

**WORK SESSION
MUNICIPAL BUILDING**

**February 13, 2018
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 16, 2018 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Burrell, Mrs. Kolodi, Mr. O'Connell and Mr. Catrambone were present. Mr. Schwartz arrived late.

ALSO PRESENT: Mr. Paris, Mayor, Mr. Shotts, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

SHARED SERVICES AGREEMENT WITH CINNAMINSON TO PURCHASE BRINE

Mr. Catrambone stated that as Mr. Hatcher explained in his memo this agreement would give us another avenue for the purchase of brine material. It seems to be a good price. Mr. Catrambone asked for a motion to approve the following Resolution.

**TOWNSHIP OF DELRAN
RESOLUTION 2018-39**

**AUTHORIZING EXECUTION OF THE SHARED SERVICES
AGREEMENT BETWEEN THE TOWNSHIP OF DELRAN AND
THE TOWNSHIP OF CINNAMINSON FOR THE
PURCHASE OF BRINE MATERIAL**

Mrs. Kolodi made a motion, seconded by Mr. Burrell to adopt Resolution 2018-39.

There being no questions, the roll was called.

Mr. Burrell, Mrs. Kolodi, Mr. O'Connell and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

QUARTERLY LOSS SNAPSHOTS

Mr. Hatcher stated that on a quarterly basis he has been updating Council on our loss snapshots from the BCJIF and the MEL. There really is not much change from the last quarter. Next quarter we will get to see where we stand at the end of 2017. Our six year loss ratio with the BCJIF has not been great but has reduced to 28.5% in 2015 and 4.6% in 2016. Our six year loss ratio average with the MEL 0% and the EPL/Pol is also 0% which is excellent.

TOWING SERVICES

Mr. Catrambone stated that contract with Lenny's Towing is expiring soon but we have the option to extend for an additional year.

Mr. Hatcher stated that the recommendation of the Chief is that we extend the contract another year. Service has been good and the last few times this went out to bid they were the only bidder. Council agreed to adopt a Resolution tonight to extend the bid.

**TOWNSHIP OF DELRAN
RESOLUTION 2018-40**

EXTENDING TOWING CONTRACT FOR ONE YEAR

Mr. O'Connell made a motion, seconded by Mrs. Kolodi to adopt Resolution 2018-40.

There being no questions, the roll was called.

Mr. Burrell, Mrs. Kolodi, Mr. O'Connell and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

BID REPORT PURCHASE OF DUMP BODY AND PLOW

Mr. Hatcher reported that only one bid was received and it is in line with the budget we had in place for the item. He recommends approving a Resolution authorizing the purchase.

**TOWNSHIP OF DELRAN
RESOLUTION 2018-41**

A RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR PURCHASE OF A "2017 F-550 STAINLESS STEEL DUMP BODY AND PLOW" TO BAYSHORE FORD TRUCK SALES, INC. IN THE AMOUNT OF \$87,713.00

Mr. O'Burrell made a motion, seconded by Mrs. Kolodi to adopt Resolution 2018-41.

There being no questions, the roll was called.

Mr. Burrell, Mrs. Kolodi, Mr. O'Connell and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

2018 BUDGET BOOKS

Mr. Hatcher provided Council with budget books for the 2018 budget Mr. Hatcher stated that the books are in the same format as the years before. Although we do not have the revenue information from the Auditor it looks like we replenished the entire surplus, which was not anticipated. Some items that helped replenish that surplus was the tax collection rate increased from 98.5% to 98.8%, we had roll back taxes in the amount of \$75,000, an increase in

Construction Code Fee, delinquent taxes and appropriation reserves. A few issues that will impact budgets going forward are the sunset of Chapter 78, which requires employees to contribute to health insurance and the 2% cap on police and fire contract arbitrations, which also sunset at the end of 2017. As submitted the proposed budget will meet both the spending and levy cap. Council is in a position where they will have some options. Tonight we need to discuss a budget schedule. The 2018 budget must be introduced by March 16th which works with our meeting on March 13th. That only leaves one scheduled meeting for review on February 27th. After discussion Council agreed add a special budget work session on February 20th. The budget will be reviewed on February 20th and 27th with introduction on March 13th.

202 PATRICIA AVENUE

Mr. Hatcher stated that we discussed this issue at the last work session and were asked to see if this drainage shows up on any surveys to for the properties in question. A drainage easement does not appear on any surveys, the tax map or the deeds. It does not appear this drainage was installed by the Township and may have been installed by the developer. The owner of 202 Patricia Avenue did indicate that they would be willing to provide the Township with an easement. The resident has a sinkhole forming on their property.

After discussion, Council agreed that they based on the information this is private drainage. Mr. Shotts stated that the owner would have to provide documentation to prove otherwise. Based on the recommendation of the attorney, Council denied the request to make any improvements.

REPORTS

Ms. Eggers – Ms. Eggers reported that Edge Fitness is holding their grand opening this Saturday at 10 AM. We will forward additional information tomorrow.

We had another successful blood drive today. Of the 50 appointments available, we have 44 booked.

Mr. Hatcher – No report.

Mr. Shotts – No report.

Mr. O'Connell – Mr. O'Connell thanked the 3rd grade class for the invitation to address local government. He attended along with Councilwoman Kolodi and Councilman Burrell.

Mr. Burrell – No report.

Mrs. Kolodi – Mrs. Kolodi asked if the road in front of Hunter's Glen across from Tenby Chase Drive is a Township road.

Mr. Hatcher stated it is not. Part of it is owned the State and part by Hunter's Glen.

Mrs. Kolodi stated that it is in very bad shape.

Mr. Hatcher stated that we will have someone look at it tomorrow.

Mrs. Kolodi asked if the removal of the island in Fairview Blvd is in the budget.

Mr. Hatcher stated that the Mayor reserves the capital discussion for Council.

Mr. Catrambone – Mr. Catrambone stated that we received a report today on coastal vulnerability and he recommends everyone read that information.

Mr. Catrambone reported that Ms. Eggers mentioned to him that they are working to move the Police Department to Office 360 and hopefully we will follow shortly. That will help with the e-mail storage.

Also, we received a letter regarding the puppy mills. The Solicitor is going to look at a possible ordinance that will accomplish what they want to see and protect the Township. We have not abandoned this issue.

Mr. Paris – Mr. Paris reported on an issue he is still having with his e-mail.

Mr. Paris reported that Patient First wants to be more active in town and we are going to get them involved with Delran Day and other events.

Mr. Paris reported that with McKesson closing we are getting around pharmaceutical company named Carnage. They will be located at 600 Delran Parkway. They also want to be active with Delran events.

PUBLIC PORTION

Mr. O'Connell made a motion to open the meeting to the public. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

There were no comments.

Mr. Burrell made a motion to close the meeting to the public, seconded by Mr. O'Connell. All were in favor, the motion was approved.

Mr. Burrell made a motion, seconded by Mr. O'Connell to enter into closed session for discussion on the following issue: Litigation – General Liabilities Lawsuits Update, DPA Contract Negotiations.

Mrs. Kolodi made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Burrell. All were in favor, motion approved.

Mr. Schwartz arrived during the closed session portion of the meeting.

Mr. Schwartz made a motion to adjourn the meeting, seconded by Mr. O'Connell. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk

