that the resident has met the requirements to qualify for the totally disabled veteran exemption, and

WHEREAS, the Tax Assessor has also determined that the exemption was to be effective as of May 1, 2018 for the following resident and that taxes are to be refunded and cancelled as follows;

Block	Lot	Owner/Address
3	8	Ward, Alan F & Norma J 66 Alden Avenue

August 2018 tax amount in the amount of \$1,475.71 to be refunded
November 2018 taxes to be cancelled in the amount of \$1,475.71
February 2019 taxes to be cancelled in the amount of \$1,700.38, and
May 2019 taxes to be cancelled in the amount of \$1,700.38

NOW THEREFORE, BE IT RESOLVED that the refund and cancellation of taxes is approved by the Township of Delran Council; and

BE IT FURTHER RESOLVED that a copy of this resolution will be given to the Tax Collector, Tax Assessor and Treasurer.

Dated: October 2, 2018

Jamey Eggers, Township Clerk

Gary Catrambone, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2018-184**

**RELEASING ZONING BOARD ESCROW
FOR TARGET CORPORATION**

WHEREAS, the Zoning Board requires an escrow to be filed for applications before the board; and

WHEREAS, the Zoning Board has determined that a remaining balance in certain escrows are no longer necessary as the work has been completed, and

WHEREAS, the secretary for the board has confirmed that all outstanding bills have been paid.

NOW, THEREFORE, BE IT RESOLVED that the Zoning Board escrow, as stated below, be refunded and a signed copy of the resolution forwarded to be Secretary of the Planning and Zoning Boards.

<u>Name and Address</u>	<u>File #</u>	<u>Amount</u>
Target Corporation Attn: Renee Guerra 1000 Nicollet Mall, TPS-3155 Minneapolis, MN 55403	ZZ27-04	\$134.59

DATED: October 2, 2018

TOWNSHIP CLERK

Gary Catrambone, President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2018-185**

**AUTHORIZING RELEASING OF PERFORMANCE GUARANTEE
FOR BLOCK 120, LOT 40**

Whereas, a cash performance bond in the amount of \$17,880.60 (the "Site Improvement Performance Bond") was previously posted by Bee Dee Associates on behalf of Carlos and Rosa Velez (the "Applicant") as a performance guarantee, to guarantee the completion of certain site improvements at property known as Block 120, Lot 40 on the Tax Map of Delran Township (the "Property"); and

Whereas, in a letter dated June 27, 2002 the Township Engineer verified that all required site improvements are satisfactorily in place at the Property and authorized the release of Applicant's performance bond; and

Whereas, as a condition of the release of the Site Improvement Performance Bond, the Applicant must make payment of any and all outstanding escrow fees; and

Whereas, pursuant to N.J.S.A. 40:55D-53 the Township Council can either "approve, partially approve, or reject the improvements on the basis of a report by the Municipal Engineer," and

Now, therefore, be it resolved by the Mayor and Council of Delran Township that the Site Improvement Performance Bond for improvements at the Property, for Applicant, Carlos & Rosa Velez is hereby refunded to Bee Dee Associates upon payment of any and all outstanding escrow fees and that the maintenance guarantee requirement is hereby waived.

Be it further resolved that the Township Clerk is hereby directed to forward a signed copy of this Resolution to the Applicant.

DATED: October 2, 2018

**Jamey Eggers
Township Clerk**

**Gary Catrambone
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2018-186**

RESOLUTION AWARDING CONTRACT FOR JANITORIAL SERVICES

WHEREAS, bids were solicited for the providing of janitorial services for the Township of Delran; and

WHEREAS, four (4) bids were received by the Township Clerk on September 20, 2018 as follows:

<u>Name</u>	<u>Bid</u>
1. Best Cleaning Building Service, Inc.	\$34,200.00/year
2. CNS Cleaning Co., Inc.	\$34,500.00/year
3. Jani-King of Philadelphia, Inc.	\$74,893.56/year
4. TUCS Cleaning Service, Inc.	\$620,256.00/year

WHEREAS, Best Cleaning Building Service, Inc. was the lowest bidder; however, it failed to provide a consent of surety as required under the Local Public Contracts Law, N.J.S.A. 40A:11-22, which is a fatal defect that cannot be cured as per N.J.S.A. 40A:11-23.2; and

WHEREAS, the proposal submitted by CNS Cleaning Co., Inc., the second lowest bidder, is responsive and compliant with the bid specifications and applicable provisions of the Local Public Contracts Law; and

WHEREAS, the Treasurer has certified that funds are available for the award of this contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Delran that the bid for janitorial services is hereby awarded to CNS Cleaning Co., Inc.; and

BE IT FURTHER RESOLVED that the Mayor, Kenneth Paris, is hereby authorized to execute a contract with CNS Cleaning Co., Inc. in the amount of \$34,500.00 per year as set forth in its proposal.

Dated:

Jamey Eggers, Township Clerk

**Gary Catrambone
President of Council**

TOWNSHIP OF DELRAN

RESOLUTION 2018 - 187

RESOLUTION AUTHORIZING THE TOWNSHIP OF DELRAN TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH PUBLIC SERVICE ENTERPRISE GROUP (“PSEG”) REGARDING PSEG’S RESURFACING OF CERTAIN TOWNSHIP RIGHTS OF WAY

WHEREAS, PSEG has completed the replacement of its gas mains within the cartway of either the entire length, and/or or certain designated portions, of nine different Township owned rights of way; and

WHEREAS, as a condition of approval of the Township road opening permits associated with the aforementioned gas main replacements, PSEG is required to resurface the Township rights of way impacted by its excavation with a two-inch layer of asphalt for the half-width of the impacted right of way or portion thereof; and

WHEREAS, in lieu of completing the half-width resurfacing, PSEG proposes to resurface the full width of the cartway for the entire lengths of Melrose Avenue, Edgewood Avenue, Fordham Street, and Howard Street; and

WHEREAS, in lieu of completing the half-width resurfacing, PSEG also proposes to resurface the full width of the cartway for Leon Avenue (Fordham Street to 700 feet from Fordham Street), the intersection of Fordham/Baylor/Drexel, and the remaining stub portion of Baylor Street; and

WHEREAS, PSEG will be required to post engineering inspection fees to pay for the Township Engineer’s inspection and oversight of the resurfacing and will perform the same to the satisfaction of the Township Engineer; and

WHEREAS, in exchange PSEG would have no responsibility to conduct half-width roadway resurfacing of Baylor Street (Drexel/Fordham to Colby Street), Eight Street (Baylor Street to Chester Avenue), Brown Street (Baylor Street to 170 feet from Baylor Street), and the entire length of Lake Street; and

WHEREAS, in order to so, it is necessary for Delran Township and PSEG to enter into a Memorandum of Understanding (“MOU”) with regard to the resurfacing to be performed, requiring PSEG to resurface the full width on certain rights of way and absolving PSEG of the responsibility to conduct half-width resurfacing on certain rights of way; and

WHEREAS, entering into the MOU will promote the public health, safety and general welfare of the residents of Delran Township.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of Delran that:

(1) The recitations of the preamble hereto are incorporated by reference as though same were set forth fully herein at length;

(2) Delran Township is hereby authorized to enter into the attached Memorandum of Understanding;

(3) The Council President is hereby authorized and directed to execute the Memorandum of Understanding on behalf of the Township of Delran;

GARY CATRAMBONE,
COUNCIL PRESIDENT

JAMEY EGGERS
MUNICIPAL CLERK

Adopted: October ____, 2018

Certified to be a true copy of a Resolution adopted by the Township Council of the Township of Delran at a regularly scheduled meeting on October ____, 2018 at the Delran Township Municipal Building.

JAMEY EGGERS
MUNICIPAL CLERK

Dated:

L:\18-0098 - Delran Twp. General Legal Matters 2018\PSE&G MOU\Resolution (Authorizing MOU).docx

**TOWNSHIP OF DELRAN
RESOLUTION 2018-188
AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:
NEGOTIATIONS – EMERGENCY SQUAD SERVICES**

WHEREAS, N.J.S.A. 10:4-6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the work session meeting of October 2, 2018, for the following reason:

1. Negotiations – Emergency Squad Services

NOW, THEREFORE, BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting act.

Dated: October 2, 2018

**Jamey Eggers
Township Clerk**

**Daniel O’Connell
Vice President of Council**