

**REGULAR TOWNSHIP MEETING
MUNICIPAL BUILDING**

**January 2, 2018
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 21, 2017 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell and Mr. Catrambone.

**CEREMONY TO ADMINISTER OATH OF OFFICE TO PATROLMAN NICHOLAS ARACO
AND ROBERT FISHER**

ORDINANCE ON FIRST READING

**TOWNSHIP OF DELRAN
ORDINANCE 2018-01**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK FOR CALENDAR YEAR 2018
(N.J.S.A. 40A: 4-45.14)**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

RESOLUTIONS

**TOWNSHIP OF DELRAN
RESOLUTION 2018-11**

ADOPTING THE 2018 TEMPORARY BUDGET

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-12**

**TRANSFERRING PAYMENT FROM SEWER ACCOUNT TO TAX ACCOUNT
FOR BLOCK 173, LOT 2**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-13**

**RESOLUTION AUTHORIZING RELEASE OF A PORTION OF THE
AGGREGATE EXCESS LOSS CONTINGENCY FUND**

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-14**

**WAIVING THE APPOINTMENT
OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER
AND INDEMNIFYING AND HOLDING HARMLESS THE
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND AS A
RESULT OF ANY CLAIMS ARISING FROM SAID ACTION**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-15**

**APPROVING RAFFLE LICENSE # 533, 534 AND
BINGO LICENSE # 2017-03 FOR DELRAN FIRE CO. #2**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-16**

APPOINTING LINDA LEWIS AS CHIEF FINANCIAL OFFICER

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-17**

**APPROVING VARIOUS 2017 BUDGET TRANSFERS
EFFECTIVE AND PRIOR TO DECEMBER 31, 2017**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-18**

**CORRECTING SEWER BILLING FOR
BLOCK 132, LOT 3**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

MOTIONS

A motion accepting the report of the Tax Collector and Township Clerk

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mr. O'Connell, Mr. Schwartz, Mrs. Kolodi,
Mr. Catrambone

Ayes:
Nays:
Approved:

A motion approving the December Bill List Dated 12/22/2017.

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

REPORTS

Clerk

Administrator

Solicitor

Fire Commissioners

Members of Council

Mayor

Public Portion of the meeting – Motion to open the meeting to the public

Motion to adjourn the meeting

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mr. O'Connell, Mr. Schwartz, Mrs. Kolodi,
Mr. Catrambone

Ayes:

Nays:

Approved:

**TOWNSHIP OF DELRAN
ORDINANCE 2018-01**

**CALENDAR YEAR 2018
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Council of the Township of Delran, in the County of Burlington finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Council hereby determines that a 3.5 % increase in the budget for said year, amounting to \$425,567.32 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Council of the Township of Delran, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of Delran shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$425,567.32, and that the CY 2018 municipal budget for the Township of Delran be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon be filed with said Director within 5 days after such adoption.

Date of Introduction: January 2, 2017

Date of Final Adoption:

MEMBERS OF COUNCIL	AYE	NAY	ABSENT
Mr. Burrell			
Mr. O'Connell			
Mr. Schwartz			
Mrs. Kolodi			
Mr. Catrambone			

JAMEY EGGERS, MUNICIPAL CLERK

KEN PARIS, MAYOR

**TOWNSHIP OF DELRAN
RESOLUTION 2018-11
ADOPTING 2018 TEMPORARY BUDGET**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payment is to be made prior to the final adoption of the 2017 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2018; and

WHEREAS, the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund is the sum of \$14,273,683.03; and

WHEREAS, the total of the submitted temporary budget for 2018 in the amount of \$3,746,558.50 does not exceed \$3,746,841.80; which represents 26.25% of the 2017 budget; plus the temporary appropriation for Interest and Debt Redemption charges, and the Capital Improvement Fund.

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made.

Current Fund						
				Salaries and Wages	Other Expenses	Total
Division of Administration						
		Administration		45,000.00	20,000.00	65,000.00
		Mayor & Council		3,900.00	900.00	4,800.00
		Public Relations		0.00	2,100.00	2,100.00
		Municipal Clerk		15,000.00	6,000.00	21,000.00
Division of Parks and Recreation						
		Recreation Committee		1,625.00	4,300.00	5,925.00
Advisory Agencies and Councils						
		Juvenile Conference Committee			100.00	100.00
Department of Finance						
	Division of Accounts and Controls					
		Municipal Auditor				
		Audit Services			20,000.00	20,000.00
	Division of Treasury					
		Treasurer		35,000.00	5,000.00	40,000.00
	Division of Revenue					
		Bureau of Assessments		16,300.00	20,000.00	36,300.00
		Bureau of Collections		35,000.00	3,000.00	38,000.00
Department of Engineering						
		Township Engineer			15,000.00	15,000.00
Department of Law						
		Township Solicitor			25,000.00	25,000.00
Department of Public Safety						
	Division of Police					
		Police Force		970,000.00	91,000.00	1,061,000.00
		School Traffic Guards		23,500.00	100.00	23,600.00
		First Aid Organization - Contribution			25.00	25.00

	Division of Emergency Management	790.00	250.00	1,040.00
Department of Public Works and Public Safety				
	Division of Roads and Public Property			
	Streets and Roads	240,000.00	52,000.00	292,000.00
	Solid Waste Collection		140,000.00	140,000.00
	Recycling	25,000.00	5,000.00	30,000.00
	Public Buildings and Grounds		30,000.00	30,000.00
Department of Health				
	Division of Health	10,750.00	50.00	10,800.00
	Dog Regulation		5,000.00	5,000.00
Statutory Agencies				
	Municipal Land Use Law (40:55D.1)			
	Zoning Board of Adjustments	5,000.00	3,700.00	8,700.00
	Municipal Prosecutor		4,000.00	4,000.00
	Planning Board	13,000.00	3,600.00	16,600.00
	Affordable Housing		2,000.00	2,000.00
Landfill/Solid Waste Disposal Costs			150,000.00	150,000.00
Utility Expenses and Bulk Purchases				
	Electricity/Gas		53,750.00	53,750.00
	Street Lighting		50,000.00	50,000.00
	Telephone		9,450.00	9,450.00
	Water		16,800.00	16,800.00
	Gasoline		46,000.00	46,000.00
	Fire Hydrant		100.00	100.00
	Municipal Court	40,000.00	4,000.00	44,000.00
	Public Defender (P.L. 1997, C. 256)		1,780.00	1,780.00
Insurance (N.J.S.A. 40A:4-45.3(00))				
	General Liability		74,761.50	74,761.50
	Workers Compensation		167,801.00	167,801.00
	Employee Group Health		320,000.00	320,000.00
	Health Benefit Waiver		3,150.00	3,150.00
P.L. 2000, Chapter 26				
	Solid Waste Services to Apartments			
	Collection		30,000.00	30,000.00
	Disposal		19,200.00	19,200.00
	Construction Code Official	59,000.00	6,000.00	65,000.00
	Salary Adjustment		1.00	1.00
	Interest on Developers' Deposits		525.00	525.00
	Contingent		1,000.00	1,000.00
Deferred Charges				
	Overexpenditure of Approp Reserves			0.00
	Prior Year Bills			0.00
Statutory Expenses				
	PERS		319,000.00	319,000.00
	Social Security		125,000.00	125,000.00
	PFRS		350,000.00	350,000.00
	Unemployment Insurance		1,000.00	1,000.00
	Defined Contribution		250.00	250.00
	Total Operations within CAPS	1,538,865.00	2,207,693.50	3,746,558.50
	Fire District Payment		5,162.00	5,162.00
	Length of Service Awards Program		20,000.00	20,000.00
	Landfill Recycling Fees - 2008		7,000.00	7,000.00
Public & Private Programs Offset by Revenues				
	Clean Communities			0.00
	Recycling Tonnage			0.00

	Alcohol Education and Rehab			0.00
	Municipal Alliance			0.00
	Safe and Secure Communities			0.00
	Over the Limit Under Arrest			0.00
	Body Armor			0.00
	Total Operations Excluded from Caps:		32,162.00	32,162.00
	Total Temporary 2018 Prior to Debt Service			3,778,720.50
	Capital Improvement Fund		50,000.00	50,000.00
	Municipal Debt Service			
	Payment of Bond Principal		290,000.00	290,000.00
	Interest on Bonds		58,157.51	58,157.51
	Deferred Charges			
	Special Emergency Authorizations			0.00
	Reserve of Uncollected Taxes			0.00
	Total 2018 Temporary Budget	1,538,865.00	2,638,013.01	4,176,878.01
	Sewer Utility Fund			
	Operating	190,000.00	480,000.00	670,000.00
	Capital Improvement Fund		20,000.00	20,000.00
	Debt Service			
	Payment of Bond Principal			0.00
	Payment on BANs			0.00
	Interest on Bonds			0.00
	Interest on Notes			0.00
	Payments on Infrastructure Loans		28,076.87	28,076.87
	Overexpenditures			0.00
	Statutory Expenditures			
	PERS		18,112.50	18,112.50
	Social Security		15,000.00	15,000.00
	Unemployment		250.00	250.00
	Total 2018 Sewer Temporary	190,000.00	561,439.37	751,439.37

Dated: January 2, 2018

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2018-12**

**TRANSFERRING A PAYMENT FROM SEWER ACCOUNT TO
TAX ACCOUNT FOR BLOCK 173, LOT 2**

WHEREAS, a payment was received on November 3, 2017 in the amount of \$37.23, check number 0000995643 for Block 173 Lot 2, 103 Pine Valley Road; and

WHEREAS, the payment referenced the sewer account number 3556000-0 and was posted to the sewer account; and

WHEREAS, the property owner received a delinquent notice for taxes and contacted us about the payment of \$37.23 and explained that even though the sewer account number was referenced on the check it should have been applied to the taxes and has requested that the payment be moved from sewer to taxes.

NOW THEREFORE, BE IT RESOLVED that the payment of \$37.23, check number 0000995643 received on November 3, 2017 shall be transferred from sewer to taxes for Block 173 Lot 2.

Dated: January 2, 2018

Township Clerk

Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2018-13**

**RESOLUTION AUTHORIZING RELEASE OF A PORTION OF THE
AGGREGATE EXCESS LOSS CONTINGENCY FUND**

WHEREAS, the Township had set aside funds with the BURLCO JIF in the Aggregate Excess Loss Contingency Fund which balance is \$73,583; and

WHEREAS, the Township of Delran wishes to apply \$10,000 of this fund toward the 2018 Assessment Premium; and

WHEREAS, the Township Council hereby authorizes the \$10,000 to paid through the A.E.L.C.F.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran, County of Burlington, State of New Jersey that \$10,000 be released from the A.E.L.C.F. to pay the 2018 Premium.

DATED: January 2, 2018

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2018-14**

**WAIVING THE APPOINTMENT
OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER
and
INDEMNIFYING and HOLDING HARMLESS
the
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
as a
RESULT OF ANY CLAIMS ARISING FROM SAID ACTION**

WHEREAS, the Township of Delran is a member of the Burlington County Municipal Joint Insurance Fund, (hereinafter known as the BURLCO JIF), a public entity established under Public Law 1983, c.372 of Title 40A enabling local contracting units to join together for the purpose of self-insuring for excess coverages as defined by statute; and

WHEREAS, the Bylaws of the BURLCO JIF provide for appointment of a Risk Management Consultant by the municipality to advise the municipality on matters relating to the BURLCO JIF's operation and coverages provided; and

WHEREAS, the Risk Management Consultant's specific duties include, but are not limited to:

- 1.) Evaluation of the town's exposure
- 2.) Explanation of the various coverages available from the BURLCO JIF and assisting the municipality in the selection of proper coverage.
- 3.) Preparation of applications, statement of values, etc., required by the BURLCO JIF.
- 4.) Review of the town's assessment and assisting in the preparation of the town's insurance budget.
- 5.) Review of losses and engineering reports and providing assistance to the town's safety committee.
- 6.) Assistance in the claims settlement process.
- 7.) Attendance at the majority of meetings of the BURLCO JIF's Fund Commissioners and the performance of such other services as required by the municipality or the BURLCO JIF.

WHEREAS, the Bylaws of the BURLCO JIF further provides for said Risk Management Consultant to be paid a fee not to exceed six percent (6%) of the municipality's assessment for the current Fund year; and

WHEREAS, the Bylaws of the BURLCO JIF allows a member municipality to waive such services and elect to perform all or any portion of the duties normally assigned to the Risk Management Consultant provided it notify the BURLCO JIF in writing and further agrees to indemnify and hold harmless the BURLCO JIF and certain of its agents.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Delran does elect to waive the services of a Risk Management Consultant, and to perform all or any portion of the duties normally assigned to said Risk Management Consultant; and

BE IT FURTHER RESOLVED, that the Township of Delran elects to have its six percent (6%) fee for Risk Management Services returned by the BURLCO JIF, if applicable; and

BE IT FURTHER RESOLVED that the Township of Delran agrees to indemnify and hold harmless the BURLCO JIF, its commissioners, appointed officials and other BURLCO JIF servants, agents, and employees from any and all claims arising from its decision to assume part or all of the duties normally assigned to a professional Risk Management Consultant.

DATED: January 2, 2018

Township Clerk

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2018-15**

BE IT RESOLVED that the application for raffle license pursuant to the Legalized Games of Chance Act of the State of New Jersey set forth below is hereby approved.

Raffle License 533/534
Bingo License 2017-03
Delran Fire Company # 2

DATED: January 2, 2018

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2018-16**

APPOINTING LINDA LEWIS AS CHIEF FINANCIAL OFFICER

WHEREAS, the Township of Delran is required to have a Chief Financial Officer: and

WHEREAS, the Section of the Code entitled 20:64 provides for the appointment of the Chief Financial Officer with such appointment being made by the Mayor with advice and consent of Council; and

WHEREAS, the Mayor has submitted for appointment the name of Linda Lewis to be hereby appointed as the Chief Financial Officer for the Township of Delran; and

NOW THEREFORE BE IT RESOLVED that the Township Council of the Township of Delran hereby provides its consent of the appointment of Linda Lewis as the Chief Financial Officer of the Township of Delran to carry out the duties as prescribed in the Township code and New Jersey State Statutes under N.J.S.A. 52:27 BB-1.

DATED: January 2, 2018

Jamey Eggers, Township Clerk

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2018-17**

WHEREAS, there are certain 2017 Budget Appropriations of the Township of Delran, which are insufficient to meet the requirements for operating affairs of the Township, and

WHEREAS, there are other 2017 Budget Appropriations where there are unexpended balances which will not be needed for such purposes, and

WHEREAS, the Revised Statutes N.J.S.A. 40A: 4-58 provides for the transfers from such accounts that have unexpended balances; now during the last two months of the year;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Delran in the County of Burlington that the following sums AS OF 12/31/2017:

From	Account #	Amount
Admin O/E	7-01-20-100-200	\$5,512.65
Engineer O/E	7-01-20-165-200	485.15
Mayor & Council O/E	7-01-20-110-200	.17
Court S/W	7-01-43-490-100	303.67
Total		\$6,301.64
To		Amount
Admin S/W	7-01-20-100-100	\$5,512.65
Affordable Housing O/E	7-01-21-190-200	485.15
Mayor & Council S/W	7-01-20-110-100	.17
Court O/E	7-01-43-490-200	303.67
Total		\$6,301.64

Dated: January 2, 2018

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Council of the Township of Delran, in the County of Burlington, State of New Jersey, at a Regular Meeting thereof, held on January 2, 2018.

Jamey Eggers, RMC
Municipal Clerk

**TOWNSHIP OF DELRAN
RESOLUTION 2018-18**

**CORRECTING SEWER BILLING FOR
BLOCK 132, LOT 3**

WHEREAS, in a review of the sewer account and water reading for 2900 Route 130 North, Block 132, Lot 3 , it was found that the property is being billed four units on sewer account 10474210; and

WHEREAS, each unit at 2900 Route 130 North has its own water meter; and

WHEREAS, as per the Township sewer regulations, each unit should have a separate sewer account and billing in order to identify the proper usage and billing for each unit; and

WHEREAS, the Tax Collector has recommended that a separate sewer account be created for each unit and that each unit be billed separately starting with the 2018 billing.

NOW, THEREFORE, BE IT RESOLVED that Township Council authorizes the Tax Collector to make the above adjustment to the sewer account for 2900 Route 130 North, Block 132, Lot 3.

DATED: January 2, 2018

**Jamey Eggers
Municipal Clerk**

President of Council